



**American Society of Civil Engineers  
Philadelphia Section  
Younger Member Forum**



**2023-2024 Board Meeting #8 Minutes**

**DATE:** Wednesday February 28, 2024  
**TIME:** 5:30 – 7:00 PM  
**LOCATION:** THA Consulting, Inc., Blue Bell, PA 19422  
**CALL INFO:**

**ATTENDANCE:**

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Kir Brown (KB) | <input checked="" type="checkbox"/> K Nelson (KN)  | <input checked="" type="checkbox"/> T Farley (TF)   |
| <input checked="" type="checkbox"/> A Daprano (AD) | <input type="checkbox"/> E Mikhael (EM)            | <input checked="" type="checkbox"/> C Antisell (CA) |
| <input checked="" type="checkbox"/> K Walsh (KW)   | <input checked="" type="checkbox"/> K Chen (KC)    | <input type="checkbox"/> Z Abbas (ZA)               |
| <input checked="" type="checkbox"/> C Medora (CM)  | <input checked="" type="checkbox"/> D Bhaumik (DB) | <input checked="" type="checkbox"/> M Williams (MW) |
| <input type="checkbox"/> T Abel (TA)               | <input checked="" type="checkbox"/> L Welch (LW)   | <input checked="" type="checkbox"/> H Kim (HK)      |
| <input checked="" type="checkbox"/> M Reese (MR)   | <input checked="" type="checkbox"/> C Bogas (CB)   | <input checked="" type="checkbox"/> J Stanton (JS)  |
| <input checked="" type="checkbox"/> N Dabdoub (ND) | <input checked="" type="checkbox"/> K Malley (KM)  | <input checked="" type="checkbox"/> E Youngs (EY)   |
| <input checked="" type="checkbox"/> A Rizzo (AR)   | <input type="checkbox"/> A Gawelko (AG)            | <input type="checkbox"/> T Ableman (TA)             |
|  | <input type="checkbox"/> A Hassan (AH)             |   |

**GUESTS:**

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**AGENDA**

- I. Call to Order and Roll Call **(KB)**
  
- II. Consent Agenda **(KB)**
  - A. INCLUSIONS:
    1. 2023-2024 Board Meeting #8 Agenda
    2. [JANUARY BOARD MEETING](#)
  - B. Motion to approve consent agenda items.
    1. MOTION: *Noor*
    2. SECOND: *CJ*
    3. DISCUSSION: *None*
    4. RESULT: *Passed*
  
- III. Executive Committee **(KB)**
  - A. YMF Election **(KB)**

*Kirsten wants board members to begin thinking about YMF board elections. Kirsten will send out information to the board in an email.*
  - B. ASCE Updates

1. Section **(KB/AD/ND)**
    - a) Upcoming Events
      - (1) Section Dinner - March 14 - Maggianos  
*Temple student speakers*
      - (2) Section Dinner - April 11 - Suburbs  
*Joint meeting with ECP and ? - location in the suburbs at crowne plaza.*
    - b) Past Events
      - (1) Career Fair - Feb 15  
*Considering giving companies a free pass for the next one due to lack of students*
      - (2) Engineers Week
  2. [Region 2](#)
    - a) Assembly March 2 - Reston, VA
  3. Society
    - a) Past Events- ERYMC
- C. Budget
1. [FY24 BUDGET](#)
  2. [Reimbursement Request Cover Letter Template](#) and receipts **(CM)**
- D. Justice, Diversity, Equity, and Inclusion (JEDI) **(MR)**
- 1.
- IV. Communications Committee **(KW)**
- A. Board Bonding Event
    1. Poll (Laurel): Tues-Thurs in March
    2. Indoor Mini Golf(James): either Putt Shack or Libertee Grounds
    3. Wednesday March 27th
  - B. Next Eblast - 2/21, 3/13, 3/27 **(KW)**
  - C. [Event Tracking Spreadsheet](#) **(KW)**
  - D. Website Updates **(TF)**
    1. [Google Photos](#) organize photos into albums. Reminder to add photos
  - E. Section Newsletter **(LW)**
  - F. Social Media Updates **(JS)**
  - G. [Awards](#) **(EY)**
- V. Outreach Committee **(AD)**
- A. General
    1. Winter Social
      - a) Recap **(AD)**  
**Recap going out this week. 120 attendees. Raise \$5000 for charity.**
      - b) Donations **(AD)**
  - B. Mentor Program Update **(AG)**
    - a) Interview program - Schedule?
    - b) Mentorship progress meeting?
  - C. CivE Club Program Update **(AR/ND)**
    1. [Volunteer Spreadsheet](#)
    2. Field Trip
  - D. K-12 Outreach Program Update **(KC/EM)**
    1. Upcoming Events

