



American Society of Civil Engineers
Philadelphia Section
Younger Member Forum

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W0lfP@ck



2023-2024 Board Meeting #6

DATE: Tuesday December 12, 2023
TIME: 5:30 – 7:00 PM
LOCATION: Michael Baker International 1818 Market St 31 floor
CALL INFO:

ATTENDANCE:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Kir-Brown (KB) | <input checked="" type="checkbox"/> K-Nelson (KN) | <input type="checkbox"/> A Hassan (AH) |
| <input checked="" type="checkbox"/> A-Daprano (AD) | <input checked="" type="checkbox"/> E-Mikhael (EM) | <input checked="" type="checkbox"/> T-Farley (TF) |
| <input checked="" type="checkbox"/> K-Walsh (KW) | <input checked="" type="checkbox"/> K-Chen (KC) | <input checked="" type="checkbox"/> C-Antisell (CA) |
| <input checked="" type="checkbox"/> C-Medora (CM) | <input type="checkbox"/> D Bhaumik (DB) | <input type="checkbox"/> Z Abbas (ZA) |
| <input type="checkbox"/> T Abel (TA) | <input checked="" type="checkbox"/> L-Welch (LW) | <input checked="" type="checkbox"/> M-Williams (MW) |
| <input checked="" type="checkbox"/> M-Reese (MR) | <input checked="" type="checkbox"/> C-Bogas (CB) | <input type="checkbox"/> H Kim (HK) |
| <input checked="" type="checkbox"/> N-Dabdoub (ND) | <input checked="" type="checkbox"/> K-Malley (KM) | |
| <input checked="" type="checkbox"/> A-Rizzo (AR) | <input type="checkbox"/> A Gawelko (AG) | |

GUESTS:

AGENDA

- I. Call to Order and Roll Call **(KB)**
Meeting began 5:35pm.

- II. Consent Agenda **(KB)**
 - A. INCLUSIONS:
 1. 2023-2024 Board Meeting #6 Agenda
 2. [2023 BOARD MEETING Minutes #5](#)
 - B. Motion to approve consent agenda items.
 1. MOTION: *Assunta*
 2. SECOND: *Noor*
 3. DISCUSSION: *None*
 4. RESULT: *Passed*

- III. Executive Committee **(KB)**
 - A. ASCE Updates
 1. Section **(KB/AD/ND)**
 - a) Upcoming Events
 - (1) ASHE Joint Event - Jan 17
Meeting in the suburbs

(2) Career Fair - Feb 15

Section sponsors and winter social sponsors will get 50% off discount for career fair.

b) Past Events

(1) Section Dinner - November

2. [Region 2](#)

a) Assembly March 2 - Reston, VA

3. Society

a) [ERYMC](#)

B. Budget

1. [FY24 BUDGET](#)

2. [Reimbursement Request Cover Letter Template](#) and receipts **(KW/CM)**

3. TTF Tree Planting, Welcome Back Game Night, Adopt-A-Highway, & Queen Lane Water Treatment Plant Tour - reimbursement requests?

C. Justice, Diversity, Equity, and Inclusion (JEDI) **(MR)**

1. *MOSAIC will put resource up on their website potentially*

IV. Communications Committee **(KW)**

A. Email Blast Schedule - next Wed, 12/13 and 12/28 **(KW)**

Moving to thursday so assunta can finish the winter social flyer. Can include a general recap for K-12 events from winter and possibly for CivE Club.

B. [Event Tracking Spreadsheet](#) **(KW)**

C. Information Technology **(TF)**

1. Website Updates

a) Update Testimonials

Marty's testimonial remains on the website. If folks want to do more testimonials we can add to the website

b) JEDI Page

Tyle will be in touch with Matt this week to discuss JEDI page and layout

c) CivE Club Logo

Updated on the website

D. Public Relations **(LW)**

1. Section Newsletter Coordination for 2023 complete

Events have been updated for the December newsletter. Will begin coordination for January.

2. Annual Report - Submitted

Report was submitted and report is on the drive for anyone to review.

E. Social Media **(JS)**

1. Event postings have been ongoing

2. Furness 12/8

3. Books through bars - 12/13

4. Recaps to post

F. [Awards](#) **(EY)**

1. ECP Awards - Submitted

2. ERYMC Awards - Due 12/8

3. Peers Award

4. Section Awards

Section reached out to propose a candidate for young engineer of the year. We an include the name in our voting.

G. Discord **(EY+TA)**

1. Emma and Tony are working on a YMF Discord and looking to determine who is responsible. Great tool for committees and internal correspondence.
Draft is ready and can be launched with board.

V. Outreach Committee **(AD)**

A. General

1. Winter Social - Feb 5 **(AD)**

Set for 2/5/23 and budget was approved. Tickets will be \$38 this year. We are talking about using the extra \$2,000 for a JEDI focused event to compensate for having the event at McGillins. Emma won challenge for sending THE MOST donations requests.

