



American Society of Civil Engineers
Philadelphia Section
Younger Member Forum



2022-2023 Board Meeting #5

DATE: Wednesday, November 16, 2022
TIME: 5:30 – 7:00 PM
LOCATION: STV Inc (1818 Market St Ste 2300, Philadelphia, PA 19103)
CALL INFO: (Audio only): [+1 347-774-3830](tel:+13477743830), [810930886#](tel:+1810930886)
Phone Conference ID: 810 930 886#

ATTENDANCE (*italics indicates called-in*):

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> T Abel (TA) | <input checked="" type="checkbox"/> K Nelson (KN) | <input checked="" type="checkbox"/> C Voigtsberger (CV) |
| <input checked="" type="checkbox"/> Kir Brown (KB) | <input checked="" type="checkbox"/> E Mikhael (EM) | <input checked="" type="checkbox"/> T Farley (TF) |
| <input checked="" type="checkbox"/> A Daprano (AD) | <input type="checkbox"/> B Deatrich (BD) | <input checked="" type="checkbox"/> C Antisell (CA) |
| <input checked="" type="checkbox"/> K Walsh (KW) | <input checked="" type="checkbox"/> K Chen (KC) | <input checked="" type="checkbox"/> Z Abbas (ZA) |
| <input type="checkbox"/> D Wilson (DW) | <input checked="" type="checkbox"/> S Mamo (SM) | <input checked="" type="checkbox"/> S McGreesh (Se M) |
| <input checked="" type="checkbox"/> M Reese (MR) | <input type="checkbox"/> C Medora (CM) | <input checked="" type="checkbox"/> D Black (DB) |
| <input checked="" type="checkbox"/> N Dabdoub (ND) | <input checked="" type="checkbox"/> C Bogas (CB) | <input type="checkbox"/> M Williams (MW) |
| <input checked="" type="checkbox"/> A Rizzo (AR) | <input checked="" type="checkbox"/> K Malley (KM) | <input checked="" type="checkbox"/> H Kim (HK) |
| | <input checked="" type="checkbox"/> A Gawelko (AG) | |

GUESTS: None

AGENDA

- I. Call to Order and Roll Call (**T Abel**)
- II. Consent Agenda (**T Abel**)
 - A. INCLUSIONS:
 1. 2022-2023 Board Meeting #5 Agenda
 2. [2022-2023 Board Meeting #4 Minutes](#)
 - B. Motion to approve consent agenda items.
 1. MOTION: Kirsten Brown
 2. SECOND: Matt Reese
 3. DISCUSSION: None
 4. RESULT: Passed
- III. Executive Committee (**T Abel**)
 - A. ASCE Updates
 1. Section (**T Abel/A Daprano/D Wilson**)
 - a) Upcoming Events
 - (1) ECP Multi-Society Meeting - December 13, 2022 @ Bala Golf Club
 - (a) Beer tasting event and will replace the ASCE December Dinner Meeting. Save the date in yesterday's ASCE meeting.
 - b) Past Events

