



AMERICAN SOCIETY OF CIVIL ENGINEERS PHILADELPHIA SECTION YOUNGER MEMBER FORUM



ASCE YMF BOARD MEETING #4

Wednesday, November 1, 2017

5:30 PM – 7:30 PM

AECOM | 1700 Market St | Suite 1600

Attendees: Nick Kirn, Scott Cepietz, Kevin Walsh, HuYoung Kim, Lindsay Chateauvert, Nha Truong, Katrina Lawrence, Charlie Mumford, Lauren Davenport, Dennis Wilson, Tim Abel, Jesse Gormley, Joe Natale, Caroline Voigtsberger, Jacob Nichols, Kevin Brown, Belinda Lester, Ajin Fatima, Cathy Farrell (Guest)

Telephone: John Doyle, Assunta Daprano

MINUTES

1) Administrative

- a) Approval of meeting minutes #3 dated September 25, 2017
 - i) Motion to approve minutes from the Board meeting on September 25, 2017.
 - (1) MOTION: Natale
 - (2) SECOND: Lawrence
 - (3) DISCUSSION: None
 - (4) RESULTS: Passes unanimously
 - ii) Minutes from the Board meeting on September 25, 2017, are approved.
- b) Planning and Budget FY2017-18
 - i) Truong reviews the planning sheet, thanks people for updating.
 - ii) Natale gives an update on the budget, only College Contacts have submitted receipts. Natale clarifies that moving forward all info will go directly to him and he will work with Section for reimbursement.
- c) Annual Report 11/20
 - i) Chateauvert thanks Board for the card and support during her absence.
 - ii) Chateauvert working on Annual Report currently, will be reaching out to individuals as needed for input.

2) ASCE National Updates

- a) STAY Grant
 - i) Truong reports received \$800 for Mentor Program and will determine where exactly to use in the future, possibly on an exclusive event for mentors/mentees.
- b) ASCE Convention 10/9-10/11
 - i) Abel reports that he and Brown attended. Abel went to all the younger member sessions, as well as Kristina Swallow's inauguration. Jeremy Chrzan also attended and presented, and it was good to see him.
- c) Int'l Conference on Sustainable Infrastructure 10/25-10/28
 - i) Abel attended. He went to a workshop on first day representing Committee on Sustainability (COS). Abel briefly described his role on COS to Board, then recapped his panel presentation at the Conference, which was very positively reviewed.
- d) ASCE Region 2 Assembly 11/4-11/5

- i) Truong says several Board members will be attending, and that registration may still be open if others are interested.
- e) Legislative Fly-In 3/13-3/15
 - i) Truong reminds everyone that applications are due by 11/17. Natale describes the event, including younger member training. Gormley says there is some work associated with it, but that it's a worthwhile experience.

3) Section

- a) Section dinner meeting – Maggiano's 11/9
 - i) Truong reports that Jeff Knuppel will be speaker and the meeting will be for Philadelphia Section Members only.
- b) ASCE PA report card kick-off – Gannett Fleming, Camp Hill, PA 11/18
 - i) Natale reports that he will be in attendance. Gormley says he asked if a conference call number will be available, waiting to receive info.
- c) Section student scholarships
 - i) Natale says scholarships now available for matriculating students as well.

4) Past Events:

