



American Society of Civil Engineers
Philadelphia Section
Younger Member Forum



2023-2024 Board Meeting #4

DATE: Thursday October 19, 2023
TIME: 5:30 – 7:00 PM
LOCATION: Pennoni; 1900 Market St, Suite 300 | Philadelphia, PA 19103
CALL INFO:

ATTENDANCE:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Kir Brown (KB) | <input type="checkbox"/> K Nelson (KN) | <input type="checkbox"/> A Hassan (AH) |
| <input checked="" type="checkbox"/> A Daprano (AD) | <input checked="" type="checkbox"/> E Mikhael (EM) | <input checked="" type="checkbox"/> T Farley (TF) |
| <input checked="" type="checkbox"/> K Walsh (KW) | <input type="checkbox"/> K Chen (KC) | <input checked="" type="checkbox"/> C Antisell (CA) |
| <input type="checkbox"/> C Medora (CM) | <input checked="" type="checkbox"/> D Bhaumik (DB) | <input checked="" type="checkbox"/> Z Abbas (ZA) |
| <input type="checkbox"/> T Abel (TA) | <input type="checkbox"/> L Welch (LW) | <input checked="" type="checkbox"/> M Williams (MW) |
| <input checked="" type="checkbox"/> M Reese (MR) | <input checked="" type="checkbox"/> C Bogas (CB) | <input type="checkbox"/> H Kim (HK) |
| <input checked="" type="checkbox"/> N Dabdoub (ND) | <input checked="" type="checkbox"/> K Malley (KM) | <input checked="" type="checkbox"/> J Stanton (JS) |
| <input checked="" type="checkbox"/> A Rizzo (AR) | <input checked="" type="checkbox"/> A Gawelko (AG) | <input checked="" type="checkbox"/> T Abelman |

GUESTS:

AGENDA

- I. Call to Order and Roll Call **(KB)**
- II. Consent Agenda **(KB)**
 - A. INCLUSIONS:
 1. 2023-2024 Board Meeting #4 Agenda
 2. [SEPTEMBER BOARD MEETING MINUTES](#)
 - B. Motion to approve consent agenda items.
 1. MOTION: *C Bogas*
 2. SECOND: *J Staton*
 3. DISCUSSION: *None*
 4. RESULT: *Passed*
- III. Executive Committee **(KB)**
 - A. ASCE Updates
 1. Section **(KB/AD/ND)**
 - a) Upcoming Events
 - (1) Section Dinner - November 9
 - b) Past Events
 - (1) ASCE Annual Convention
 - (2) Section Dinner - October

A Daprano - topic was a bit boring. Presenters were good. Talked with some students and they are interested in being more involved.

2. [Region 2](#)
 - a) Region 2 Assembly - Date TBD
No date currently.
2. Society
 - a) [Salary Survey](#)
 - b) Past Events

B. Budget

1. LINK FY24 BUDGET
Budget was approved but not officially sent to board yet.
2. [Reimbursement Request Cover Letter Template](#) and receipts **(CM)**

C. Justice, Diversity, Equity, and Inclusion (JEDI) **(MR)**

M Reese please sign up if you are available and haven't signed up yet. Currently 9 presenters.

IV. Communications Committee **(KW)**

A. Email Blast Schedule - next Wed, 10/25 **(KW)**

1. TTF Watershed Tree Planting
2. Welcome Back Game Night
3. Adopt-A-Highway
4. Headshot HH 11/14
5. Winter Mixer (Lookahead)
6. Water Treatment Plant (Lookahead) 12/1
7. Mentorship
8. CivE Club

B. [Event Tracking Spreadsheet](#) **(KW)**

C. Information Technology **(TF)**

1. Website Updates
2. *Adding events to website and removing those that have passed. Will be updating JEDI page in coming weeks.*

D. Public Relations **(LW)**

1. Section Newsletter Coordination
2. Past Joint Events -
 - a) Aero Aggregates Tour
 - b) WTS JEDI Event
 - c) End of Summer HH
 - d) I-95 Joint Event

E. Social Media **(JS)**

1. Upcoming event posting
Continuing to post vent advertisements. Just posted JEDI. Will post student welcome back.

F. [Awards](#) **(EY)**

1. ECP Awards
2. ERYMC Awards
In past talked about putting awards on website. May want to include it on our website and make sure it's linked in the next E-Blast.

V. Outreach Committee **(AD)**

A. General

1. Winter Social - Tentatively scheduled for Feb 5th **(AD)**

Planning has begun for tentative date. Hoping to have venue selected within two weeks.

- B. Mentor Program Update **(AG)**
 - a) Mentorship pairing complete?
Going to extend the deadline for after the welcome back event. There are now 4 mentees signed up. Want to send an email to the student leaders.
 - (1) 5 mentors, 2 mentees
 - b) Interview program - Schedule?

 - C. CivE Club Program Update **(AR/ND)**
 - 1. [Volunteer Spreadsheet](#) - Tuesdays this year
 - 2. First session October 24
 - 3. Potential to do [Sea Perch](#) this year - separate program
First session next week. Club will be for 6th grade students. Anticipating 5-10 students in the club this year.

