



AMERICAN SOCIETY OF CIVIL ENGINEERS PHILADELPHIA SECTION YOUNGER MEMBER FORUM



2018-19 ASCE YMF BOARD MEETING #5 MEETING MINUTES

Wednesday, December 12, 2018

5:30 PM – 7:30 PM

Dial in: 657-220-3242 | Meeting ID: 896 836 458

Urban Engineers | 530 Walnut St | 7th Floor

ATTENDEES: JESSE GORMLEY, JOE NATALE, CRICKET SLATTERY, KIRSTEN BROWN, NICK KIRN, AJIN FATIMA, EAMMON FARLEY, SEAN MCCRESH, LINDSEY CHATEAUVERT, KEVIN WALSH, TIM ABEL, KEVIN BROWN, PAIGE GLASSMAN, JOHN DOYLE, DENNIS WILSON, KATRINA LAWRENCE, SCOTT CEPIETZ

Phone: Assunta Daprano, Caroline Voigtsberger, Dani Schroeder

1) Administrative

- a) Approval of meeting minutes #4 dated November 1, 2018 (**Farley**)
 - Motion: Joe Natale
 - Second: Kirsten Brown
 - Discussion: None
 - Result: Approved
- b) Planning & Budget FY18-19 (**Farley/Lawrence**) - The planning spreadsheet is currently being updated for every event. Katrina reminds board members to keep reimbursements coming once an event is complete.
- c) Annual Report (**Farley**) - The annual report was submitted on December 12, 2018.
- d) IT Updates (**Wilson**) - There was a situation where multiple people tried to access the Google Drive from different locations at the same. The Google Drive is setup to provide open access to all but there seems to be some limitations when multiple people try to access the Google Drive at the same time. There does not seem to be a solution to this problem so coordination will be required if multiple people need to access at the same time.

2) ASCE National/Regional Updates

- a) ASCE Membership Dues (**Farley**) - Membership dues are due at the end of the year. All board members were reminded to renew.
- b) ERYMC 2019 Awards (**Abel**) - All ERYMC awards have been submitted.
- c) ASCE Region 2 Awards (**Abel**) - These awards are due on December 20th. These awards are self nominated only and the YMF will not nominate an individual for an award as a group
- d) ERYMC 2020 (**Brown/Natale**) - Those people who have volunteered to help plan the conference will be engaged once the 2019 ERYMC is over. There have been 3 out of 7 potential sponsor spots filled to date. Only gold and platinum sponsorship levels are up right now. After the new year, the committee will reach out the section sponsors to help fill the remaining sponsor spots. Only Board and Section members will be involved with the planning and organizing of the conference unless others are needed.
- e) CYM Updates (**Gormley**) - The CYM is currently planning for the regional conferences. Dates have been set for the three sessions of YMLS 2019.

3) Section

- a) Project Build / Geo-Congress K-12 Event Updates (**Daprano/Voigtsberger**) - Planning activities have been underway for the Geo-Congress event. There was a conference call to discuss some questions but the school wants to go ahead with the event in March. Project Build sessions have been pushed into January as postponed sessions from 2018.
- b) ECP - Dennis provided update on multi society group event whose topic is Smart Cities. It was discussed that this topic could be possible critical issues seminar topic.
- c) Section Dinner Meetings (**Farley**)

- i) ASCE and ASHE Joint Meeting - Frankford Avenue Bridge: Rehabilitation of the Oldest Bridge in the United States - January 16th - RSVP for event out next week.
- d) Section Awards (**Abel**) - The Section was named runner up for National Section Award. The Dallas Section won top honors. The Section should be receiving the certificate in a few weeks.
- e) Newsletter (**McCreesh**) - Entries for the January newsletter to be sent on Friday, 12/14. Lindsay noted she could provide a Civ-E Club Recap for the newsletter. It was also discussed to advertise the Winter social and provide a recap from the recent K-12 visit Fox Chase Visit.
- f) ASCE PA Report Card (**Slattery**) - Cricket is going to draft up some promotional content for the Report Card. Eammon and Tim A offered to assist in reviewing the content. It was suggested to wait until the new year until elected officials are approached. It was suggested the Report Card is discussed at college visits throughout the school semesters. It was noted that the Report Card has received over 2500 views from various people and it was recommended that board members share social media posts about the Report Card.

4) Past Events:

- a) Temple Panel 11/7 (**Nichols**) - There seemed to be a small turnout at the Temple Panel. Panelist thought the visit was still valuable time spent to reach out to the students.
- b) Student Night at Dave & Buster's 11/13 (**Nichols**) - There was 25 people in attendance. It was recommended highly to do this event again next year.

