



AMERICAN SOCIETY OF CIVIL ENGINEERS
PHILADELPHIA SECTION
YOUNGER MEMBER FORUM



ASCE YMF BOARD MEETING #8

Monday, April 2, 2018

5:30 PM – 7:30 PM

Urban Engineers | 530 Walnut Street | Suite #

Attendees: Jacob Nichols, Katrina Lawrence, Scott Cepietz, Jesse Gormley, Joe Natale, Dennis Wilson, Kevin Brown, Lindsay Chateauvert, Nick Kirn, Paige Glassman, Assunta Daprano, Eammon Farley, Andrew Thompson (guest), Kirsten Brown (guest), Samantha Burke (guest), Kathie Cheng (guest)

Telephone: HuYoung Kim, Tim Abel, Charlie Mumford, John Doyle

MINUTES

1) Administrative

- a) Approval of meeting minutes #7 dated February 21, 2018
 - i) Motion to approve minutes from Board meeting on February 21, 2018.
 - (1) MOTION: Natale
 - (2) SECOND: Brown
 - (3) DISCUSSION: None
 - (4) RESULT: Passed unanimously.
 - ii) Minutes from the Board meeting on February 21, 2018, are approved.
- b) Planning Overview
 - i) Farley points out busy April and May, reminds everyone to fill the planning spreadsheet out.
- c) Budget FY2017-18
 - i) Natale reports that there is still budget left for a lot of Chairs and reminds to send receipts. CANstruction will be a big expense.
- d) Membership Newsletter
 - i) Gormley reports that Communications Committee meeting met to discuss status of goals from the year. All positions on track with some notes for next year, including continuing to refine email blasts and seek more active communication with Section regarding awards coordination. Chateauvert will be assisting with email blasts in an effort to better distribute workload across Communications Committee.
 - ii) Gormley will be sending the usual call for email blast content this Wednesday and reminds everyone to try to send updates by the deadlines. He also says there will be a renewed effort to provide thorough reviews of flyers.
- e) Board Positions FY 2018-19
 - i) Skipped [NOTE: See Natale's Treasurer officer report for details.]

2) ASCE National/Regional Updates

- a) ERYMC 2020
 - i) Brown reports that ASCE has approved Philadelphia for the ERYMC location in 2020.
 - ii) Natale reports that the Committee is starting to track potential volunteers. Anyone interested should contact him and Kevin Brown.
- b) CYM Updates
 - i) Gormley reports that CYM's Spring Meeting is taking place in Austin, TX, in two weeks. He adds that the Younger Member Leadership Symposium (YMLS) will be the next big event open to younger

members following that, taking in place in early August. Farley asks how many people the YMF can plan to have attend. Gormley suggests no more than 2-3, but adds that there's a webinar series leading up to YMLS featuring professional development topics similar to the YMLS sessions; he will share info as it becomes available. Gormley requests that if anyone has topics they would like to learn/hear more about to let him know.

c) Legislative Fly-In (3/29)

i) Natale says five local members attended the event and it was very successful. He recommends others attend in the future to gain the experience. Abel echoes this.

d) Section Events

i) Natale states that Spring Social to be held on 5/3. Flyer has just been finalized and will be distributed in this week's Section email blast.

3) Section

a) Section awards

i) Lawrence congratulates the award winners and reminds everyone that awards will be given out at the Spring Social on May 3rd.

b) Section dinner meeting 4/12

i) College student attendance

(1) Farley reminds everyone that the meeting is happening at Villanova. Nichols will reach out to the Villanova student chapter to remind them of their presentation, including the time limits.

4) Past Events:

a) Winter Social 1/22

i) Farley started a lessons learned document for future use. He indicates that there was a positive reception of the smaller crowd.

b) GETT Expo 3/17

i) Glassman says it was a success, but we REALLY need swag to hand out. Volunteers ran a newspaper tower activity. YMF to consider for future year's budget discussion.

c) Civ-E Club

i) Section Dinner meeting 3/8

ii) Field trip

(1) Doyle says the Lincoln Financial Field tour was awesome. Doyle, Abel, Mr. Franklin, one parent chaperone, and eight students attended. The tour focused on the sustainability aspects of the stadium.

d) Social Events

i) Joint PSPE Happy Hour 3/29

(1) Farley reports that the event featured three speakers including Leese and had around 25 attendees.

5) Upcoming Events:

a) Mussel Hatchery 4/12

i) Cepietz reports that the event is at capacity. He adds that the tour filled very quickly and that we might need to better coordinate in the future. Farley recommends advertising one of our other events at this event.

b) Habitat for Humanity 4/21

i) YMF Board volunteer event

(1) Kirn says that there are still a few slots available, was waiting to hear from Truong whether anyone from the Section is interested.

- c) Adopt a Highway 4/22
 - i) Kim says we need to coordinate with ASHE on how budget will work. Farley recommends splitting the budget.
- d) Critical Issues Seminar: New Infrastructure Plan 4/25
 - i) Natale recommends Down Ultra Lounge for the venue. He says costs are reasonable but need to review the budget to determine if we will be charging for the event. He reports the slate of four panelists, including PA Secretary of Transportation Leslie Richards. Gormley recommends adding a \$5 fee to limit people backing out, as well as opening to the YMF Board prior to the email blast. Group agrees with both.

