



**American Society of Civil Engineers
Philadelphia Section
Younger Member Forum**



2019-2020 BOARD MEETING #2 MINUTES

WHEN: Wednesday, August 14, 2019 @ 5:30 PM
WHERE: McCormick Taylor, 1818 Market Street, 16th Floor, Philadelphia, PA 19103

ATTENDANCE (*italics indicates called-in*):

- | | | |
|-----------------------------------|-----------------------------------------------|------------------------------------|
| ✓ Jesse Gormley | ✓ Kirsten Brown | ✓ Sean McCreesh |
| ✓ Katrina Lawrence | <input type="checkbox"/> Cricket Slattery | ✓ Joe Natale |
| ✓ Dennis Wilson | ✓ Kevin Walsh | ✓ Caroline Voigtsberger |
| <input type="checkbox"/> Tim Abel | ✓ Paige Glassman | <input type="checkbox"/> Nick Kirn |
| ✓ Eammon Farley | ✓ Tyler Farley | ✓ HuYoung Kim |
| ✓ Jake Nichols | ✓ Dani Schroeder | ✓ Marty Williams |
| ✓ John Doyle | ✓ CJ Medora | ✓ Ajin Fatima |
| ✓ Assunta Daprano | <input type="checkbox"/> Lindsay Chateaufvert | ✓ Darren Black |

GUESTS: Kevin Brown, Kazi Hassan

AGENDA

- I. Call to Order
- II. Consent Agenda
 - A. INCLUSIONS:
 1. 2019-2020 Board Meeting #2 Agenda
 2. [2018-2019 Board Meeting #8 Minutes](#)
 3. [2019-2020 Board Meeting #1 Minutes](#)
 - B. Motion to approve consent agenda items.
 1. MOTION: Glassman
 2. SECOND: Schroeder
 3. DISCUSSION: None
 4. RESULT: Passed Unanimously
- III. Executive Committee Updates
 - A. ASCE Updates
 1. YMLS - Aug 9-11 and Aug 23-25 - Reston, VA
Medora gave a brief presentation recapping the August 9-11 YMLS. He included that YMLS provided great exposure to YMF groups from around the country, ASCE headquarters, and leadership/personal development.
 2. Region 2 Assembly - Sat, Nov 2 - Drexel University
Glass and T. Farley are planning a social event with the Drexel student chapter to coincide with the Assembly.
 3. ERYMC - Jan 30-Feb 1 - Philadelphia, PA

Two gold sponsorship opportunities remain available. The other eastern regions have been supporting well so far. The banquet is locked in for the Franklin Institute and the social will be held at Lucky Strike.

a) Resolution Process

Gormley quickly summarized the resolution process, noting that it is a great opportunity for the younger members groups to incite change to ASCE at the national level.

B. Budget

Thanks to those who responded with feedback and input regarding the FY20 budget. The current budget request to the Section will be comparable to our previous year's budget, excluding most of the budget overruns that occurred over the past year. The budget request is due on Friday to the Section so if you have last minute concerns please reach out to Abel ASAP. Also, as a reminder, please be sure to collect receipts, itemized as best possible, for all reimbursement requests. Continue to send your reimbursement requests to Katrina with Tim cc'd until the end of September.

1. CANstruction Discussion

Board agrees not to pursue CANstruction this year. E. Farley suggested reallocating the usual CANstruction budget request to the College Contacts budget.

C. Polo Order

Dark smoke grey was the winning color. Price will be \$24 per shirt, due upon pickup. Schroeder will be distributing an order form.

D. Sustainability Task Committee

Gormley proposed developing a sustainability task committee, the goal of which would be standardizing the sustainability initiatives that the YMF tries to follow.

E. Banner

E. Farley will be reaching out to those that expressed interest in the past in helping out with the banner design.

F. Diversity, Equity, and Inclusion

Medora proposed a board position focused on diversity, equity, and inclusion to align with ASCE National's initiatives related to the MOSAIC program.

IV. Outreach Committee Updates

Lawrence mentioned that the Outreach Committee is specifically looking to promote events at Board member alma maters. The mentor program will be kicking off soon as well as the CivE Club. One of the things the Section looks to the YMF for the most is our outreach efforts. Lawrence also reminded the Board of the request that all members attend at least one outreach event throughout the year.

