



American Society of Civil Engineers Philadelphia Section Younger Member Forum



2022-2023 Board Meeting #4

DATE: Wednesday, October 19, 2022
TIME: 5:30 – 7:00 PM
LOCATION: Michael Baker International, 1818 Market Street, #3110, Philadelphia, PA 19103
CALL INFO: (Audio only): [+1 347-774-3830](tel:+13477743830), [19091197#](tel:+19091197)
Phone Conference ID: 190 911 97#

ATTENDANCE (*italics indicates called-in*):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> T-Abel (TA) | <input checked="" type="checkbox"/> K-Nelson (KN) | <input checked="" type="checkbox"/> C-Voigtsberger (CV) |
| <input checked="" type="checkbox"/> Ki-Brown (KB) | <input checked="" type="checkbox"/> E-Mikhael (EM) | <input checked="" type="checkbox"/> T-Farley (TF) |
| <input type="checkbox"/> A Daprano (AD) | <input checked="" type="checkbox"/> B-Deatrich (BD) | <input checked="" type="checkbox"/> C-Antisell (CA) |
| <input checked="" type="checkbox"/> K-Walsh (KW) | <input checked="" type="checkbox"/> K-Chen (KC) | <input type="checkbox"/> Z Abbas (ZA) |
| <input type="checkbox"/> D Wilson (DW) | <input checked="" type="checkbox"/> S-Mamo (SM) | <input type="checkbox"/> S McCreesh (Se M) |
| <input checked="" type="checkbox"/> M-Reese (MR) | <input checked="" type="checkbox"/> C-Medora (CM) | <input type="checkbox"/> D Black (DB) |
| <input checked="" type="checkbox"/> N-Dabdoub (ND) | <input checked="" type="checkbox"/> C-Bogas (CB) | <input checked="" type="checkbox"/> M-Williams (MW) |
| <input checked="" type="checkbox"/> A-Rizzo (AR) | <input checked="" type="checkbox"/> K-Malley (KM) | <input checked="" type="checkbox"/> H-Kim (HK) |
| | <input type="checkbox"/> A Gawelko (AG) | |

GUESTS: Phillies, Eammon

AGENDA

- I. Call to Order and Roll Call (**T Abel**)
- II. Consent Agenda (**T Abel**)
 - A. INCLUSIONS:
 1. 2022-2023 Board Meeting #4 Agenda
 2. [2022-2023 Board Meeting #3 Minutes](#)
 - B. Motion to approve consent agenda items.
 1. MOTION: CJ
 2. SECOND: Tim
 3. DISCUSSION: none
 4. RESULT: Passes
- III. Executive Committee (**T Abel**)
 - A. ASCE Updates
 1. Section (**T Abel/A Daprano/D Wilson**)
 - a) Upcoming Events
 - (1) Dinner Meeting #2 – November 10, 2022
 - (a) JEDI Comm Presentation (**M Reese/Ki Brown**)

- (i) Ki Brown highlighted that Herman (TPD), Api (PHL Airport), Kevin (TransSystems), Matt (Urban) will be Panelists; Kirsten (Michael Baker) moderating. College chapter feature is Widener U.

b) Past Events

(1) Dinner Meeting #1 – October 13, 2022

- (a) TA reviewed. Many YMF attendees. College chapter feature was Drexel U. Other presentations were on Boys Latin School STEM mentor program and City of Phila/MT Frankford/York/Trenton Roundabout.

c) Membership (**T Abel**)

(1) Student Member to Associate Member Transition Contacts

- (a) TA stated that 90+ AMs contacted thorough lists provided from Kevin Brown.

2. [Region 2 \(T Abel\)](#)

a) Region 2 Assembly Camp Hill, PA - November 5, 2022

- (1) TA emailed registration link. YMF members staying in hotel eligible for \$200 stipend. Students “ \$400 stipend. Maria Lehman will be in attendance. Agenda is on Region 2 website.

3. Society (**T Abel**)

a) ERYMC Charlotte, NC - January 20-21, 2023

b) [Younger Member Council Awards](#) - due Dec. 5, 2022

- (1) CM will email nominations.

c) Convention Anaheim, CA - October 23-27, 2022

d) [ASCE Day](#) - November 5

- (1) TA stated that a social media post will be needed.

e) [New Faces of Civil Engineering](#)

- (1) TA reviewed. Application is open through December 6 with a \$1000 prize for collegiate winners. See info on website. Danielle Schroeder is a former winner.

B. Budget

1. [FY22 Budget Reimbursement Deadline \(K Walsh\)](#)

- a) KW stated that the Welcome Back Bowling reimbursement was sent 10/19.

