



AMERICAN SOCIETY OF CIVIL ENGINEERS PHILADELPHIA SECTION YOUNGER MEMBER FORUM



2018-19 ASCE YMF BOARD MEETING #2

Wednesday, August 22, 2018
5:30 PM – 7:30 PM

Dial in: | Meeting ID:

McCormick Taylor | 2001 Market St | 10th Floor

ATTENDEES: DENNIS WILSON, EAMMON FARLEY, CAROLINE VOIGTSBERGER, NICK KERN, JESSE GORMLEY, KIRSTEN BROWN, ASSUNTA DAPRANO, DANI SCHROEDER, LINDSAY CHATEAUVERT, SEAN MCCREESH, JOE NATALE, KATRINA LAWRENCE, SAM BURKE, KEVIN WALSH, JAKE NICHOLS, TIM ABLE, SCOTT CEPIETZ, AJIN FATIMA, JOHN DOYLE

Phone: HuYoung Kim, Paige Glassman, Nha Troung

1) Administrative

- a) Approval of meeting minutes #1 dated May 31, 2018 (**Farley**)
Motion: Joe Natale
Second: Lindsay Chateauvert
Discussion: None
Result: Approved
- b) Google Drive Access/Website Updates (**Wilson**) - Dennis Wilson noted reorganization of Google Drive has been progressed with subfolders within events folder.
- c) Planning Overview (**Farley**) - Eammon to send to everyone the planning overview spreadsheet link.
- d) Budget FY17-18 (**Natale**) - Joe Natale noted there were a few outstanding items for reimbursement. Joe talked to those individuals but all expenses need to be reimbursed by end of Sept.
- e) Budget FY18-19 (**Lawrence**) - Katrina submitted draft budget to Section for review. It was about an \$800 increase from last year. The Section will give us a number and we must be responsible with what we plan for. Other events could be planned if surplus or sponsorships occur.

2) ASCE National/Regional Updates

- a) ERYMC 2020 (**Brown/Natale**) - ASCE is still finalizing the location for ERYMC 2020 in Philadelphia. Kevin and Joe will take a budget and sponsorship plan to the Section for their approval. If anyone has ideas for ERYMC resolutions let Joe, Kevin, and Jesse know so they can be voted upon at ERYMC 2019. Polls/surveys will be sent out. We will get travel budget from Section, which will help determine the number of people to go ERYMC 2019, but there is really no limit to the number of people. With regards to sponsorship for ERYMC 2020, Section sponsors get first round of sponsorship opportunities for conference.
- b) CYM Updates (**Gormley**) - Jesse provided no major updates. Jesse provided an overview of ASCE and explained how the resolution process is one way to get our voice heard with the leaders at the top of the organization.
- c) Younger Member Leadership Symposium (YMLS) Recap (**Farley/Gormley/Natale/Wilson/Daprano**) - Five went to the YMLS held at ASCE National. Eammon provided an overview of the event with lots of positive things to say. Dennis Wilson noted he enjoyed the opportunities to interact with other YMG's from all over the country.
- d) ASCE Committee on Sustainability (COS) (**Abel**) - Tim indicated International Conference on Sustainable Infrastructure (ICSI) website is live. The save the date email has been sent with information about call for papers and a younger member mixer. The conference is being held in Los Angeles on Nov. 7-9, 2019.
- e) ASCE Committee on Advancing the Profession (CAP) Strategic Planning Workshop - 7/20-721 (**Abel**) - Tim Abel noted subcommittees met to perform SWOT analysis and prioritize initiatives along with strategic plan. Tim proceeded to provide an overview of the CAP. The CAP wants to provide YM leadership and

guidance. Tim will be attending the 2-3 face-to-face meetings throughout the next year with the next meeting in November. The biggest initiative to the CAP is to engage younger members. The new CAP chair is a former younger member so it has been brought to the forefront of their attention. The CAP will remain on the agenda for the remainder of the year to keep it on everyone's mind to carry it forward.