- a) North Penn HS March 8, 8:30-10am
      - b) Oak Lane Library March 11, 4:15-5:15pm
      - c) Creighton Charter (North Phila) March 21, 3:15-5:15 pm
        - o *Need Volunteers*
      - d) Perkiomen Valley HS (Collegeville) April 5, 8:45-9:32am
        - o *Need Volunteers—please reach out to your suburban coworkers!*
      - e) HS student Shadowing/Volunteer opportunities?
    - 1. Past Events
      - a) Wed, Jan 31 - Presentation BVM School 9:30-11:30 am
        - o *Kerianne, Elvira, Tisha Garrett, Kirsten, Dani*
      - b) Wed, Feb 21 - Norristown Area HS - 9-10:30am virtual
        - o *Rescheduling for next fall*
    - 2. Events to Track
      - a) Possible Junaita Park - Girl Inc. program
      - b) YMCA collab - Summer
  - E. College Contact Updates **(CB/ZA)**
    - 1. Upcoming Events
      - a. College Visits
      - b. March Section Dinner Meeting - Temple
      - c. April Section Dinner Meeting - Villanova
    - 2. Past Events
      - a. Villanova Panel 2/21
- VI. Events Committee **(CM)**
  - A. Past Events
    - a) none
  - B. Upcoming Events
    - 1. JEDI Public Speaking Event- March 28 **(MR)**
    - 2. Rail Park Tour- April 30 **(KN/TA)**
  - C. Events to Track
    - 1. Critical Issues **(DB/HB/HK)** - End of April
    - 2. Spring Adopt-A-Highway Cleanup **(KM/MW)**
    - 3. Scope/Proposal Event **(DB/HB/HK)**  
*Targeting for MT end of May*
    - 4. Cleveland Cliffs - Coatesville Plant Tour **(KN/TA)**  
*Looking for conshohocken facility. Tour will be during the day.*
    - 5. Election Happy Hour - after May 13th **(CA/AH)**
- VII. Look Ahead / Other Business
  - A. Student Symposia- April 12-14 in UMD- KN attending. April 12-14 Stoney Brook, Long Island - AD attending, April 19-21 @UNH CM attending **(CM/AD/KN)**
  - B. Board Bonding **(KW)**
- VIII. Open Discussion
  - A.
- IX. Officer Reports
  - A. Vice President **(AD)**
  - B. Secretary **(KW)**
  - C. Treasurer **(CM)**
  - D. Past President **(TA)**

- E. JEDI **(MR)**
- F. Awards **(EY)**
- G. Information Technology **(TF)**
- H. Public Relations **(LW)**
- I. Social Media **(JS)**
- J. Professional Development **(HK/DB)**
- K. Social Events **(CA/AH)**
- L. Technical Events **(KN/TA)**
- M. Community Service **(MW/KM)**
- N. Civil Engineering Club **(ND/AR)**
- O. College Contact **(CB/ZA)**
- P. K-12 Outreach **(KC/EM)**
  - 1. KC: Convention Recap + New Faces Application
- Q. Student Member Transition **(AG)**
- R. Mentors
  
- X. Other American Society of Civil Engineers Updates
  - A. Committee on Student Members **(A Daprano)**
  - B. Committee on Student Conferences and Competitions **(C Medora)**
  - C. Committee on Developing Leaders **(C Medora)**
  - D. Student Transition and Younger Member Retention Committee **(Ke Brown)**
  - E. Members of Society Advancing An Inclusive Culture **(N Dabdoub)**
- XI. Committee on Younger Members **(D Wilson)**
  - 1. Younger Member Leadership Symposium - August 18-20 in Reston, VA
  
- XII. Board Meeting Schedule
  - A. Next Meeting Date, Time, Location:  
Tuesday March 19, 2023 5:30 PM
  
- XIII. Adjourn