 - D. K-12 Outreach Program Update **(KC/EM)**
 - 1. Upcoming Events
 - a) Monday Oct 30 - 3:30-5:30pm Taggart School with Girls Inc
 - b) Tuesday Nov 14 - 5-6:30pm - NW Regional Library
Still looking for volunteers for event
 - 2. Past Events
 - 3. Events to Track
 - a) Several schools in planning
 - b) Girl Scouts Collab
 - c) *Event at north penn highschool*
 - d) *Event with Philadelphia Explore Stem Philly*

 - E. College Contact Updates **(CB/ZA)**
 - 1. Upcoming Events
 - a. Welcome Back Social - Game Day - Nov 1
Should be best event of the year so please come out.
 - b. College Visits
 - i. Swarthmore - Oct 26, variety of engineers
Event will be a roundtable panel discussion
 - 2. Past Events
 - a. Kick-Off Meeting
Kickoff meeting was 2 weeks ago. All but swarthmore tuned in. Plugged the mentor program in the meeting. Indoor cornhole, Kanjam
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- VI. Events Committee **(CM)**
 - A. Past Events
 - 1. Sept 14 - AERO Aggregates Manufacturing Plant Tour **(KN/TA)**
Event went really well. Used up excel budget for previous year.
 - 2. Sept 20 - End of Summer HH **(CA/AH)**
19 attendees, was able to use HH menu for additional food. Got a great group photo.
 - 3. Oct 18 - TTF Awards Dinner **(MW)**
Yesterday was awards dinner for all orgs that work with them. YMF got a lot of praise in front of a large crowd which was nice.
 - B. Upcoming Events
 - 1. October 24 - Sharing and Connecting Block: How Are We Implementing DEI Initiatives in Our Industry **(MR)**
 - 2. October 28 - TTF Watershed **(MW/KM)**

3. November 5 - Adopt a Highway **(MW/KM)**
4. November 14 - Joint event with WTS Emerging Leaders and YPT- Headshot Happy Hour **(DB/HK)**
Looking for photographer. YPT is going to check their contacts and get back to us. Can we potentially reschedule if another date works better for Nha the photographer. Christian may be available to take headshots and may have some additional contacts he will check with.
5. December 6 - ASCE ASHE COMTO Winter Mixer **(AH/CA)**
Just put \$150 deposit down at puddler's village in bridgeport. One thing were looking to add is a field for what org you belong to when rsvp'ing. Pretty meaty budget. Looking for fun mixer games to implement during the event.

C. Events to Track

1. Critical issues Seminar **(DB/HK)**
 - a. New Philadelphia leadership
2. Scope and Proposal **(DB/HK)**
3. Joint Social with MASITE **(CA/AH)** - on hold
MASITE wants to hold event to june to invite interns
4. Water Treatment Plant **(KN/TA)** - after October 1
5. [Rail Park](#) Tour **(KB)**

VII. Look Ahead / Other Business

- A. ERYMC- In Miami January 25-28 **(KB)**
Registration cost varies. Kirsten will send anticipated costs to board.
- B. [Joint Event Protocol](#) **(KB)**
- C. Board Bonding - Nov 8th @ Dave & Busters **(CM)**
Half price games on Wednesday. Invite your significant others.
- D. Kazi - ASCE T&DI
Will be coming to an event to tell us about T&DI.

VIII. Open Discussion

- A. Fun life updates
- B. Rail Park Tour
- C. Apparel - coordinate with Kayla to get your Polo. Kayla will be at both upcoming community service events

IX. Officer Reports

- A. Vice President **(AD)**
- B. Secretary **(KW)**
- C. Treasurer **(CM)**
- D. Past President **(TA)**
- E. JEDI **(MR)**
- F. Awards **(EY)**
- G. Information Technology **(TF)**
- H. Public Relations **(LW)**
- I. Social Media **(JS)**
- J. Professional Development **(HK/DB)**
- K. Social Events **(CA/AH)**

- L. Technical Events **(KN/TA)**
- M. Community Service **(MW/KM)**
Kevin's bikeride went well and they met fundraising goals.
- N. Civil Engineering Club **(ND/AR)**
- O. College Contact **(CB/ZA)**
- P. K-12 Outreach **(KC/EM)**
- Q. Student Member Transition **(AG)**
- R. Mentors

- X. Other American Society of Civil Engineers Updates
 - A. Committee on Student Members **(A Daprano)**
 - B. Committee on Student Conferences and Competitions **(C Medora)**
 - C. Committee on Developing Leaders **(C Medora)**
 - D. Student Transition and Younger Member Retention Committee **(Ke Brown)**
 - E. Members of Society Advancing An Inclusive Culture **(N Dabdoub)**
 - F. Committee on Younger Members **(D Wilson)**
 - 1. Younger Member Leadership Symposium - August 18-20 in Reston, VA

- XI. Board Meeting Schedule
 - A. Next Meeting Date, Time, Location:
Wednesday, November 15th, 2023 5:30 PM

- XII. Adjourn