- a) College Contacts
 - i) Temple engineers panel visit – 10/16
 - (1) Nichols reports that the event was well-attended and very successful. Temple had some questions prepared, which was useful.
 - ii) Welcome back bowling 10/24
 - (1) Lester reports that PEP Bowl was very hospitable. 33 people attended, more than half of which were students. Event was under budget and is fully reimbursed.
- b) Community Service
 - i) YMF Board volunteer event – Schuylkill River Trail 10/21
 - (1) Kim reports that the group trimmed trees and other brush that was encroaching on the trail. He said it was surprisingly difficult to manage the people moving through the work area and Schuylkill Banks needs better MPT next time. Overall a great event.
- c) CivE Club
 - i) Kick off 10/2
 - (1) Abel reports that they have wrapped up the transportation module and are about to move into water resources, including a session on sustainability. He requests that people reach out to he and Doyle if they want to volunteer, although he and Doyle have been happy to alternate weeks. Abel says that they have had 10-12 students regularly attend, though only six attended this past week. There are a few different field trips in the works.
 - (2) Truong asks how materials and budget stand. Abel says in good standing, might have a few receipts from snacks, which he will forward to Natale.
- d) Technical Events
 - i) Viaduct tour – 10/25
 - (1) Cepietz reports that the tour was very successful with 15 attendees. He thinks the Members Only event status was successful with 17 people signed up, including two who ultimately couldn't attend. Truong was able to develop a cross-reference spreadsheet to verify membership for registration. The YMF invited Mr. Franklin from the CivE Club to attend, and he loved it!

5) Upcoming Events:

- a) College Contacts
 - i) College engineers panel visits
 - (1) Lester reports that panels at Villanova, Drexel, and Widener panels are scheduled in the next two weeks. She and Nichols have volunteers slated, but anyone interested in joining should reach out to them. Truong encourages people to volunteer since it's a great, low-key public speaking opportunity... you can basically tell the students anything!
- b) Community Service
 - i) Delaware River Cleanup 11/4
 - (1) Kirn reports that the event is this weekend at Frankford Boat Launch. Truong says there are currently 6 people registered and mentions that EWB has started doing UBB events, too.
 - ii) Philabundance YMF 11/21
 - (1) Davenport reports that currently 6 people registered. Will be volunteering at Hunger Relief Center. People have to register directly through Philabundance's website.
- c) Social
 - i) Joint Winter Happy Hour with ASHE 12/7
 - (1) Fatima reports that the event will be in Conshohocken, PA, at Conshohocken Brewing Company. She is working on the flyer and will send it to Gormley to coordinate review. The budget is up to \$200, and the total bill will be split with ASHE.
 - (2) Truong asks how advertising and recaps for events are being received. Mumford reports that feedback has been very positive. He says we need to evaluate use of Facebook events for advertising, but seems to have been beneficial.
- d) K-12 School Visits
 - i) Germantown Academy 11/6
 - (1) Voigtsberger says we are good on volunteers for this event and ready to go.
 - ii) Fox Chase 11/28
 - (1) Daprano says still seeking volunteers to meet with two classes of 4th graders, and that interested people should reach out to her Voigtsberger. Truong confirms with Daprano that this event has been coordinated with the school.
- e) Winter Social 1/22
 - i) Truong reports on Farley's behalf a that kickoff meeting for the Winter Social Planning Committee will be happening soon and that people should reach out to Farley if interested in participating.

6) Potential Events:

- a) Professional Development
 - i) Fall speaker
 - (1) Zettlemyer not present.
- b) Technical Events
 - i) Winter PDH-eligible lunch seminar
 - (1) Cepietz reports that a Flood Risk / Water Resources Management presentation is being targeted with a Villanova professor which might work for this type of event. He and Walsh will also be looking into a spring tour event.

7) Miscellaneous Business:

- a) ERYMC feasibility
 - i) Brown reminds the Board that seed money had been confirmed through the Section. He says that the Committee will be moving forward with a presentation at ERYMC in Buffalo.

- b) Mentor Program
 - i) Kim reports that all the current students (mentees) have been paired with mentors. Truong reports that there's currently an imbalance with 12 students and 17 mentors.
- c) College Competition update
 - i) Nichols reports that students have been submitting reports and forms, and that he and Lester will continue receiving them and be reviewing them throughout the year.
 - ii) Mumford asks if this has anything to do with Widener's extensive use of the competition hashtag. Nichols confirms that it does. Natale acknowledges their heavy use of Facebook. Brown reports that he has discussed the volume of their posting on Facebook with them.
- d) Event Advertisement Policy Update
 - i) Wilson reports that he and the Communications Committee have made updates to the policy, which can be found on the Google Drive.

