



American Society of Civil Engineers  
Philadelphia Section  
Younger Member Forum



**2023-2024 Board Meeting #3**

**DATE:** Tuesday September 12, 2023  
**TIME:** 5:30 – 7:00 PM  
**LOCATION:** Gannet Flemming  
**CALL INFO:** Or call in (audio only)  
+1 412-634-6334,,411927417# United States, Pittsburgh  
Phone Conference ID: 411 927 417#

**ATTENDANCE:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Kir Brown (KB)            | <input checked="" type="checkbox"/> K Nelson (KN)  | <input type="checkbox"/> A Hassan (AH)              |
| <input type="checkbox"/> A Daprano (AD)            | <input checked="" type="checkbox"/> E Mikhael (EM) | <input checked="" type="checkbox"/> T Farley (TF)   |
| <input type="checkbox"/> K Walsh (KW)              | <input checked="" type="checkbox"/> K Chen (KC)    | <input checked="" type="checkbox"/> C Antisell (CA) |
| <input checked="" type="checkbox"/> C Medora (CM)  | <input checked="" type="checkbox"/> D Bhaumik (DB) | <input type="checkbox"/> Z Abbas (ZA)               |
| <input checked="" type="checkbox"/> T Abel (TA)    | <input checked="" type="checkbox"/> L Welch (LW)   | <input checked="" type="checkbox"/> M Williams (MW) |
| <input checked="" type="checkbox"/> M Reese (MR)   | <input type="checkbox"/> C Bogas (CB)              | <input checked="" type="checkbox"/> H Kim (HK)      |
| <input checked="" type="checkbox"/> N Dabdoub (ND) | <input checked="" type="checkbox"/> K Malley (KM)  |   |
| <input checked="" type="checkbox"/> A Rizzo (AR)   | <input type="checkbox"/> A Gawelko (AG)            |   |

**GUESTS:**

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**AGENDA**

- I. Call to Order and Roll Call (**KB**)
- II. Consent Agenda (**KB**)
  - A. INCLUSIONS:
    1. 2023-2024 Board Meeting #3 Agenda
    2. [Meeting #2 Minutes](#)
  - B. Motion to approve consent agenda items.
    1. MOTION: *Kirsten*
    2. SECOND: *Noor*
    3. DISCUSSION: *None*
    4. RESULT: *Passed*
- III. Executive Committee (**KB**)
  - A. YMF Election (**KB**)
  - B. ASCE Updates
    1. Section (**KB/AD/ND**)
      - a) Upcoming Events
        - (1) Section Dinner - October 10/12

- (2) Section Dinner November 11/9
      - (3) ASCE annual Convention 10/18-21
    - b) Past Events
      - (1)
  - 2. [Region 2](#)
    - a) Region 2 Assembly - Date TBD  
*Overview of region 2 ensued*
  - 3. Society
    - a)
- C. Budget
  - 1. [FY23 Budget \(K Walsh\)](#)  
*K Brown reviewed travel budget.*
  - 2. FY 2024 Budget **(CM)**  
*Budget submitted. No updates.*
  - 3. [Reimbursement Request Cover Letter Template](#) and receipts **(KW/CM)**
- D. Justice, Diversity, Equity, and Inclusion (JEDI) **(MR)**
  - 1. Social Media Best Practices  
*Social media best practices guidelines were sent out for comment. No comments were received. Daprano asked if we can share this with CYM. Reese stated can be shared with any group in ASCE.*
- IV. Communications Committee **(KW)**
- A. Email Blast Schedule - next 9/13 **(KW)**
  - B. [Event Tracking Spreadsheet \(KW\)](#)
  - C. Information Technology **(TF)**
    - 1. Website Update  
*Updated mentor page. Working on the JEDI page now.*
  - D. Public Relations **(LW)**
    - 1. Section Newsletter Coordination  
*Welch sent out upcoming events email today.*
    - 2. Joint Events -
      - a) WTS JEDI Event
      - b) I-95 Joint Event  
*Joint events coordination is ongoing.*
  - E. Social Media **(JS)**
    - 1. Upcoming event posting  
*Posting has been ongoing. Aero tour and end of summer HH were posted. Joint WTS event will be posted tonight.*
    - 2. Linktree  
*Link was sent out. A Bit.ly account was also created to be used for graphics in social media but not in E-blasts.*
  - F. [Awards \(EY\)](#)
    - 1. Employer Recognition Award  
*Award nomination was submitted for TPD*
    - 2. Mosaic Award
    - 3. George Stout Award - ASCE S. Jersey Branch  
*Congrats to Laurel Welch on award receipt.*
- V. Outreach Committee **(AD)**

