



**American Society of Civil Engineers
Philadelphia Section
Younger Member Forum**



2019-2020 BOARD MEETING #3 MINUTES

WHEN: Thursday, September 19, 2019 @ 5:30 PM
WHERE: HNTB, 1650 Arch Street, Suite 1700, Philadelphia, PA 19103

ATTENDANCE (*italics indicates called-in*):

- | | | |
|--------------------|--------------------------------------|---------------------------------------|
| ✓ Jesse Gormley | ✓ Kirsten Brown | ✓ <i>Sean McCreesh</i> |
| ✓ Katrina Lawrence | ✓ <i>Cricket Slattery</i> | ✓ Joe Natale |
| ✓ Dennis Wilson | <input type="checkbox"/> Kevin Walsh | ✓ Caroline Voigtsberger |
| ✓ Tim Abel | ✓ Paige Glassman | <input type="checkbox"/> Nick Kirn |
| ✓ Eammon Farley | ✓ Tyler Farley | ✓ <i>HuYoung Kim</i> |
| ✓ Jake Nichols | ✓ Dani Schroeder | ✓ Marty Williams |
| ✓ John Doyle | ✓ CJ Medora | ✓ Ajin Fatima |
| ✓ Assunta Daprano | ✓ Lindsay Chateauvert | <input type="checkbox"/> Darren Black |

GUESTS: Cathy Farrell, Nha Truong, Cory Bogas, Callen Daley, Alex Hazuda, Kevin Brown

AGENDA

- I. Call to Order
- II. Consent Agenda
 - A. INCLUSIONS:
 1. 2019-2020 Board Meeting #3 Agenda
 2. [2019-2020 Board Meeting #2 Minutes](#)
 - B. Motion to approve consent agenda items.
 1. MOTION: Natale
 2. SECOND: Ki. Brown
 3. DISCUSSION: None
 4. RESULT: Passed Unanimously
- III. Executive Committee Updates
 - A. ASCE Updates
 1. Younger Member Leadership Symposium (YMLS) - Aug 23-25 - Reston, VA
Schroeder explained her YMLS experience. Natale and Wilson shared their experiences, encouraging others to attend, and noting there will again be at least two YMLS' next year, as well as a Summit for YMLS Alumni.
 2. Region 2 Assembly - Sat, Nov 2 - Drexel University
No updates at this time. The College Contact Co-Chairs are coordinating with Drexel to plan a social event. K. Brown is working on an activity to lead off the day.
 3. Eastern Regional Younger Member Council (ERYMC) - Jan 30-Feb 1 - Philadelphia, PA
Natale provided an update on ERYMC planning, including the locations of the four supporting events. Registration will be opening in mid-October. All Platinum and Gold sponsorships have been claimed, but Silver and Bronze are still available.

a) Background and Attendance

Gormley provided a broad overview of what ERYMC is and what it entails, particularly the business meeting. Anybody interested in attending should let Gormley know, and begin gauging the possibility of support from their company.

4. Section Dinner Meeting Topic

The YMF is responsible for the November dinner meeting topic. If anybody is involved with project in construction or recently completed, please let Gormley know.

B. Budget

Abel explained that the previous year's budget is now closed, and all future expenses/reimbursements should go to Abel. Reimbursement requests should include the itemized receipt with the name of the individual who made the purchase, along with the line item that the reimbursement should come out of. We are still awaiting final approval of the proposed budget from the Section.

C. Calendar Updates

Gormley explained that a couple of Board Meeting dates have shifted, and an additional meeting to focus on transitioning has been added for late May.

D. Polo Order

Schroeder noted that orders are due today, and are estimated at \$24 per shirt.

E. YMF Camping Retreats

Natale stated that the first camping trip is planned for next weekend. The second camping trip has a smaller number of attendees and may be converted to a single day hike.

F. Task Committees

1. Sustainability

Gormley provided an update on the sustainability committee, requesting that Board Members review the proposal that was distributed and let him know of interest in participating.

Gormley also added that the format of the Sustainability Task Committee Proposal should be utilized for other task committee ideas.

2. Diversity, Equity, and Inclusion

Ki. Brown stated that a conference call was held and an event is in the works for this winter, which will include participation from partner societies. Potential budget for this event will be discussed in more detail at a later time. Ki. Brown explained that Sabrina Mamo will likely be taking the lead on this task.