8) **Affiliate Groups**

- a) Delaware/ECP/WTS/CYM updates
 - i) Natale reports that Glassman has no updates.
 - ii) Gormley thanks Board for coming out during the CYM fall meeting. He says the committee members were very impressed by the turnout and had a great time, adding that this hasn't previously happened during their meetings. Chateauvert requests a write-up on this from Gormley.
- b) Awards (**Lawrence**)
 - i) Lawrence reports that the YMC award applications are due December 5th and that she will be emailing the info out soon.

9) **Open Discussion**

- a) ERYMC
 - i) Truong breaks down how the YMF will be organizing travel fund distribution for this year's ERYMC. He says that all of the Exec Board will be attending and that several others have expressed interest. The YMF will coordinate who else attends based on the number of interested people and whether they've attended before. Truong requests that anyone interested in attending please contact him.
- b) CANstruction
 - i) Truong reports on Farley's behalf that this effort will be starting soon. We will be looking for new lead for the effort, with Farley acting as mentor.
- c) Section President's Notes
 - i) Farrell acknowledges the great work the YMF is doing.
 - ii) Farrell wants to coordinate Region 2 Awards, and lays out plan to handle Lifetime Achievement as well as use Section Younger Member and Professor awards to feed into those award nominations. She requests that the YMF lead the effort on the student award. The Board agrees to coordinate a plan, but needs to confirm whether looking for a single candidate or multiple candidates.

10) **Officer Reports:**

- a) Vice President (E. Farley)
 - i) Nothing.
- b) Treasurer (J. Natale)
 - i) Nothing.
- c) Secretary (J. Gormley)
 - i) Gormley requests that people copy Natale on the next set of emails about the upcoming email blast, as Natale will be assisting with the blast in Gormley's absence.

- d) Awards Chair (K. Lawrence)
 - i) Nothing.
- e) Information Technology (IT) Chair (D. Wilson)
 - i) Wilson mentions that the ECP Multi-Society Event is taking place over lunch on December 8th.
- f) Public Relations (PR) Chair (L. Chateauvert)
 - i) Chateauvert asks if it's acceptable for her to copy recaps from social media or other sources if she doesn't hear from people. The Board agrees that it is generally acceptable, but Communications Committee should still follow up with event leads to get the full info for the Google Drive.
- g) Social Media Chair (C. Mumford)
 - i) Mumford requests recaps and photos as quickly as reasonably possible. Abel also requests possible use of Instagram Live at CivE Club.
- h) Professional Development Chair (M. Zettlemyer)
 - i) Not present.
- i) Social Events Chair (K. Leese/A. Fatima)
 - i) Nothing.
- j) Technical Events Chair (S. Cepietz/K. Walsh)
 - i) Nothing.
- k) Society Liaison Chair (P. Glassman)
 - i) Nothing.
- l) CivE Club Chair (T. Abel/J. Doyle)
 - i) Abel mentions that they would like to have the CivE Club attend a Section Dinner Meeting.
- m) College Contact Chair (B. Lester/J. Nichols)
 - i) Nothing.
- n) Community Service Chair (N. Kirn/L. Davenport)
 - i) Nothing.
- o) K-12 Contact Chair (C. Voigtsberger/A. Daprano)
 - i) Voigtsberger reminds the Board that they are seeking volunteers for 11/28.
 - ii) Daprano discusses the Mural Project status and says it's progressing.
- p) Student Members Transition Chair (H. Kim)
 - i) Nothing.
- q) Past President (K. Brown)
 - i) Brown says his video project is moving forward and that he would like to discuss the possibility of bringing it to the CivE Club. He also reports that he is a Corresponding Member for the Committee on Student Members (CSM) and will be going to Iowa for their student conference next year.
- r) Mentors (C. Renfro/D. Sirianni/C. Gray/K. Hassan)
 - i) Nothing.

11) Scheduling of Next Meeting - 12/4, 12/6, 12/11, 12/13?

12) Post Board Meeting Social Location – Misconduct Tavern 18th/JFK