2. FY23 Budget (**K Walsh**)

- a) KW/TA stated that the budget is approved with no amendments to YMF line items.

3. [Reimbursement Request Cover Letter Template](#) and receipts (**K Walsh**)

- a) KW reviewed reimbursement procedure. Review and utilize reimbursement cover letter. All receipts must be PDFs.

C. Justice, Diversity, Equity, and Inclusion (JEDI) (**M Reese**)

1. Survey Communication (**M Reese**)

- a) MR reviewed JEDI Month plan. Each week will have social media and email blast with information and questions. Questions will help give direction to the JEDI committee. Will start week of 10/31. Emails will be separate from E-Blast.

2. Upcoming Meeting (**M Reese**)

- a) MR stated that date TBA.

3. Holiday Tracking (**Ki Brown**)

- a) KB indicated that holidays will be added to ASCE Calendar to avoid event conflicts.

IV. Communications Committee (**A Daprano**)

- A. [Event Tracking Spreadsheet](#) (**A Daprano**)
 - 1. CB on behalf of AD asked that spreadsheet continue to be updated.
 - B. Website Updates (**C Bogas**)
 - 1. CB stated that updates are still in progress.
 - C. [Other Societies](#) (**K Malley**)
 - 1. Future City Competition Philadelphia - January 21, 2023 (**T Abel**)
 - a) TA indicated that registration is up for volunteers and will contact board via email.
 - D. October Section Newsletter (**K Malley**)
 - 1. KM reviewed contents for forthcoming October and November newsletters, including three event recaps, award highlights, and call for Section sponsors.
 - E. [Annual Report](#) (**K Malley/A Daprano**)
 - 1. KM/AD have scheduled meeting on 10/20 to start. Typically due near Thanksgiving.
 - F. Social Media Updates
 - 1. Facebook Login (**T Abel/A Daprano/A Gawelko**)
- V. Outreach Committee (**Kir Brown**)
- A. Mentor Program Update (**S Mamo**)
 - 1. SM indicated that program needs more mentees. 2 pairs signed up to date.
 - B. CivE Club Program Update (**A Rizzo/N Dabdoub**)
 - 1. ND reviewed volunteer sign up and schedule. Plan is to start week of 10/24 with either virtual or in person hosts. TA stated that previous CivE Club activities/schedule should be mirrored to minimize amount of work required to plan. ND stated that bridge competition should return this year. It was stated that info should also be sent to College Chapters for volunteers.
 - C. K-12 Outreach Program Update (**Deatrich/Chen**)
 - 1. Morton-McMichael Elementary - Tues in Nov, 3:45-5pm, date pending
 - a) KC reviewed plan to visit school, located in W Philadelphia, through connection with Center of Arch and Design.
 - 2. Potter Thomas Elementary - Wed, Dec 14, 3:30-5pm, Marble Coasters
 - a) KC stated that volunteers are needed for this event. School is located in north Philadelphia with 20-25 students partaking in the marble roller coaster activity. Contact KC if interested in volunteering.
 - 3. JR Masterman - Feb 24 Career Fair day 11am - 2:30pm
 - a) KC reviewed plan for presentation on civil engineering.
 - 4. KC stated that 5 other school contacts are in planning stage.
 - 5. Confirmed that K-12 events should be included in event tracking spreadsheet.
 - 6. KC stated that supplies are needed. Examples include: recycled materials like cereal boxes, paper towel rolls, etc.
 - D. Past Events
 - 1. Welcome Back Bowling - October 5, 2022 (**K Nelson/E Mikhael**)
 - a. EM reviewed event, which featured 20 people. Generally the trophies were a hit.
 - E. Upcoming Events
 - 1. Drexel Resume Review & GBM - October 27, 2022 (**K Nelson/E Mikhael**)
 - a. EM noted that Drexel requires a form for presenting at the school.
 - 2. Villanova FE Presentation - November 1, 2022 (**K Nelson/E Mikhael**)
 - a. Virtual presentation - KN is presenting.
 - 3. CYM Reimbursement
 - a. EM noted that College Contacts budget will include leftover funds from CYM Grant.

F. Events to Track

1. Mindfulness Event for Students **(T Abel/Kir Brown)**
 - a) TA noted that event may occur in January. Coordination with Elyssa from CYM is ongoing.
2. Winter Social @ Location TBA - January 2023 **(Kir Brown)**
 - a) KB noted that planning for event is in process and that additional locations will be presented at November board meeting. Will be soliciting volunteers for Winter Social Committee.

