



AMERICAN SOCIETY OF CIVIL ENGINEERS PHILADELPHIA SECTION YOUNGER MEMBER FORUM



2018-19 ASCE YMF BOARD MEETING #6

Monday, January 14, 2019

5:30 PM – 7:30 PM

AGENDA

Dial in: 1-800-882-3610 | Meeting ID: 1755146 DVRPC | 190 N. Independence Mall West | 8th Floor

ATTENDEES: JOE NATALE, SCOTT CEPIETZ, NHA TRUONG, KIRSTEN BROWN, KEVIN BROWN, NICK KIRN, KATRINA LAWRENCE, DENNIS WILSON, CRICKET SLATTERY, PAIGE GLASSMAN, CAROLINE VOIGTSBERGER, EAMMON FARLEY, TYLER FARLEY (GUEST), AJIN FATIMA, LINDSAY CHAVEAVERT, JOHN DOYLE, ASSUNTA DAPRANO, DANI SCHROEDER, JESSE GORMLEY, CJ MEDORA (GUEST), JACOB NICHOLS, HU YUONG KIM

Phone:

1) Administrative

- a) Approval of meeting minutes #5 dated December 12, 2018 (**Farley**)
Motion: Joe Natale
Second: Katrina Lawrence
Discussion: None
Result: Approved
- b) Planning & Budget FY18-19 (**Farley/Lawrence**) - There are no outstanding reimbursements right now. We are working through ERMYS reimbursements.
- c) IT Updates (**Wilson**) - None. It was suggested that Board members review their website bios and provide any updates to Dennis. It was noted to continue to use event planning checklist as events are being planned.

2) ASCE National/Regional Updates

- a) ASCE Membership Dues (**Farley**) - Eammon reminded everyone to renew membership dues. Complete ASAP if not done so yet.
- b) ERYMC 2019 (**Farley**) - Everyone who is going is registered. Several college chapters are attending as well, including students from Drexel, Temple, Villanova, and Widener. Use college students who have been at conference before for 2020 planning.
- c) ASCE Region 2 Awards (**Abel**)
- d) ASCE Society Awards - Due 2/1 (**Abel**) - To submit for the group awards, Eammon will send Tim annual report for content within the award application. Tim should receive the planning document with all of our events for use on the group award application as well.
- e) ERYMC 2020 (**Brown/Natale**) - Sponsorships will be sent out to everyone a few weeks after ERYMC 2019. Section Sponsors have received chances to be gold level sponsor.
- f) CYM Updates (**Gormley**) - The CYM is preparing for the regional conferences. There are no other updates.

3) Section

- a) Project Build / Geo-Congress K-12 Event Updates (**Daprano/Voigtsberger**) - Assunta emailed Kazi about project build for rescheduled dates. Geo-Congress is being held on March 26th. Details are being finalized about the location of the STEM events.
- b) Section Dinner Meetings (**Farley**)
 - i) ASCE and ASHE Joint Meeting - Frankford Avenue Bridge: Rehabilitation of the Oldest Bridge in the United States - January 16th (**Farley**) -
- c) Newsletter (**McCreesh**) - The deadline for the February newsletter is Friday, January 18th. Sean reminded the board to upload any past event information to Google Drive.

- d) ASCE PA Report Card (**Slattery**) - Cricket needs to send information about the Report Card to include in the newsletter. Joe Natale has created social media post that Cricket suggests board members to share on their social media pages. The YMF Social Media profile has shared the post.

4) Past Events:

- a) Joint Winter Happy Hour with ASHE DelVal 12/13 (**Kirn/Fatima**) - The event was held at Conshohocken Brewing Company in Bridgeport. There over 50 people in attendance. It was mentioned that the majority of the guests were ASHE and not ASCE. A few people cited the date being in conflict with specific holiday event. It was discussed possibly changing the date to avoid these conflicts.