V. Events Committee Updates

The events committee met on August 5 and reviewed event planning procedures, the new event tracking spreadsheet, budgets, and past and future events. They are looking forward to the Life Do Grow and the Group Photo Social events.

A. Past Events

1. Phillies Game and Tailgate - July 26

Fatima recapped the event noting that there were over 100 attendees, and thanked all volunteers and attendees. There is a recurring issue of approximately 20 no-shows, as well as a number of people that express interest after registration closes. Ideas will be explored next year to accommodate tailgate only attendees.

B. Upcoming Events

1. Life Do Grow Urban Farm Event - Sat, Aug 17

7 registrants. Event set to begin at 11:30.

2. Group Photo and Summer Social - Thurs, Sep 5
Natale/Voigtsberger will look into the possibility of showing the YMF promo video at the event as it is a particularly well attended event.
Gormley added that the YMF is striving towards the use of "Social" rather than "Happy Hour" in our event advertisements.

VI. Communications Committee Updates

- A. [Event Tracking Spreadsheet](#)
Wilson briefly explained the new spreadsheet that will be used for event planning and recapping. The spreadsheet will go live beginning with the first event of FY20. Wilson will send out a link to the spreadsheet.
- B. Employer Recognition Award - due Aug 30
Doyle will be resending the application to the Board.
- C. Other Society Events
Ki. Brown summarized area events, including golf outings that the YMF may be able to attend as a team. All events are summarized in the Society Liaison spreadsheet on Google Drive.
 1. "Soldering 101" (Outreach) by IEEE and Drexel SWE - Sat, Aug 24, 10 AM to 2 PM
Opportunity for 8-12 graders to learn about soldering/engineering principles.

VII. Look Ahead

- A. Adopt-A-Highway Fall Cleanup - October weekend
- B. Welcome Back Students Event - October
Ideas for the venue should be passed along to Glassman and T. Farley.

VIII. Officer Reports

- A. Vice President
- B. Secretary
- C. Treasurer
- D. Information Technology
- E. Awards
- F. Public Relations
Daprano mentioned that the copy deadline for the newsletter is approaching, and any information should be forwarded as soon as possible. Daprano added that the Communications Committee is striving to create more detailed, engaging recaps, specifically for the newsletter, but also for external publication.
- G. Society Liaison
Ki. Brown will work with Medora to plan a diversity and inclusion based event, possibly a panel with a new partner society.
- H. Social Media
Schroeder is covering for Slattery for the next two weeks.
- I. Student Member Transition
Walsh asked that the Executive Board provide an idea of what is expected of the mentor program this year, given that grant money will likely not be available for funding, and noting that we only have \$200 allocated this year.
- J. College Contact
Glassman requested that Board members confirm that they are using her correct email address.
- K. K-12 Outreach
Schroeder will be receiving pre-college outreach supplies from ASCE for free at the upcoming YMLS.
Medora stated a goal of reaching 1200 students this year with a focus on Philadelphia schools.

L. Civil Engineering Club
McCreech and Chateauvert will be working to finalize the schedule for the fall soon.

M. Social Events

N. Professional Development

O. Technical Events

P. Community Service

Black made a final request for attendees at the upcoming Life Do Grow event.

Q. Mentors

E. Farley gave kudos to event planning spreadsheet creation. Also asked what Drexel will be receiving for winning last year's college challenge. A donation will be made to the Drexel ASCE board.

Ke. Brown mentioned that 2020 is Drexel's centennial year. Widener and Temple had interest in friendly competition. The college challenge will be looked at to make sure it is what the Board wants it to be.

Hassan gave kudos to the full Board for all the great work that we do. Hassan will be presenting the YMF mentoring program at the Governors and Presidents Forum in Reston, VA, in September. Diversity and inclusion is one of Hassan's strategic initiatives for this year. Carol Martsof of Urban Engineering is on the national committee for MOSAIC.

IX. Open Discussion

Natale is working on planning a Board camping trip.

X. Board Member Bios

Ki. Brown, Daprano, and Lawrence gave brief presentations explaining what their professional lives entail.

XI. Adjourn

A. Next Board Meeting on Thurs, Sep 19, 2019 @ 5:30 PM @ HNTB

B. OPTIONAL: McCormick Taylor Office Tour