5) Upcoming Events:

- a) Joint Winter Happy Hour with ASHE DelVal 12/13 (**Kirn/Fatima**) - There seemed to be a good mix of ASCE and ASHE members at the event. Much more of a mix than the previous years event.
- b) Winter Social 2/4 (**Gormley**)
 - i) Overview/Logistics/Charities - Jesse wants all company donation letters sent by the end of the month and is the biggest focus for the next month. Jesse asked if anyone has a relationship with someone at a company, please reach out and ask if they would be willing to provide a manageable donation. Jesse wants the donation letters sent out before Christmas.
- c) E-Week Ethics Panel - Engineer's Week (**Brown**) - This event will be advertised soon. The final details are being worked out. The date of the event is February 21, 2019 at Urban Engineers. More details to come.
- d) CivE Club Schedule/Volunteers (**Doyle/Chateauvert**) - The last club of the semester is on Monday. The plan is for the club to order pizza and watch Dream Big. The Spring schedule is in development and will be sent out once complete. Lindsay and John are asking for volunteers. Lindsay and John noted they will need more volunteers for the Spring semester sessions. There is a planned field trip to the PWD water treatment plant in the Spring.
- e) Placemaking/Marketing for Engineers PD Event TBD (**Walsh**) - Kevin has met with SMPS about the potential technical event about the basics of marketing. Kevin is also looking for someone to volunteer to present at a lunchtime placemaking event in the Spring.
- f) College Visits (**Nichols/Slattery**) - Villanova would like to host the YMF for a panel discussion. The dates are either February 11 or 13. So far Joe Natale, Scott Cepietz, and Tim Abel have expressed interest.

6) Potential Events:

- a) Professional Development (**Walsh**) - It was mentioned that ASCE has a traveling speaker that may be willing to speak on relevant/interesting topic if the speaker is in the region.
- b) Social Events (**Kirn/Fatima**) - None
- c) Technical Events (**Kir. Brown**) - Kirsten has a list of potential events that she is looking into for the Spring.
- d) Community Service (**Natale**)

- i) Urban Farm Volunteer Event (Spring 2019?)
- ii) Friends of Wissahickon - Trail cleanup event set for January 12, 2019. Joe Natale to create a flyer and circulate it for review. The event will involved invasive species clearing.
- e) K-12 Outreach (**Voigtsberger/Daprano**) There is a January 29th scheduled visit to Presentation BVM in Cheltenham and a February 2nd visit to Steppingstone Scholar. The Steppingstone Scholar visit is an all day Saturday visit for 6th-9th graders near Temple University. There is a planned E-Week event at North Penn. The Co-Chairs are going to reach out to various teachers after winter break. Future City competition is being held on January 19th. It is not too late to sign up to volunteer for the event.

7) Miscellaneous Business:

- a) Social Media Updates (**Schroeder**)
 - i) Rafflecopter - It was discussed whether or not we could embed a link to rafflecopter from website to. It was decided to use the program for this year's Winter Social and see how it works.
- b) Mentor Program/Mock Interviews (**Kim**)
 - i) Mentor/Mentee Event Brainstorming - The program has been kicked off with mentees and non-board members being connected. The program is working on scheduling some events throughout the new year.

8) Affiliate Groups

- a) Delaware/ECP/WTS updates (**Glassman**) - There were very few events at the end of the year. Paige will provide more updates in the new year. The board enjoys seeing the email updates so it was advised to keep the emails coming.

9) Open Discussion

- a) ERYMC 2019 Logistics (**Farley**)
 - i) Early Registration by 12/20 - The Executive Board and first timers will get their registration covered for the conference and any remaining funds will be divided amongst remaining attendees. Several hotel rooms will be covered by companies. If anyone is still interested in attending the event, please let Eammon know as the registration goes up \$50 on 12/20.
- b) YMF Board Team Building Event(s) (**Farley**) - Everyone seemed to have a lot of fun at bar crawl social. It was suggested to everyone to brainstorm events for Winter/Spring for a board team building event.
- c) GETT Expo 2019 Booth Sponsorship (**Glassman**) - The GETT Expo will be located on Saturday, March 23rd, from 1-4 pm. Let Paige know if anyone knows any woman who would want to participate. The event is held in Phoenixville area middle school. The event will cost \$100 to sponsor. The registration deadline is January 18th. Paige would like to have some ASCE promotional items to give away at the event.
- d) College challenge - There have been minimal submissions for the college challenge. It was suggested the board brainstorm new ideas to help persuade the students to participate in the competition.
- e) Natale - ASCE Legislative Fly In - Joe Natale will be attending the event held in Washington DC.

10) Officer Reports:

- a) Vice President (J. Gormley) - None
- b) Treasurer (K. Lawrence) - None
- c) Secretary (S. Cepietz) - None
- d) Awards Chair (T. Abel) - None
- e) Information Technology (IT) Chair (D. Wilson) - None
- f) Public Relations (PR) Chair (S. McCreesh) - None

- g) Social Media Chair (D. Schroeder) - Facebook 541 friends, Twitter 130 followers, Instagram 310 followers, LinkedIn 519 connections
- h) Professional Development Chair (K. Walsh) - None
- i) Social Events Chair (N. Kirn/A. Fatima) - None
- j) Technical Events Chair (Kir. Brown) - None
- k) Society Liaison Chair (P. Glassman) - None
- l) CivE Club Chair (J. Doyle/L. Chateaufvert) - None
- m) College Contact Chair (J. Nichols/C. Slattery) - None
- n) Community Service Chair (J. Natale) - None
- o) K-12 Contact Chair (C. Voigtsberger/A. Daprano) - None
- p) Student Members Transition Chair (H. Kim) - None
- q) Past President (N. Truong) - None
- r) Mentors (Kev. Brown/C. Renfro/D. Sirianni/C. Gray/K. Hassan) - Kevin suggested to pull student membership data to track information on student transition from college to professional membership. At the Section board meeting, it was indicated there was a steep increase in membership when the member only meeting occurred. Kevin suggested the board needs to be in front of students more often to promote student transition from graduation.

11) Scheduling of Next Meeting - Mid January

12) Post Board Meeting Social Location – Buffalo Billiards