3) Section

- a) Project Build Updates (**Daprano**) - Kazi and Assunta to meet with library next week to talk about first session. The first session is on Sept 22. This session will focus on bridges. If anyone is volunteering for the program and received an email for an in person interview, that email can be ignored. It was noted that volunteers don't have to be at all 4 sessions. Paperwork is necessary for all volunteers to participate in the program. That paperwork can be obtained from Assunta.

4) Past Events:

- a) Phillies Game 7/20 (**Fatima**) - There were 125 tickets sold plus Drexel did not use all of theirs from winning the College Challenge (used 9/12). Let Ajin know if anyone has any suggestions or complaints. Eammon suggested that the Phillies tickets should not be used as college competition prize. With the Phillies fielding a better team, a lot of questions were discussed for future Phillies game event. It was suggested a higher demand could occur next year with a better team so it was discussed the potential to buy more tickets or keeping the game on Friday or extending the ticket deadline to closer to the game. These questions are for the social chairs' consideration as we plan for next years game.
- b) PFATW (**Cepietz/Nichol**) - Scott and Jake attended the PFATW at ASCE National on August 3-4 to meet and network with other college student chapter advisors from around the world. Scott had the opportunity to present at the workshop to provide some thoughts on things he learned at the previous year's PFATW.

5) Upcoming Events:

- a) End of Summer Happy Hour (**Kirn/Fatima**) - The End of Summer HH will be on Thursday, Sept 13, at Morgan's Pier. We do have a section reserved within the bar. Ajin will send flyer around to Exec Board for approval before advertisement. There will be a new YMF Group Photo taken during the event.

6) Potential Events:

- a) Welcome back college students - A doodle poll is being sent out to the student chapter leadership to gauge availability for the event. The student leadership meeting will be held end of September. It is anticipated that the back to school bowling date will be set then.
- b) Kirsten Brown proposed an idea for an airport runway extension project tour. She would like to schedule the tour for the last week of September. Certain clearance information will be needed to get people on the runways. The guests will be escorted around the airfield but PHL employees. The number of attendees will depend on the number of escorts available to provide the tour. She hopes to have between 15-25 attend the event. Kirsten will prepare a flyer and circulate it for approvals. Eammon told Kirsten to add the tour to the events planning worksheet on events folder on Google Drive.

7) Miscellaneous Business:

- a) Social Media Updates (**Schroeder**) - Dani noted all 3 summer campaigns will come to an end in September. It was noted we should consider highlighting the PA ASCE report card on our Social Media platforms in November. It was suggested that monthly campaign highlights could provide some more traffic from the event advertisements. Let Dani know if there are other members who may want to be highlighted on our Social Media Platforms.

- b) Mentor Program/Mock Interviews (**Kim**) . it was suggested adding a Mock Interview/Mentor Program section to the e-blasts/social media from time to time. HuYoung is working on STAY grant application. The deadline is September 20th for the application. HuYoung will seek Exec board and Section approval for the application. The Mentor Program will kick off in October. Call for volunteers and forms to potential students will be sent in September. The hope for this years program will contain 3 face to face social gatherings in October, January, and April. Mentors should email mentee to advertise YMF events. HuYoung and others have interacted with other sections to help obtain ideas to further mentorship program. This years program will be open to all schools this year.
 - i) STAY Grant Application - Adding a balsa wood bridge competition to the college student competition was discussed. More discussion will happen to decide if it will be added.
- c) ASCE College Challenge (**Nichols**) - Sam and Jake refined rubric to improve challenge this year. One of the changes is potentially ending the competition in March. A photo of last year's winning team will be taken at college student kickoff meeting

8) Affiliate Groups

- a) Delaware/ECP/WTS updates (**Glassman**) - Paige provided updated via email.