- (1) Dinner Meeting #2 – November 10, 2022
 - (a) Kirsten/Matt crushed it! People were excited to hear real stories and experiences. Wondering if it will become an annual event. Hoping it will set the precedent for the importance of ethics PDHs. Widener presented at the meeting as well and crushed it.
 - 2. [Region 2 \(T Abel\)](#)
 - a) Past Events
 - (1) Region 2 Assembly Camp Hill, PA - November 5, 2022
 - (a) Attend by TA, AD, and KevBrown, plus representation from Temple, Widener, and Villanova. The agenda was good and set up for a lot of networking. Good geographic representation.
 - 3. Society (T Abel)
 - a) Past Events
 - (1) Convention Anaheim, CA - October 23-27, 2022
 - (a) AD had a great time, and her presentation went well.
 - (2) [ASCE Day](#) - November 5
 - (a) Celebrated via social media from the Region 2 Assembly.
 - b) Upcoming Events
 - (1) [ERYMC Charlotte, NC](#) - January 20-21, 2023
 - Regular Registration Deadline - by December 20, 2022
 - Let TA know if you are interested in attending, and what your company will cover. Those who have not attended will get first dibs on the travel stipend.
 - (2) [Younger Member Council Awards](#) - due Dec. 5, 2022
 - (a) See below.
 - (3) [New Faces of Civil Engineering](#) - due Dec. 6, 2022
 - (a) AD applied for the position.
- B. Budget
 - 1. FY23 Budget (K Walsh)
 - a) **All reimbursements are up to date; by SM will check in regarding his reimbursement. KN to send check to Cricket for her remaining balance.**
 - 2. [Reimbursement Request Cover Letter Template](#) and receipts (K Walsh)
 - a) **Reminder to use the cover template.**
- C. Justice, Diversity, Equity, and Inclusion (JEDI) (M Reese)
 - 1. Survey Communication (M Reese)
 - a) **First post went out last week, and the next one will go out tomorrow.**
 - 2. Upcoming Meeting (M Reese)
- IV. Communications Committee (A Daprano)
 - A. E-Blast Procedures (A Daprano)
 - 1. **Content will due on the Friday before the eblast, and will be due back to the board on Monday.**
 - B. [Event Tracking Spreadsheet](#) (A Daprano)
 - 1. **No comments at this time.**
 - C. Website Updates (C Bogas)
 - 1. ASCE Website Template Conversion (T Abel)
 - a) **Need to have a conversation about migrating the website to the new conversion. CB to discuss further with AD about the Section website.**
 - D. [Other Societies](#) (K Malley)
 - 1. Future City Competition Philadelphia - January 21, 2023 (T Abel)
 - a) **Looking for someone to attend to judge the competition for our award.**

- 2. Delaware Valley Engineers Week Opening Ceremony - February 16, 2023 **(T Abel)**
 - a) **Save the Date.**
- E. December Section Newsletter - due November 18, 2022 **(K Malley)**
 - 1. **Content has been sent to Bob for inclusion in the Newsletter.**
- F. [Annual Report](#) **(K Malley/A Daprano)**
 - 1. **Due to ASCE on December 5th. KM is currently handling it and will provide it to the exec board soon.**
- G. Social Media Updates
 - 1. Facebook Login **(T Abel/A Daprano/A Gawelko)**
- H. Awards **(A Daprano)**
 - 1. DVEW Young Engineer of the Year - due December 2, 2022
 - a) Dennis Wilson was nominated and is currently working on the application package.
 - 2. ASCE Younger Member Awards - due December 5, 2022
 - a) Peers Group - Working on by CJ.
 - b) Younger Member Group Project - Need
 - c) Private Sector - Three (3) Nominees
 - d) Public Sector - One (1) Nominee
 - e) Younger Member in Community Activities - One (1) Nominee
 - f) Government Relations - Need
 - g) Practitioner Advisor - Need
 - h) Nominations are due on Friday, with the poll being released on Monday.
- V. Outreach Committee **(Kir Brown)**
 - A. Mentor Program Update **(S Mamo)**
 - 1. Event Recap - 1st Mentorship Meeting November 14
 - a) Four pairs in total. Still have 3 mentors without mentees. Meeting went well, and topics were brought up to discuss throughout the month.
 - 2. Events to Track
 - a) Joint Event with MASITE/WTS - date TBA
 - B. CivE Club Program Update **(A Rizzo/N Dabdoub)**
 - 1. **Was supposed to start today, but was pushed by the school. AR to call school to get definitive answers about when program will start and what day.**
 - C. K-12 Outreach Program Update **(Deatrich/Chen)**
 - 1. Upcoming Events
 - a) [Potter Thomas Elementary](#) - December 14, 2022 @ 3:30pm
 - i) Currently have four (4) volunteers, could use one (1) more.
 - b) [JR Masterman](#) - February 24, 2023 @ 11am
 - i) Currently working out the details.
 - 2. Events to Track
 - a) [Morton-McMichael Elementary](#) - date tba @ 3:45pm
 - b) Center for Architecture & Design - Program connected with the Philly School District. Have 1-2 hour sessions, but setting up dates have been an issue. Would need two volunteers for a session in December. Also, do multi-session programs for sessions (4 to 6 sessions) with a broader range of topics.
 - c) Norristown Area High School - interested in a presentation and/or Philly-centric site tours. No specific dates, but could add a note in the eblast.
 - D. College Contact Updates **(K Nelson/E Mikhael)**
 - 1. Past Events
 - a) Colleges have been pretty responsive so far

- b) Drexel Resume Review & GBM - October 27, 2022 @ 6pm
 - i) Went well, Tim and Elvira attended to help with the reviews.
- c) Villanova FE Presentation - November 1, 2022 @ 6pm
 - i) Went well and was well attended by students
- d) Temple GBM - November 9, 2022 @ 5pm
 - i) All good.

