



**American Society of Civil Engineers
Philadelphia Section
Younger Member Forum**



2022-2023 Board Meeting #2

DATE: Wednesday, August 17, 2022
TIME: 5:30 – 7:00 PM
LOCATION: Pennoni, 1900 Market St., Suite 300, Philadelphia, PA 19103
CALL INFO: (Audio only): [+1 347-774-3830](tel:+13477743830), [838581516#](tel:+1838581516)
 Phone Conference ID: 838 581 516#

ATTENDANCE (*italics indicates called-in*):

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> T Abel (TA) | <input checked="" type="checkbox"/> K Nelson (KN) | <input checked="" type="checkbox"/> C Voigtsberger (CV) |
| <input checked="" type="checkbox"/> <i>Kir Brown (KB)</i> | <input checked="" type="checkbox"/> E Mikhael (EM) | <input checked="" type="checkbox"/> T Farley (TF) |
| <input checked="" type="checkbox"/> A Daprano (AD) | <input checked="" type="checkbox"/> <i>B Deatrich (BD)</i> | <input checked="" type="checkbox"/> C Antisell (CA) |
| <input checked="" type="checkbox"/> K Walsh (KW) | <input checked="" type="checkbox"/> K Chen (KC) | <input checked="" type="checkbox"/> Z Abbas (ZA) |
| <input type="checkbox"/> D Wilson (DW) | <input checked="" type="checkbox"/> <i>S Mamo (SM)</i> | <input checked="" type="checkbox"/> <i>S McCreesh (Se M)</i> |
| <input checked="" type="checkbox"/> M Reese (MR) | <input type="checkbox"/> C Medora (CM) | <input checked="" type="checkbox"/> D Black (DB) |
| <input type="checkbox"/> N Dabdoub (ND) | <input checked="" type="checkbox"/> C Bogas (CB) | <input checked="" type="checkbox"/> M Williams (MW) |
| <input checked="" type="checkbox"/> A Rizzo (AR) | <input checked="" type="checkbox"/> K Malley (KM) | <input checked="" type="checkbox"/> H Kim (HK) |
| | <input checked="" type="checkbox"/> A Gawelko (AG) | |

GUESTS: Lindsay C., Katrina B

AGENDA

- I. Call to Order and Roll Call (**T Abel**)

- II. Consent Agenda (**T Abel**)
 - A. INCLUSIONS:
 1. 2022-2023 Board Meeting #2 Agenda
 2. [2022-2023 Board Meeting #1 Minutes](#)
 - B. Motion to approve consent agenda items.
 1. MOTION: TF
 2. SECOND: CV
 3. DISCUSSION: None
 4. RESULT: Passed

- III. Executive Committee (**T Abel**)
 - A. ASCE Updates
 1. Section (**T Abel/A Daprano/D Wilson**)
 - a) Upcoming Events
 - (1) Dinner Meeting #1 – October 13, 2022
 - (a) College Chapter Feature (**K Nelson/E Mikhael**)

- (i) Who normally assigns those colleges? Villanova is typically in April, but we can coordinate who is ready to participate. KN to coordinate with Drexel for October.
 - (2) Dinner Meeting #2 – November 10, 2022
 - (a) JEDI Comm Presentation **(M Reese/Ki Brown)**
 - (i) MR is coordinating with the Section to determine if the presentation is PDH-worthy.
 - b) Membership **(T Abel)**
 - (1) TA contacted a few members who have not paid their section dues. Please resolve that ASAP.
 - 2. [Region 2](#) **(T Abel)**
 - a) Region 2 Assembly - early November **(D Wilson)**
 - (1) It may be held in Central PA; limited information is available now.
 - 3. Society
 - a) [Younger Member Employer Recognition Award](#) - due August 30th **(T Abel)**
 - b) COVID-19 Policy Update issued August 3, 2022 **(T Abel)**
 - (1) See memo from Section.
 - B. Budget
 - 1. [FY22 Budget](#) Reimbursement Deadline **(K Walsh)**
 - a) Pending reimbursements: Phillies, End of Summer HH, Winter Social Donations
 - (1) The reimbursement deadline is at the end of September. Please send them to Kevin ASAP. Only the three events above will come out of the FY22 budget; all other September events will come out of the FY23 budget.
 - 2. FY23 Budget Request Deadline **(K Walsh)**
 - a) Due to K Walsh, August 24, 2022! KW has received some but not all requests.
 - C. Justice, Diversity, Equity, and Inclusion (JEDI) **(M Reese)**
 - 1. PE Exam Panel – September 15, 2022 **(M Reese)**
 - a) The panelists have been provided with the links and the flyer. Hoping to get good attendance at the event. SM/MR will prepare some questions, and the attendees can also ask questions.
 - b) The next JEDI meeting is scheduled for September.
 - 2. Seattle YMF DEI Checklist **(T Abel)**
 - a) TA to save to the G Drive, but the checklist can be used for all events.
- IV. Communications Committee **(A Daprano)**
 - A. [Event Tracking Spreadsheet](#) **(A Daprano)**
 - 1. Please fill it out before sending an event to the Exec Board for approval.
 - B. Website Updates **(C Bogas)**
 - 1. All bio updates should be completed by tomorrow. Please also send your pronouns so they can be added to the bios if you see fit. Send CB flyer for PE Panel so it can be added to the events page.
 - C. [Other Societies](#) – a reminder to complete the linked spreadsheet **(K Malley)**
 - D. October Section Newsletter **(T Abel/K Malley)**
 - 1. Copy deadline September 23, 2022
 - a) If anyone wants to help with the Newsletter, please contact Bob Wright. The articles included will be Election Happy Hour, PE Panel, and Post Grad Roundtable. Possibly be able to add Phillies Game.
- V. Outreach Committee **(Kir Brown)**