5) Upcoming Events:

- a) Winter Social 2/4 (**Gormley**)
 - i) Overview/Logistics/Charities - Jesse sent out the volunteer duty spreadsheet for Board members to selected support roles during the event. The check in at the door has been simplified to attendees walk in, pick up nametag and wristband and continue through. There are 126 registered so far. It was suggested to Board members to bring their coworkers if they weren't signed up yet. Assunta is putting together donor board. John Doyle is helping with raffle prizes. One suggestion to help speed up the raffle ticket process was to pre-rip sections of 15 tickets to hand out when an attendee wanted that amount. Jesse asked Board members to follow up on donations with various companies. It was noted that will be donating \$300 to Future Cities with our raffle ticket profits. Katrina will follow up with Section about cutting the check to Future Cities. It was been suggested a special level of recognition be created for companies who donated over \$200. Those companies will be recognized on their own board and mentioned before their prize is given away. It was suggested that a representative of those companies to pick a number.
- b) E-Week Ethics Panel 2/21 (**Kir. Brown**) - Kirsten noted that this event will be members only. The event will be located at Urban Engineers. Kirsten will send Paige information about the event to place on the Engineers Club calendar.
- c) K-12 (**Daprano/Voigtsberger**)
 - i) Presentation at BVM School 1/29 - There are three people currently signed up. The volunteers will be presenting to 3rd to 5th Graders
 - ii) Steppingstone Scholars 2/2 - This event will be held on Saturday, February 2nd from 9 am - 1 pm. The event comprises of 6th to 9th graders who will rotate through various events and a short panel discussion. There will be a screening of Dream Big. Joe Natale volunteered for the event during the meeting. The event will be held at Temple.
- d) CivE Club Schedule/Volunteers (**Doyle/Chateauvert**) - The first club of the spring semester was held prior to the meeting. Two new students joined the club. The club schedule for spring is set although there may have to adjustments based on the school schedule. The Balsa Wood Bridge Competition will be held in mid-May, the week before Memorial Day. The club hopes to take a field trip in the Spring. Some suggestions for the field trip may be PWD, the Airport, or the Rail Park. The volunteer schedule spreadsheet was sent around for board members to sign up during the meeting.
- e) GETT Expo 3/23 (**Kir. Brown/Glassman**) - Cricket and Paige have signed the YMF up for the event.
- f) Placemaking/Marketing for Engineers PD Event TBD (**Walsh**) - Eammon and Kevin will continue to coordinate after the meeting about the potential for more professional development events.
- g) College Visits (**Nichols/Slattery**) - The YMF will be visiting Drexel on Thursday, January 31, from 6-7:30 pm, to provide mock interviews with students. Students will have 15 minutes to run through a mock interview with a YMF board member. A panel discussion at Villanova University is scheduled for February 13th.

6) Potential Events:

- a) Professional Development (**Walsh**) - Nothing more to add
- b) Social Events (**Kirn/Fatima**) - Coordination with PSPE to start to plan the Joint Happy Hour. This event typically has 3-4 technical presentations with Q&A. This event typically takes place in Media PA.
- c) Technical Events (**Kir. Brown**) - Nothing more to add.
- d) Community Service (**Natale**)
 - i) Urban Farm Volunteer Event (Spring 2019?) - No further details about this potential event. It was mentioned that Joe may look into the opportunity for another Friends of Wissahickon event.
- e) K-12 Outreach (**Voigtsberger/Daprano**) - Caroline and Assunta are planning Engineers Week outreach events. Two possible event locations are at Spring Ford and North Penn.

7) Miscellaneous Business:

- a) Social Media Updates (**Schroeder**)
 - i) Rafflecopter - The Rafflecopter is on website event page. A \$25 gift card will be award to the winner at the Winter Social.
- b) Mentor Program/Mock Interviews (**Kim**)
 - i) Mentor/Mentee Event Brainstorming - HuYoung has received all positive feedback so far from the mentor's he has checked in with. It was mentioned there has been a lot meetings and interactions with pairs. January 28th has been set for a working session with mentors and mentees.