2. Committee on Younger Members Grant Funds

E. Other Events to Track

- 1. Mindfulness Event for Students - date tba **(T Abel)**
 - a) **Good do the session sometime in February/March for all members, not just students.**
- 2. Winter Social @ Location TBA - January 30, 2023 **(Kir Brown)**
 - a) **Currently looking at hosting at Ladder 15, which is ADA accessible and has non-gendered bathrooms. The bar will be consumption-based, so the open bar could last less than 3 hours. Another location considered was The Post (near Drexel).**

VI. Events Committee **(K Walsh)**

A. Past Events

- 1. SEPTA Control Center Technical Tour - November 3, 2022 **(Se McCreesh/D Black)**
 - a) Went well, and everyone got a great look at how SEPTA operates. Last-minute cancellations/no shows.
- 2. Tookany/Tacony-Frankford Watershed Tree Planting - November 12, 2022 **(M Williams/H Kim)**
 - a) **Thirteen people attended, and planted some grass along the waterway. They enjoy working with us each other.**

B. Upcoming Events

- 1. [Joint Winter Mixer with ASHE](#) - December 15, 2022 **(C Antisell/Z Abbas)**
 - a) RSVP by December 8, 2022
Will be at the Manayunk brewing company on 12/15. Currently have 18 registrants with 6 from the YMF. One drink ticket included plus apps.

C. Events to Track

- 1. Professional Development - January Event **(C Voigtsberger/T Farley)**
 - a) **Possible Headshot Happy Hour - could be pushed to Engineers Week or the Spring.**

VII. Look Ahead / Other Business

A. None

VIII. Open Discussion

A. Board Apparel **(T Abel)**

- 1. **None**

B. Holiday Volunteering **(T Abel)**

- 1. **None**

C. Next board meeting is same day as joint ASCE/ASHE Dinner (1/18/23)

- 1. Will need to be rescheduled pending Jacob's board meeting. In leua of the board meeting, we could do board volunteering or dinner (animal shelter, philabundance, etc).

IX. Officer Reports

A. Vice President **(Kir Brown)**

- B. Secretary (**A Daprano**)
 - 1. **Will be in Florida most of December.**
- C. Treasurer (**K Walsh**)
 - 1. Tim/Assunta cut off Kevin Walsh - Sorry.
- D. Past President (**D Wilson**)
- E. JEDI (**M Reese**)
- F. Awards (**C Medora**)
- G. Information Technology (**C Bogas**)
- H. Public Relations (**K Malley**)
- I. Social Media (**A Gawelko**)
- J. Professional Development (**C Voigtsberger/T Farley**)
- K. Social Events (**C Antisell/Z Abbas**)
 - 1. Joint social event with MASITE. Sometime in early spring.
- L. Technical Events (**Se McCreesh/D Black**)
- M. Community Service (**M Williams/H Kim**)
- N. Civil Engineering Club (**N Dabdoub/A Rizzo**)
- O. College Contact (**K Nelson/E Mikhael**)
- P. K-12 Outreach (**B Deatrich/K Chen**)
- Q. Student Member Transition (**S Mamo**)
- R. Mentors (**K Budischak/J Gormley/E Farley/N Truong/Ke Brown**)

- X. Other American Society of Civil Engineers Updates
 - A. Committee on Student Members (**A Daprano**)
 - B. Committee on Student Conferences and Competitions (**C Medora**)
 - C. Committee on Developing Leaders (**C Medora**)
 - D. Student Transition and Younger Member Retention Committee (**Ke Brown**)
 - E. Members of Society Advancing An Inclusive Culture (**A Daprano**)
 - F. Committee on Younger Members (**D Wilson**)

- XI. Board Meeting Schedule
 - A. Next Meeting Date, Time, Location:
 - Wednesday, January 25 @ 5:30 PM
 - Jacobs - 2301 Chestnut St., Philadelphia, PA 19103

- XII. Adjourn
 - A. Post Board Meeting Social Location:
 - Five Iron Golf - Rittenhouse
 - 2116 Chestnut St., Philadelphia, PA