- A. Past Events
- B. Upcoming Events
 - 1. Mentor Program Update (**S Mamo**)
 - a) TA to regroup with SM about the mentor match-up event. Need to know if the budget will be available by the beginning of October. The budget available for the mentorship program was normally for an end-of-year and/or mid-year event. Do we want to include a call for mentor/mentees in the e-blast, and they can be paired offline?
 - 2. Welcome Back Bowling - October 5, 2022 (**K Nelson/E Mikhael**)
 - a) EM will call Pep Bowl tomorrow to add a credit card on file for the event. We might need to wait until the end of October for reimbursement. AD started working on a flyer for the event, and the event will be added to the look-ahead section in the e-blast.
 - 3. [Post Graduation Student Activities Grant](#) Event (**K Nelson/E Mikhael**)
 - a) Doing a roundtable about things that can maximize your career growth. SM, EM, and KN will monitor the event, but they will need a few more volunteers. Participants will be able to move from topic to topic, and the event will be in Gather.
- C. Events to Track
 - 1. September College Visit 1 (**K Nelson/E Mikhael**)
 - a) KN will be on site most of September, but EM will attend, and KN will be back in October.
 - 2. No updates from CiveClub. ND is working on a budget and will provide it to KW.
 - 3. Not much going on with K-12 Outreach right now. BD is working on collecting volunteers and cleaning up the email list.

VI. Events Committee (**K Walsh**)

- A. Past Events
- B. Upcoming Events
 - 1. End of Summer HH & Group Photo - September 8, 2022 (**K Walsh/Kir Brown**)
 - a) The group photo will be taken at Dock Street Brewery on September 8th.
 - 2. Phillies Game - September 23, 2022 (**C Antisell/Z Abbas**)
 - a) Tickets will be purchased on 8/17. We currently have 11 people registered so far.
 - b) [Flyer](#) - Please distribute to companies, colleagues, and other organizations to increase registration.
 - c) [Duties Sign up](#) - donate or volunteer
- C. Events to Track
 - 1. Adopt-A-Highway (**M Williams/H Kim**)
 - a) Currently in the planning stages.
 - 2. Fall Technical Tour (**Se McCreesh/D Black**)
 - a) Thinking of using SEPTA Command Center at SEPTA HQ. AD facilitating conversation with SEPTA. Also thinking of ideas for the spring.
 - 3. Board Bonding (**C Antisell/Z Abbas**)
 - a) Mid to late October. The most popular ideas are tree-top and lawn games. Remember to fill out the survey!

VII. Look Ahead / Other Business

- A. Facebook is currently disabled, and AD is trying to understand the issue and how to fix it.
- B. Can we add the contents of this email section at the beginning of the email blast?
- C. Thank you emails.

- VIII. Open Discussion
 - A. Board Photo - Board Meeting 3 at AECOM **(T Abel)**
 - 1. September 21st at AECOM. AD is looking into if the photo can be taken outside on their roof deck.
 - B. Board Meeting Hosts **(T Abel)**
 - 1. Need board meeting hosts starting at Meeting 4.

- IX. Officer Reports
 - A. Vice President **(Kir Brown)**
 - B. Secretary **(A Daprano)**
 - C. Treasurer **(K Walsh)**
 - 1. Send all budget requests to Kevin!
 - D. Past President **(D Wilson)**
 - E. JEDI **(M Reese)**
 - F. Awards **(C Medora)**
 - G. Information Technology **(C Bogas)**
 - H. Public Relations **(K Malley)**
 - I. Social Media **(A Gawelko)**
 - 1. Make sure you are following the Social Media accounts!
 - J. Professional Development **(C Voigtsberger/T Farley)**
 - K. Social Events **(C Antisell/Z Abbas)**
 - 1. Sign up for the Phillies Game and board bonding poll.
 - L. Technical Events **(Se McCreesh/D Black)**
 - 1. DB is figuring out our PDH criteria and process. He anticipates sharing more next month. In the past, the distribution of PDHs come from the Section. TA to discuss this further with DB.
 - M. Community Service **(M Williams/H Kim)**
 - N. Civil Engineering Club **(N Dabdoub/A Rizzo)**
 - O. College Contact **(K Nelson/E Mikhael)**
 - P. K-12 Outreach **(B Deatrich/K Chen)**
 - Q. Student Member Transition **(S Mamo)**
 - R. Mentors **(K Budischak/J Gormley/E Farley/N Truong/Ke Brown)**

- X. Other American Society of Civil Engineers Updates
 - A. Committee on Student Members **(A Daprano)**
 - B. Committee on Student Conferences and Competitions **(C Medora)**
 - C. Committee on Developing Leaders **(C Medora)**
 - D. Student Transition and Younger Member Retention Committee **(Ke Brown)**
 - E. Members of Society Advancing An Inclusive Culture **(A Daprano)**
 - F. Committee on Younger Members **(D Wilson)**

- XI. Board Meeting Schedule
 - A. Next Meeting Date, Time, Location:
 - Wednesday, September 21 @ 5:30 PM
 - AECOM - 1700 Market St., Suite 1600, Philadelphia, PA 19103

- XII. Adjourn
- XIII. MOTION: CA
- XIV. SECOND: CV

A. Post Board Meeting Social Location:
Drinker's Pub
1903 Chestnut St, Philadelphia, PA 19103

FOLLOW-UP ACTION ITEMS:

1. Send budget requests to Kevin Walsh **by Wednesday, August 24 (All)**
2. Send employer recognition award applications **by Tuesday, August 30 (All)**
3. Sign up to volunteer at Phillies Game/Tailgate Event **by Wednesday, September 14 (All)**