6) Potential Events:

- a) Flood Risk Management
 - i) Cepietz says still working on dates; options have been limited and there have been several conflicts.
- b) Election Happy Hour
 - i) Farley says Fatima and Leese are currently planning.
- c) Phillies Game
 - i) Natale will reach out to Fatima and Leese to move this forward. He suggests moving the date back to a little later in the year, probably late July or early August.
- d) K-12 Outreach
 - i) Daprano reports events at Hillcrest in Upper Darby and Lingelbach Elementary in Philadelphia. Both events will likely be in May sometime in the morning.
- e) Community Outreach
 - i) Kim says he and Davenport reached out to MANNA to try to set a date for an event. Will be similar to Philabundance event. Kim will follow up with details shortly.
- f) Mentor Program
 - i) Kim reports that they are targeting an event in late-April or early-May between mentors and mentees. Farley asks if mentees are aware that this will be happening. Kim says they were notified in early March. Gormley reminds that if the event is using grant money it must take place in April so reports can be submitted on time. Brown asks if the event will be open to others. Farley suggests opening the event to the YMF Board.

7) Miscellaneous Business:

- a) Website/Drive Updates
 - i) Wilson requests photos and a recap from the Linc tour to buff up the CivE Club page. He adds that Google analytics has recently been added to the website and can be examined at a later date once more information is available.
- b) Social Media Updates
 - i) Mumford reports that there is some content to post up, but requests any of our side content, such as the Fly-In. He will also be putting up job postings as they're received.
 - ii) Mumford acknowledges Danielle Schroeder's work with #femalefridays and says April will be dedicated to local female engineers, starting with Cathy Farrell. He requests that Wilson set up a webpage that could host the complete interviews that will be performed. Wilson will coordinate with Mumford and Schroeder for this.
- c) Mentor Program/Mock Interviews
 - i) Kim reports no update on Mock Interview. Brown recommends sharing the info on the email blasts on a recurring basis.

- ii) Glassman asks if we've considered going to schools and offering interviews there. Brown says that was not the intent of the program.
- iii) Kim, Farley, and Natale discuss and establish that mentee resumes will not be shared with Winter Social sponsors as had been briefly discussed.

8) Affiliate Groups

- a) Delaware/ECP/WTS updates
 - i) Glassman recaps upcoming events, as shown on flyer that Farley distributes:
 - (1) EWB Philly speaker series event on Thursday, 4/5 @ 6:30pm
 - (2) WTS running events on 4/4, 4/12, 4/14, and 4/23
 - (3) SWE running events on 4/12, 4/22, 4/26, 4/28, and 4/29
 - ii) Glassman adds that MASITE is organizing a cornhole tournament event in Philadelphia and has invited the YMF to attend.

9) Open Discussion

- a) CANstruction
 - i) Build Night 6/22
 - (1) Nichols reports for, like, the third month in a row that "it's all happening." He remains the most consistent fuel for this minutes keeper's sarcastic notes. Seriously, though, things are on track and as the design progresses, the process of can ordering will begin.
- b) Dream Big
 - i) Natale reports that there will be screenings at the Franklin Institute (3 showings per day). Farley and Brown recommend advertising through K-12 Outreach and College Contacts Chairs at all upcoming events.
- c) Salary Survey
 - i) Brown reports that Bob Wright asked about this. Brown will follow up with the Board via email on reinitiating. *[NOTE: After the Board meeting, Cepietz and Glassman tentatively agree to run with this effort.]*

10) Officer Reports:

- a) Vice President (E. Farley)
 - i) Farley reminds everyone to get their Winter Social Thank You letters out to the companies who donated and to let Farley know that the letters were distributed or emailed.
- b) Treasurer (J. Natale)
 - i) Natale reminds everyone to fill out Truong's form indicating what positions they would prefer for the following year, as well as if they're interested in running for an executive position. He re
- c) Secretary (J. Gormley)
 - i) Gormley reminds people that the email blast is an open call for content and people should reply with any ideas.
- d) Awards Chair (K. Lawrence)
 - i) Lawrence reports that Alfred Nobel award (technical paper) open. Eligible people should apply themselves.
- e) Information Technology (IT) Chair (D. Wilson)
 - i) None
- f) Public Relations (PR) Chair (L. Chateauvert)
 - i) None
- g) Social Media Chair (C. Mumford)

- i) None
- h) Professional Development Chair (M. Zettle-moyer)
 - i) Not Present
- i) Social Events Chair (K. Leese/A. Fatima)
 - i) Not Present
- j) Technical Events Chair (S. Cepietz/K. Walsh)
 - i) Cepietz says Walsh is working on two technical tours, will follow up.
- k) Society Liaison Chair (P. Glassman)
 - i) None
- l) CivE Club Chair (T. Abel/J. Doyle)
 - i) None
- m) College Contact Chair (B. Lester/J. Nichols)
 - i) Nichols says that he has reached out to all the schools for follow up on the Challenge, as requested. He reports that results have been low so far with half the applications graded.
- n) Community Service Chair (N. Kirn/L. Davenport)
 - i) Kirn reminds everyone to let him know if interested in Habitat for Humanity.
- o) K-12 Contact Chair (C. Voigtsberger/A. Daprano)
 - i) Daprano says that her dad is undergoing chemo. YMF sends their thoughts and prayers his way.
- p) Student Members Transition Chair (H. Kim)
 - i) None
- q) Past President (K. Brown)
 - i) Brown attended Student Conference in Iowa City and said it was a great event. Natale reminds the Board that the Mid-Atlantic conference is this weekend in Delaware.
- r) Mentors (C. Renfro/D. Sirianni/C. Gray/K. Hassan)
 - i) Not Present

11) Scheduling of Next Meeting - (TBD)

- a) Truong will do this.

12) Post Board Meeting Social Location –TBD

- a) Kirstin Brown mentions that Buffalo Billards has happy hour until 8pm. Lax commitment from those present. Meeting adjourned.