3. Banner

E. Farley explained that there will be a meeting/conference call next week to discuss the banner options/pricing.

IV. Outreach Committee Updates

Lawrence explained that the conference gathered earlier this week and provided the following updates:

- K-12 has reached out to all previous schools to begin planning for this school year.
- College Contacts have planned two events as noted below.
- CivE Club is on hold pending a meeting with the school to confirm that the club will be continuing on for this year.
- Mentor program is now open to Mentees and Mentors.

A. Upcoming Events

1. College Chapter Kick-off Meeting - Tues, Sept 24 - Drexel
2. Welcome Back Students Event - Wed, Oct 23 - Pep Bowl

V. Events Committee Updates

Abel recapped the Events Committee's phone call from last week, providing a recap on the Life Do Grow Farm event on behalf of Black.

A. Past Events

1. Life Do Grow Urban Farm Event - Sat, Aug 17
2. Group Photo and Summer Social - Thurs, Sep 5
Good photo.

B. Upcoming Events

1. Adopt-A-Highway Fall Cleanup - Sat, Oct 26

VI. Communications Committee Updates

Wilson requested that all event planners be sure to send all necessary advertisement and recap information to the appropriate people, specifically Nichols, Daprano, and Slattery.

A. [Event Tracking Spreadsheet](#)

Wilson explained that the event tracking spreadsheet should be completed by event planners for all events moving forward.

B. Awards

1. STAY Grant - due 9/20
2. DVEW Awards
 - a) Engineer of the Year - due 10/25
 - b) Young Engineer of the Year - due 11/15
 - c) College/High School Scholarships - due 12/20
3. ERYMC Awards - due 12/5
4. Other ASCE Awards - due October

C. Other Society Events - See the Philly YMF Calendar on the website

D. Newsletter

1. Summer Social
2. YMLS
3. Phillies Game
4. Board Update

Copy deadline for November newsletter is October 11th.

VII. Look Ahead

A. Winter Social

Lawrence is working on confirming the date.

B. Technical Tour - November

Williams is working on a walking tour of American Street. Kim added that he is working on a construction tour/technical presentation of the Penn Medicine Pavilion project.

VIII. Open Discussion

Natale asked for potential interest in a rock-climbing YMF event.

Natale explained that the Section retroactively received a \$1,000 award for Project BUILD from last year that has been added as a line item for new Outreach initiatives this year.

Abel provided information on the ASCE Sustainable Solutions competition which is focused on pop-up bus stops/shelters. Details will be provided to students via the YMF College Contact Chairs.

Gormley proposed that ASCE Committee updates will be added to future agendas.

Natale explained that registration for the ASCE Legislative Fly-In will be opening soon.

Gormley reminded the Board that there are still openings to host future Board Meetings.

IX. Officer Reports

A. Vice President (**Lawrence**)

- B. Secretary (**Wilson**)
- C. Treasurer (**Abel**)
- D. Information Technology (**Nichols**)
- E. Awards (**Doyle**)
- F. Public Relations (**Daprano**)
Annual report is due November 20th and has a new online format.
- G. Society Liaison (**Ki. Brown**)
- H. Social Media (**Slattery**)
- I. Student Member Transition (**Walsh**)
- J. College Contact (**Glassman/T. Farley**)
- K. K-12 Outreach (**Schroeder/Medora**)
Schroeder and Medora will be working on a video of K-12 Outreach and will be reaching out to Board Members for past photos.
- L. Civil Engineering Club (**Chateauvert/McCreesh**)
- M. Social Events (**Natale/Voigtsberger**)
- N. Professional Development (**Kirn**)
- O. Technical Events (**Kim/Williams**)
- P. Community Service (**Fatima/Black**)
- Q. Mentors (**E. Farley/Truong/Ke. Brown**)
Mentors showered the Board with praise, led by Truong.

- X. Board Member Bios
 - A. Doyle/T. Farley (TPD)

- XI. Adjourn
 - A. Next Board Meeting on Tues, October 29, 2019 @ **6:00 PM** @ TimHaahs (Blue Bell, PA)

FOR EXECUTIVE BOARD REVIEW

In the table below, please place an X in the cell next to your name once you've reviewed:

<i>Jesse Gormley</i>	<i>X</i>
<i>Katrina Lawrence</i>	<i>X</i>
<i>Tim Abel</i>	<i>x</i>
<i>Eammon Farley</i>	<i>X</i>