B. Mentor Program Update **(AG)**

a) Mentorship pairing

13 mentor and mentee pairs. First email went out with guidelines and introductions.

C. CivE Club Program Update **(AR/ND)**

1. [Volunteer Spreadsheet](#)

1. Sign Up!

D. K-12 Outreach Program Update **(KC/EM)**

Just had event on Friday. Riley from MBI came to second session of the day. Built straw bridges and the students did really well. Students mostly only spoke spanish which was a challenge.

1. Upcoming Events

a) Thurs, Jan 11 - William D. Kelly (Girls Inc) 3-5 pm

- o Kerianne, Noor

b) Fri, Jan 19 - North Penn - 8:30-10 am

- o Elvira, Lexi, CJ

Assunta can join at the North Penn

c) Wed, Jan 31 - Presentation BVM School 9:30-11:30 am

- o Kerianne, Elvira, CJ

d) Tues, Feb 6 - Oak Lane Library 4:15-5:15 pm

- o Kerianne, Elvira, CJ

e) Wed, Feb 21 - Norristown Area HS - 9-10:30am virtual

- o Elvira, Kerianne, Lexi(?)

1. Past Events

a) Friday, Dec 8 - Furness HS - 2 classes

Will put together recap for E-blast

2. Events to Track

a)

E. College Contact Updates **(CB/ZA)**

Struggling to get chapters to sign up for the ASCE made me challenge

1. Upcoming Events

a. College Visits

Working with Swarthmore for a part II panel. Will try to drop in on some events. Also will be promoting the career fair.

2. Past Events

VI. Events Committee **(CM)**

A. Past Events

a) Queen Lane Water Treatment Plant Tour **(TA/KN)**

Event went well. 13 people attended. Plant manager and assistant manager gave a great tour.

- b) Joint Winter Mixer with ASHE & COMTO **(CA/AH)**
Total of 24 attendees. A few no shows. Food was good and was a good amount for attendees. Collecting affiliate information was worthwhile. ASHE/YMF was 50/50 in attendance but COMTO only had 1 show up. Event was a few hundred dollars under budget.
 - B. Upcoming Events
 - 1. Books Through Bars **(KM/MW)**
Confirmed for January 13th. Don't need to check vaccination cards but can wear masks. Planning to go to Loco Pez afterwards for some drinks/snacks.
 - C. Events to Track
 - 1. Community Design Collaborative **(KM/MW)**
 - 2. Proposal & Marketing Event **(DB/HK)**
- VII. Look Ahead / Other Business
 - A. [ERYMC](https://www.hilton.com/en/book/reservation/rooms/?ctyhocn=MIAMADT&arrivalDate=2024-01-25&departureDate=2024-01-28&groupCode=CDT90J&room1NumAdults=1)- In Miami January 25-28, early bird registration closes Nov 24, Hotel Link
<https://www.hilton.com/en/book/reservation/rooms/?ctyhocn=MIAMADT&arrivalDate=2024-01-25&departureDate=2024-01-28&groupCode=CDT90J&room1NumAdults=1> **(KB)**
 - B. Pollyanna Gift Exchange! **(KB)**
- VIII. Open Discussion
 - A. Villanova University Civil Engineering Career Fair **(CM)**
 - B. *Kirsten will be tracking attendance at events from December through February*
- IX. Officer Reports
 - A. Vice President **(AD)**
 - B. Secretary **(KW)**
 - C. Treasurer **(CM)**
 - D. Past President **(TA)**
 - E. JEDI **(MR)**
 - F. Awards **(EY)**
 - G. Information Technology **(TF)**
 - H. Public Relations **(LW)**
 - I. Social Media **(JS)**
 - J. Professional Development **(MW)**
 - K. Social Events **(CA)**
 - L. Technical Events **(KN)**
 - M. Community Service **(HK/KM)**
 - N. Civil Engineering Club **(ND/AR)**
 - O. College Contact **(CB/ZA)**
 - P. K-12 Outreach **(KC/EM)**
 - Q. Student Member Transition **(AG)**
 - R. Mentors
- X. Other American Society of Civil Engineers Updates
 - A. Committee on Student Members **(A Daprano)**
 - B. Committee on Student Conferences and Competitions **(C Medora)**
 - C. Committee on Developing Leaders **(C Medora)**
 - D. Student Transition and Younger Member Retention Committee **(Ke Brown)**
 - E. Members of Society Advancing An Inclusive Culture **(A Daprano)**
 - F. Committee on Younger Members **(D Wilson)**
- XI. Board Meeting Schedule

A. Next Meeting Date, Time, Location:

Thursday, January 18th at 5:30 pm

XII. Adjourn