8) Affiliate Groups

- a) Delaware/ECP/WTS updates (**Glassman**) - Paige sent out an email to the board prior to the meeting with events from affiliate groups.

9) Open Discussion

- a) YMF Board Team Building Event(s) (**Farley**) - Eammon intends to view the results of the Google Form and request a board member to begin planning. .
- ~~b) GETT Expo 2019 Booth Sponsorship (**Glassman**)--this topic has previously discussed~~
- c) Financial Planning Event - A potential event on financial planning was discussed. Assunta has a contact of someone who may be able to provide a presentation. Kevin Brown noted we have investigated in the past but it has been dismissed and never happened. It was noted to proceed with caution about who we are trying to present to avoid the presenter having business motivations and using this as a recruiting opportunity. Jesse suggested using social media to gage interest in topics to present. It was discussed whether or not this type of event is technically outside the realm of what the YMF is intended to stand for based on our bylaws. Decision to participate in such an event at this time was tabled.
- d) FoW Cleanup - The event has 13 people participate. The group mainly cleaned up trash in certain areas of the park. The group collected 23 total bags of trash and recycling. A special prize was given for the person who found the most unique trash which was a detached boat motor.
- e) CanStruction - The group discussed CanStruction as information pertaining to the event was going to be released soon. Most people are indifferent about participating. A few are in favor cause it's been something we have done for years and some are against it because of the time commitment and lack of support they may receive due to the timing of the event. A discussion followed by a vote was motioned to determine whether the group will participate in CanStruction this year. Results were as follows::
Yes - 3
No - 14

Abstain: 0

FAILS - Participation will be foregone this year.

We may still support Philabundance with donations through Winter Social raffle proceeds.

10) Officer Reports:

- a) Vice President (J. Gormley) - There will be an outreach committee meeting this month.
- b) Treasurer (K. Lawrence) - None
- c) Secretary (S. Cepietz) - Provided a reminder to continue to use Google Drive for event organization.
- d) Awards Chair (T. Abel) - Provide Tim with the annual report for the awards.
- e) Information Technology (IT) Chair (D. Wilson) - None
- f) Public Relations (PR) Chair (S. McCreesh) - None
- g) Social Media Chair (D. Schroeder) - We had 29 more followers on 4 social media platforms.
- h) Professional Development Chair (K. Walsh) - None
- i) Social Events Chair (N. Kirn/A. Fatima) - None
- j) Technical Events Chair (Kir. Brown) - None
- k) Society Liaison Chair (P. Glassman) - None
- l) CivE Club Chair (J. Doyle/L. Chateauvert) - None
- m) College Contact Chair (J. Nichols/C. Slattery) - Cricket reminded the board to share report card social media posts
- n) Community Service Chair (J. Natale) - None
- o) K-12 Contact Chair (C. Voigtsberger/A. Daprano) - Asked the board to consider volunteering for K-12 events during Engineer's Week as they need people.
- p) Student Members Transition Chair (H. Kim) - None
- q) Past President (N. Truong) - Nha praised the board for doing such a great job with all events. He also suggested to look to volunteer with other groups around the City, in particular water resource groups.
- r) Mentors (Kev. Brown/C. Renfro/D. Sirianni/C. Gray/K. Hassan) - Kevin noted the video will be ready shortly as he wants to show it at the ERYMC business meeting. Kevin also highlighted the DVEW Young Engineer Social and asked that it gets advertised on the email blast. Kevin will work with Scott and Dani to use mentor as testimonials for email blasts/social media.

11) Scheduling of Next Meeting - February

12) Post Board Meeting Social Location – Race Street Cafe

FOR EXECUTIVE BOARD REVIEW

In the table below, please place an X in the cell next to your name once you've reviewed:

<i>Eammon Farley</i>	<i>X</i>
<i>Jesse Gormley</i>	
<i>Katrina Lawrence</i>	<i>X</i>
<i>Nha Truong</i>	

