



**American Society of Civil Engineers
Philadelphia Section
Younger Member Forum**



2020-2021 BOARD MEETING #1 MINUTES

WHEN: Wednesday, July 8, 2020 @ 5:30 PM
WHERE: Fuze Meeting
CALL INFO: +1 201-479-4595, 21849644# (meeting ID)
(Link your computer to your phone by entering participant ID from your computer)

ATTENDANCE (*italics indicates called-in*):

✓ <i>Katrina Lawrence</i>	☐ Kayla Nelson	✓ <i>Sean McCreesh</i>
✓ <i>Dennis Wilson</i>	✓ <i>Kirsten Brown</i>	✓ <i>Tyler Farley</i>
✓ <i>Tim Abel</i>	✓ <i>Ajin Fatima</i>	✓ <i>Cory Bogas</i>
✓ <i>Lindsay Chateauvert</i>	✓ <i>Kevin Walsh</i>	✓ <i>Paige Glassman</i>
✓ <i>Jesse Gormley</i>	✓ <i>HuYoung Kim</i>	✓ <i>Christian Antisell</i>
✓ <i>Joe Natale</i>	✓ <i>Marty Williams</i>	✓ <i>CJ Medora</i>
✓ <i>Jake Nichols</i>	✓ <i>Caroline Voigtsberger</i>	✓ <i>John Doyle</i>
✓ <i>Assunta Daprano</i>	✓ <i>Darren Black</i>	✓ <i>Jesse Gormley</i>

GUESTS: N. Troung, K. Brown

AGENDA

- I. Call to Order, Roll Call, and Introductions (**Lawrence**)
 - A. K. Lawrence called meeting to order. Board members introduced themselves.
- II. Consent Agenda (**Lawrence**)
 - A. INCLUSIONS:
 1. 2020-2021 Board Meeting #1 Agenda
 2. [2019-2020 Board Meeting 10 Minutes](#)
 - B. Motion to approve consent agenda items.
 1. MOTION: NATALE
 2. SECOND: GORMLEY
 3. DISCUSSION: NONE
 4. RESULT: APPROVED UNANIMOUSLY
- III. 2019 - 2020 Year Recap (**Gormley**)
 - A. J. Gormley provided recap, welcomed new members. Encouraged embracing virtual events and highlighted excitement for the new Board year.
- IV. Executive Committee Updates (**Lawrence**)
 - A. 2020 - 2021 Expectations and [Organization Chart](#)
 1. K. Lawrence outlined the structure of the 2020-2021 YMF Board. Highlighted structure by Board committee. Indicated that A. Daprano will absorb the Society Liaison role from

2019-2020. Encouraged Board members to utilize Committee Chairs for guidance throughout the year, as needed.

2. K. Lawrence named expectations for the year as the outcome of the Executive Board meeting, including: expect events to be virtual through October and plan accordingly.

B. ASCE Updates

1. YMLS - Cancelled (**Wilson**)

- a) D. Wilson reported that YMLS is cancelled altogether - no virtual event will be held. Surveys will be sent to ASCE younger members to gauge interest in virtual content moving forward. ASCE has been providing other virtual content, which has been a positive despite YMLS cancellation.

2. Region 2 Updates (**Natale**)

- a) Region 2 Assembly @ Villanova - Sat, Nov 14

- (1) J. Natale reported that Region 2 Assembly is not cancelled at this time. Registration will open soon, though he is skeptical of its feasibility.

- (2) J. Natale reported that Region 2 Award nomination period has been extended through July 15.

3. ["Ask the President"](#) - Recorded webinar if you were unable to attend

- a) K. Lawrence reported that this webinar is available online.

4. ["Engineering a Culture of Inclusion"](#) - July 13, 2020

- a) K. Lawrence reported that Section has interest in ensuring YMF members are aware of ASCE offerings, like "Ask the President" webinar. The event on July 13 will be presented by Carol Martsolf. Doyle inquired about ASCE membership contingency for event attendance. Event will be recorded and available online regardless of whether it's ASCE member-specific.

C. Budget (**Abel/Chateauvert**)

1. T. Abel highlighted the large budget amount available through the end of FY20. L. Chateauvert indicated that budget requests will be sent toward the end of summer, encouraging Board Members to think about how to spend money in a virtual environment. K. Lawrence highlighted budget life span is October 1st through September 30th.