- A. General
  - 1. Winter Social Planning Committee **(AD)**  
*Additional funds were requested to host at a more appropriate venue. Planning committee formation is ongoing.*
- B. Mentor Program Update **(SM/AG)**
  - a) Advertise for mentors - Status  
*Will be advertised in next E-bast*
  - b) Interview program - Status/ Schedule - Winter?  
*Will try to bring back after mentor program kicks off*
- C. CivE Club Program Update **(AR/ND)**  
*Reached out to school to begin planning.*
  - 1. [Volunteer Spreadsheet](#) - **UPDATE**
  - 2. Start coordination for the year in September. First session in October
  - 3. Potential to do [Sea Perch](#) this year
- D. K-12 Outreach Program Update **(KC/EM)**  
*Will be emailing volunteers that filled out survey.*
  - 1. Upcoming Events
  - 1. Past Events
  - 2. Events to Track
    - a) Contact Schools for start of the year
    - b) Girl Scouts Collab
- E. College Contact Updates **(CB/ZA)**
  - 1. Schedule welcome back meetings  
*Will be scheduling meeting with schools*
  - 2. Upcoming Events
    - a. Welcome Back Social  
*Pep bowl s closed so will be looking at other venues. Farley mentioned it was previously at Dave and Buster's, but it was more expensive. Nelson mentioned swarthmore reached out.*
    - b. October Dinner Meeting -  
*Drexel may be student presenters.*
  - 3. Past Events
- VI. Events Committee **(CM)**
  - A. Past Events
    - a) Phillies Tailgate - **(CA/AH)**  
*Final attendance was 87 and there was three remaining tickets. A bit too much food was ordered and next year we'll focus on more finger foods.*
  - B. Upcoming Events
    - 1. Sept 14 - AERO Aggregates Manufacturing Plant Tour **(KN/TA)**  
*Event is thursday. There are a few cancellations and there are a few more spots available. Will be picking up some wegman's food for the group.*
    - 2. Sept 20 - End of Summer HH **(CA/AH)**  
*Will need final headcount when registration closes to order food.*
    - 3. Oct 14 - DEI Event **(MR)**  
*Coordination is ongoing with the section and WTS.*
    - 4. Oct 28 - TTF Watershed **(MW/KM)**
      - a) Oct 18 - TTF Watershed Volunteer Leader at our annual Milestones Award Ceremony & Reception  
*Board is invited to attend as we are receiving an award.*

5. Adopt a Highway **(MW/KM)** - Oct 7 or 8, 21 or 22 or first weekend in November (Nov 5, ASCE Day?)
6. Social Comm board bonding - Nov 2 **(CM)**  
*More info to come on event*

C. Events to Track

1. Critical issues Seminar
  - a) New Philadelphia leadership
2. Headshot Happy Hour - December **(DB/HK)**
3. Scope and Proposal **(DB/HK)**
4. Winter Mixer/HH with ASHE and COMTO **(CA/AH)** - ASHE on board?
5. Joint Social with MASITE **(CA/AH)** - winter or spring  
*Will be having first planning meeting next week.*
6. Water Treatment Plant **(KN/TA)** - after October 1  
*Still will be planning plan tour and coordinate with Malley.*

*YPT asked for a joint event in October. Will discuss after budget is approved.*

VII. Look Ahead / Other Business

- A. ERYMC Part of [MRLC](#) Jan 25-27
  1. Unofficial Board Bonding Day or two in South Beach?
- B. Joint Event Best Practices **(KB)**
- C. Polos/ Quarter Zips **(KN)**
- D. ECP Golf OUtting Oct 9 **(KB)**
- E. Hosting Board Meetings **(KB)**

VIII. Open Discussion

IX. Officer Reports

- A. Vice President **(AD)**
- B. Secretary **(KW)**
- C. Treasurer **(CM)**
- D. Past President **(TA)**
- E. JEDI **(MR)**
- F. Awards **(EY)**
- G. Information Technology **(TF)**
- H. Public Relations **(LW)**
- I. Social Media **(JS)**
- J. Professional Development **(HK/DB)**
- K. Social Events **(CA/AH)**
- L. Technical Events **(KN/TA)**
- M. Community Service **(MW/KM)**
- N. Civil Engineering Club **(ND/AR)**
- O. College Contact **(CB/ZA)**
- P. K-12 Outreach **(KC/EM)**
- Q. Student Member Transition **(AG)**
- R. Mentors

X. Other American Society of Civil Engineers Updates

- A. Committee on Student Members **(A Daprano)**
- B. Committee on Student Conferences and Competitions **(C Medora)**

- C. Committee on Developing Leaders **(C Medora)**
- D. Student Transition and Younger Member Retention Committee **(Ke Brown)**
- E. Members of Society Advancing An Inclusive Culture **(A Daprano)**
- F. Committee on Younger Members **(D Wilson)**
  - 1. Younger Member Leadership Symposium - August 18-20 in Reston, VA

XI. Board Meeting Schedule

- A. Next Meeting Date, Time, Location:  
Thursday October 19, 2023 5:30 PM

XII. Adjourn