VI. Events Committee **(K Walsh)**

A. Past Events

1. Phillies Game - September 23, 2022 **(C Antisell/Z Abbas)**
 - a) CA reviewed event: 70 attendees, 80 tickets, food was good.
 - b) CA noted that forgot to give out 120 ASCE Koozies - will instead give them out throughout the year
2. Adopt-A-Highway Fall Cleanup - October 15, 2022 **(M Williams/H Kim)**
 - a) MW reviewed event: weather was nice, picked up trash, overall there was a lack of ASCE member attendance compared to ASHE. MW noted that Spring event needs to be advertised better to improve attendance. Event conflicted with a few homecoming dates, which may have affected college student attendance. Will advertise next fall event at 2023 Phillies Game.

B. Upcoming Events

1. Board Bonding - October 21, 2022 **(C Antisell/Z Abbas)**
 - a) CA noted that Board Bonding will be rescheduled.
2. SEPTA Control Center Technical Tour - November 4, 2022 **(Se McCreesh/D Black)**
 - a) D Black noted that the event is sold out. Needs to confirm attendance. Will email attendees to confirm attendance and make folks aware of waitlist. Plan is to go to Iron Hill after event.
 - b) PDH Form **(Abel)**
 - (1) TA noted that Joe Natale will be sending the link with a QR code to him for PDH credit at the event (same as the dinner meetings). TA will send to DB.
3. Tookany/Tacony-Frankford Watershed Tree Planting - November 12, 2022 **(M Williams/H Kim)**
 - a) MW noted event is on the books and shared benefit of the tree planting given its affect on watershed.

C. Events to Track

1. Joint Winter Mixer with ASHE **(C Antisell/Z Abbas)**
 - a) CA stated that he met with ASHE YMC representative Sean Pence and they will be hosting event in Manayunk on either November 30, December 14, or December 15. The ASHE budget is 3-400\$ and plan is to charge a 5-10\$ entry fee.
2. Professional Development
 - a) No update. Event will be held in January.
3. SPIN Event **(Kir Brown)**
 - a) KB reviewed potential event through Nick Kirn's connection with real estate agent. Tabled given general lack of interest during board discussion.

VII. Look Ahead / Other Business

- VIII. Open Discussion
 - A. Board Apparel **(T Abel)**
 - B. Holiday Gathering **(T Abel)**

- IX. Officer Reports
 - A. Vice President **(Kir Brown)**
 - B. Secretary **(A Daprano)**
 - C. Treasurer **(K Walsh)**
 - D. Past President **(D Wilson)**
 - E. JEDI **(M Reese)**
 - F. Awards **(C Medora)**
 - G. Information Technology **(C Bogas)**
 - H. Public Relations **(K Malley)**
 - I. Social Media **(A Gawelko)**
 - J. Professional Development **(C Voigtsberger/T Farley)**
 - K. Social Events **(C Antisell/Z Abbas)** - MASITE Event TBD
 - L. Technical Events **(Se McCreesh/D Black)**
 - M. Community Service **(M Williams/H Kim)**
 - N. Civil Engineering Club **(N Dabdoub/A Rizzo)**
 - 1. ND is a member of MOSAIC. Also, will send CivE Club calendar invites
 - O. College Contact **(K Nelson/E Mikhael)**
 - P. K-12 Outreach **(B Deatrich/K Chen)**
 - Q. Student Member Transition **(S Mamo)**
 - R. Mentors **(K Budischak/J Gormley/E Farley/N Truong/Ke Brown)**
 - 1. E Farley noted that typically donation letters are sent in November for the Winter Social. Encouraged that folks volunteer.

- X. Other American Society of Civil Engineers Updates
 - A. Committee on Student Members **(A Daprano)**
 - B. Committee on Student Conferences and Competitions **(C Medora)**
 - 1. CM working on volunteers for Mid-Atl student competition. Email him if interested.
 - C. Committee on Developing Leaders **(C Medora)**
 - D. Student Transition and Younger Member Retention Committee **(Ke Brown)**
 - E. Members of Society Advancing An Inclusive Culture **(A Daprano)**
 - F. Committee on Younger Members **(D Wilson)**

- XI. Board Meeting Schedule
 - A. Next Meeting Date, Time, Location:
 - Wednesday, November 16 @ 5:30 PM
 - STV Inc - 1818 Market St., Ste 2300, Philadelphia, PA 19103

- XII. Adjourn
 - A. Post Board Meeting Social Location:
 - Misconduct
 - 1801 JFK Boulevard, Philadelphia, PA 19103