D. Task Committees

1. Diversity, Equity, and Inclusion (**Ki. Brown**)

- a) Trivia Event

- (1) Ki. Brown indicated a large group of partner organizations will be involved. Wants to administer prizes to winners of virtual trivia. Money to come out of Engagement Prizes line item; event will be Monday, July 13.

- (2) T. Able to provide contact information for Ki. Brown to Elizabeth Taylor, Vice President of Metro Indy YMG.

- (3) Ki. Brown indicated a non-Philly YMF member wants to participate, she will share information with this non-member.

- (4) J. Gormley and A. Daprano indicated that VISA Gift Cards have fees attached and to be conscious of fees in award plans. Ki. Brown will evaluate and coordinate with the Exec Board.

2. Sustainability (**Abel**)

- a) [Report](#) Status

- (1) K. Lawrence introduced the Sustainability Committee Report. T. Abel highlighted a report from the previous Board year, public comment request will be re-sent to Board, especially new Board members, with Town Hall event to provide comment planned as a formal follow-up.

V. Communications Committee Updates (**Abel**)

A. [Event Tracking Spreadsheet](#)

1. T. Abel highlighted Event Tracking Spreadsheet use. Spreadsheet will change to incorporate Section planning requests and responsibility of the photographer as a planning element.
2. T. Abel also mentioned email from J. Nichols regarding Board member bios and headshots, due July 22.

B. Google Drive Access and Structure (**Lawrence**)

1. K. Lawrence highlighted new structure of the Google Drive, including 2020-2021 structure and archived structures / elements. Any access issues will be resolved by T. Abel / J. Nichols.

C. Region 2 Awards (**Doyle**)

1. J. Doyle indicated that the deadline pushed to July 15. Submitted three nominations on June 12. Doyle will follow up on these award submissions.

D. [Other Societies](#) - Please complete by 7/10/20 (**Daprano**)

1. A. Daprano will assist with Society Liaison work for the new Board year. Requested that information in "Other Societies" spreadsheet be filled out by Friday, July 10. Highlighted two upcoming events - ASCE Virtual Roundtable "Promoting Diversity & Fostering Inclusivity in Times of Crisis," July 9 at 3pm, free; YPT "Philly Trivia Night," July 20 at 6pm, \$5 donation to Philabundance.

E. Summer Newsletter (**Daprano**)

1. A. Daprano indicated Summer newsletter is oncoming. Also noted that a Board photo is typically taken at Fall Board meeting, may engage Board for a virtually-compiled graphic in lieu of this photo.

VI. Outreach Committee Updates (**Wilson**)

1. D. Wilson indicated the Outreach committee has met.

A. Committee Initiatives

1. Virtual Camp / Virtual Career Day (**Wilson**)

- a) Wilson reported that Section members suggested new ideas - some include a virtual summer camp or virtual career day, both allowing virtual student participation. May engage the Board with these ideas.

B. Past Events

1. [#AskAnEngineer Part 1 Video](#) (**Medora**)

- a) C. Medora indicated Part I is up. D. Wilson shared his excitement for new video and thanked those participating.

C. Upcoming Events

1. [#AskAnEngineer Part 2 Video](#) (**Medora**)

- a) C. Medora indicated that Part II in the works. Thanked various Board members for submitting videos.

2. Mentor Program Check-In (**Walsh/Doyle**)

- a) J. Doyle reported he and K. Walsh will meet to discuss plans for year. K. Walsh will engage participants from Mentor program with follow-up questionnaire on previous year's mentorship program. D. Wilson indicated extra effort, regarding scheduling and connection, for mentees moving forward should be considered given impacts of COVID.

3. Coleman NW Regional Library - Cancelled (**Medora**)

- a) C. Medora indicated that future event at Coleman is cancelled.

4. CivE Club Check-In (**McCreesh/Chateauvert/T. Farley**)

- a) S. McCreesh indicated there are not many updates given unknowns surrounding the upcoming school year. Exploring virtually hosting the CivE Club with shipping required materials in advance.
- 5. GETT Expo Conference Cancelled: Video Status (**Glassman**)
 - a) P. Glassman indicated GETT is cancelled. There is an option to participate in a video but P. Glassman needs additional details on cost/mechanism.

VII. Events Committee Updates (**Chateauvert**)

- 1. L. Chateauvert indicated the events committee met and reviewed goals for the upcoming year.