9) Open Discussion

- a) FY17-18 Surplus - Member engagement prizes. YMF stickers have arrived. Water bottles will be given to repeat volunteers. Other membership engagement prizes ordered were pencils and label pins which will be given away at various events.
- b) Joe took logo and made it vector format and added Comcast Center. Joe made motion to make this our new logo. Kirsten second the motion. The motion was approved. Call for vote for the logo change: all in favor, no opposition.
- c) Assunta noted that the first order from ASCE shop, stickers and pencils are free. Caroline wants these items for K-12 items. Assunta and Caroline have asked all to place order.
- d) The Steel bridge competition will not be associated with ASCE for this year. One of the rule changes is no student chapter can use funds from ASCE for steel bridge. Steel Bridge will be its own separate competition through AISC.
- e) Joe Natale noted that checks from companies needs to go through Katrina to get it to the Section. Some company's checks have a specific deadline to deposit. For example, Pennoni/ Urban has 60 days for company checks
- f) Camping Trip Update - It will be held over a Saturday/Sunday at French Creek State Park. A separate conversation will be held to organize the trip.

10) Officer Reports:

- a) Vice President (J. Gormley) - Jesse noted the importance to talk about national events/groups. Jesse noted the science leadership academy wants someone to teach engineering courses for a six week course. Winter social - let Jesse know if you're interested in committee conversations.
- b) Treasurer (K. Lawrence) - none
- c) Secretary (S. Cepietz) - Scott requested that everyone please get flyers prepared as soon as possible for a 3 week advertisement.
- d) Awards Chair (T. Abel) - Tim noted no applications for employer award were submitted. Delaware Valley Engineer Week award next. Tim noted that each organization gets two votes for Engineer of the Year which differs from years past. The ERYMC Awards will be announced in October and due December 5. WTS awards - only WTS board members are allowed to nominate and vote.

- e) Information Technology (IT) Chair (D. Wilson) - Dennis asked college contacts to provide student chapter leaders info. Dennis to add the Civ-E schedule to the site.
- f) Public Relations (PR) Chair (S. McCreesh) - none
- g) Social Media Chair (D. Schroeder) - Dani noted more connections than last meeting.
- h) Professional Development Chair (K. Walsh) - not in attendance
- i) Social Events Chair (N. Kirn/A. Fatima) - none
- j) Technical Events Chair (Kir. Brown) - none
- k) Society Liaison Chair (P. Glassman) - none
- l) CivE Club Chair (J. Doyle/L. Chateauvert) - none
- m) College Contact Chair (J. Nichols/S. Burke) - none
- n) Community Service Chair (J. Natale) - If there are any organizations to partner with for community service, provide Joe their contacts.
- o) K-12 Contact Chair (C. Voigtsberger/A. Daprano) - Sending survey out to schools early next week. Hope to have schools identified by next meeting. There is a free ASCE webinar on Aug 30th on student outreach.
- p) Student Members Transition Chair (H. Kim) - none
- q) Past President (N. Troung) - For joint social events, we should help lead and plan the event with other organizations. Asked if the surplus of Winter Social donations could be used elsewhere? Noted that potential cutbacks may be needed reduce the budget. Noted that the Stay Grant money is intended to encourage students to maintain membership after graduation
- r) Mentors (K. Brown/C. Renfro/D. Sirianni/C. Gray/K. Hassan) - Kevin Brown noted the proposed task committee on student competitions to find a meaningful replacement for Steel Bridge. Kevin noted that the footage for the video has come to a wrap. Kevin also noted that everyone is doing a great job.

Meeting End: 7:14 PM

11) Scheduling of Next Meeting - TBD

12) Post Board Meeting Social Location – TBD

FOR EXECUTIVE BOARD REVIEW

In the table below, please place an X in the cell next to your name once you've reviewed:

<i>Eammon Farley</i>	<i>X</i>
<i>Jesse Gormley</i>	<i>X</i>

<i>Katrina Lawrence</i>	<i>X</i>
<i>Nha Truong</i>	