A. Past Events

- 1. "Coaching Skills in a Technical Context" Webinar - Thur, May 21 (**Abel**)
 - a) T. Abel highlighted the PDH process from this Webinar. Encouraged board members to contact him if interested in providing PDHs at event

B. Events to Track

- 1. Alternate Plan to Phillies Game and Tailgate (**Natale/Voigtsberger**)
 - a) L. Chateauvert indicated the Phillies game event discussion is closed. Going to move forward planning a new event that can be socially distanced.
- 2. Adopt-A-Highway (**Fatima/Black**)
 - a) D. Black indicated PennDOT A-A-H is returning with CDC Guidelines in place. Questioned whether we want to host the event given expectation for virtual events through October, has not yet made contact with Amber Midgley with ASHE. K. Lawrence highlighted the virtual expectation is related to large groups and events that logistically cannot be held with social distancing in place. Interest from members is in question. D. Black will explore further as it is a bit of a gray area on how we should move forward.
 - b) L. Chateauvert raised the question of providing engagement surveys to membership to weigh interest on in-person events through the rest of the year. K. Lawrence said understanding the interests of the members is another element to consider, to avoid "virtual burnout."
- 3. Critical Issues (**Abel**)
 - a) T. Abel indicated Critical Issues Seminar will occur. Needs to get moving on planning the event. Slated for late August/early September. Topic is Vision Zero.
- 4. Technical Tours (**Kim/Williams**)
 - a) M. Williams indicated Northern Liberties box sewer / green stormwater infrastructure project is a possible technical tour but due to delay associated with coronavirus wants to make it a virtual event. Considering a team - designer and contractor - presentation highlighting how design went into construction.
 - b) H. Kim indicated the project delivery method for Penn Medicine project may fit the mold M. Williams is looking for. Design-build delivery process was followed. Team expressed interest in a Part II construction Tour. Will explore this further.

VIII. Look Ahead / Other Business

A. End of Summer Happy Hour (**Fatima/Walsh**)

- 1. K. Lawrence indicated this is something we'll have to consider moving forward.

IX. Open Discussion

X. Officer Reports

A. Vice President (**Wilson**)

- B. Secretary (**Abel**)
- C. Treasurer (**Chateauvert**)
- D. Awards (**Natale**)
- E. Information Technology (**Nichols**)
- F. Public Relations (**Daprano**)
- G. Social Media (**Nelson**)
- H. Professional Development (**Brown**)
- I. Social Events (**Fatima/Walsh**)
- J. Technical Events (**Kim/Williams**)
- K. Community Service (**Fatima/Black**)
- L. Civil Engineering Club (**McCreesh/T. Farley**)
- M. College Contact (**Glassman/Bogas**)
- N. K-12 Outreach (**Medora/Antisell**)
 - 1. C. Antisell indicated that work with Danielle Schroeder in collaboration with Central PA YMF is oncoming. Intent is a webinar aimed at HS Juniors and Seniors, overviewing Civil Engineering, Q&A, and Mini-Stem events. Planned for Aug. or early Sept.
- O. Student Member Transition (**Doyle**)
 - 1. J. Doyle indicated that he is excited for this year.
- P. Mentors (**Gormley/E. Farley/Truong/Ke. Brown**)
 - 1. J. Gormley welcomed new Board members.
 - 2. N. Truong said ideas on new member attraction and opportunities are critical right now. Drove the message of creativity with a virtual platform and its added flexibility. Shared ideas including members-only events, mock interviews, etc.
 - 3. Ke. Brown welcomed new members. Looks forward to the year.

XI. Other ASCE Updates

- A. Digital Strategy Advisory Council (**Natale**)
- B. Committee on Professional Career Growth (**Natale**)
- C. Committee on Student Conferences and Competitions (**Medora**)
 - 1. C. Medora shared Committee is investigating virtual regional competitions.
- D. Committee on Student Members (**Ke. Brown**)
 - 1. Ke. Brown shared group is considering survey on Student membership opportunities for the rest of the year. Group also wants to disseminate Student Conference info to Student Members if it cannot be done in person.
- E. Committee on Sustainability (**Abel**)
 - 1. T. Abel shared Standard rollout is moving forward, draft will be presented at the end of July. Encouraged members to participate in the Sustainable Infrastructure Certification Program survey that was included in Society and YMF Email Blasts.
- F. Committee on Younger Members (**Wilson**)
- G. Program and Finance Committee (**Gormley**)
 - 1. J. Gormley shared that many budget cuts are coming over the next 3-5 years as a result of this Committee's evaluation of ASCE Budget.

XII. Adjourn

- A. Next Board Meeting Call TBD