



American Society of Civil Engineers Philadelphia Section Younger Member Forum

2016-2017 Board – Meeting #10 Minutes

Date: Wednesday, May 24, 2017
Time: 5:30 PM
Location: *Urban Engineers Inc.*
530 Walnut Street, 7th Floor
Philadelphia, PA 19106

Attendance: Kevin Brown, Joe Natale, Alex Hazuda, Ajin Fatima, Scott Cepietz, Katrina Lawrence, Lindsay Chateauvert, Lauren Davenport, Tim Abel, Kevin Walsh, Jesse Gormley, Asunta Daprano, Nick Kim

Telephone: Charlie Mumford, Chris Renfro, Mike Zettlemyer, Paige Glassman

Responsibility for action items indicated in **bold type**.

- 1) Introductions
- 2) Approval of Minutes
 - a) Recommend approval of the April 25, 2017 Meeting #9 Minutes
 - i) MOTION: Natale
 - ii) SECOND: Cepietz
 - iii) DISCUSSION: None
 - iv) RESULT: Passed unanimously
 - b) Minutes from the April 25, 2017 meeting were approved.
- 3) Organization Updates:
 - a) National
 - i. K. Brown announces that Peers Group award was received,
 - ii. eRoom/Collaborate/Google Drive - Update
 - i. Gormley recommends YMF to post meeting minutes to Collaborate after these minutes approved. **(Gormley)**
 - iii. 2017 Younger Member Leadership Symposium – 8/4-6/17
 - i. Brown has sent the information, registration is open.
 - iv. ASCE 2017 Convention – 10/8-11/17
 - i. Brown has sent the information, registration is open.
 - v. ASCE National Elections
 - i. Brown reminds everyone that polls close 6/1 and encourages people to vote.
 - b) Section
 - i. 4th Annual DVGI Golf Outing – 6/23/17
 - i. Brown encourages Board members who are able to attend.
 - ii. ASCE's Transportation & Development Institute's International Conference on

Pavements & Airfield Technology – 8/27-30/17

- i. Brown encourages Board members who are able to attend, notes that topics will include sustainable pavements.

4) Past Events:

- a) Cira Green Tour – 5/1/17
 - i) Abel recaps tour. CE Club toured first with several volunteers, followed by general YM tour. Very windy, but OK tour. Several no show registrants, possible issue with free events.
- b) Critical Issues Seminar – 5/10/17
 - i) Brown notes topic drew out several new faces and was very well-received. Gormley notes some attendees asked why only two speakers were present, encourages at least three in the future.
- c) The W Hotel Construction Site Tour – 5/15/17
 - i) Cepietz recaps the tour, indicates YMF invited back in the spring for a top-off tour.
- d) Election Happy Hour – 5/16/17
 - i) Natale recaps event, held at Revolution House. Agreed that the venue was good for the event, although couldn't reserve the outdoor space based on cost. Bylaw updates passed successfully.

5) Upcoming Events:

- a) Phillies Game & Tailgate – 6/2/17
 - i) Natale organizing tailgate activities now and will be reaching out for volunteers, needs to coordinate with Zettlemyer on food costs. Also needs to coordinate with some people about extra tickets. **(Natale)**
 - ii) Zettlemyer recommends going to Costco and spending around \$500. Encourages having someone hand out the tickets while cooking.
 - iii) Zettlemyer will also get the koozies to Natale. **(Zettlemyer)**
- b) Hillcrest Elementary School Visit – 6/7/17
 - i) Mumford looking for volunteers for partial or full visit. Planning to run Dream Big wind tunnel tower activity. **(All)**
- c) Steppingstone Scholars Career Day – 7/26/17
 - i) Lawrence indicates volunteers should be covered for event through HNTB, will update if changes.
- d) CivE Club Awards Ceremony – 6/12/17
 - i) Walsh indicates that event invite went out via email this morning, also created hard copy invite to share. Reports that eight (8) students on track to have bridges tested that day. Encourages people to RSVP to organize food.
 - ii) Abel described concern about prizes for bridge testing. Issue with parents taking gift cards from students. Looking for suggestions on new prize approach, possibly arranging a purchase for the student rather than giving them a gift card directly. **(All)**
 - iii) People should send suggestions for special guests to Walsh and Abel that they can then contact. **(All)**

6) Potential Events:

- a) Civil Engineering Game Night
 - i) Natale planning on having event at Ladder 15, targeting evening of Thursday, 6/29. Identified “celebrity” guests. Plans to include a question on RSVP form gauging who is planning to play. **(Natale)**
 - b) Young Government Employee Presentation
 - i) Brown indicates that Renfro to host, coordinating a date currently. Bob Wright also involved in planning. More details to follow. **(Brown)**
 - c) Amazinators Summer Camp
 - i) Mumford indicates that this is a summer camp in Margate, NJ. Contact made at Dream Big screening. Looking for volunteers, will share information. Mentions possibility of participating, then hanging out at the beach. Also reaching out to Central and South Jersey Branches to see if they have interest. **(Mumford)**
 - d) YMF Group Photo Happy Hour
 - i) Brown indicates that nothing in the works currently, but wanted to remind people that this is an option (pending adequate budget). Usually target the end of the summer for this.
- 7) Miscellaneous Business:
- a) Monthly Newsletter – Update
 - i) Brown indicates that Eno will be in touch with Lindsay Chateauvert to coordinate transfer. **(Eno/Chateauvert)**
 - b) Winter Social Donations – Update
 - i) Brown indicates Truong working on this. **(Truong)**
 - c) Website Maintenance
 - i) Gormley indicates that he created a website update guidelines document to share with Wilson and be added to the YMF’s Guidelines Manual.
 - ii) Network Solutions payments made, Gormley to seek reimbursement. Mentions that it seems we’re paying for things we don’t need. Natale reinforces that this is likely. Gormley and Natale to discuss and clean up account. **(Gormley)**
 - d) Jefferson Station Mural
 - i) Mumford discusses that the mural has been stagnant and the current approach may not be realistic given coordinators are hoping to work through the summer with only three schools available. Looking to incorporate Caroline Voigtsberger and Asunta Daprano into the effort, but will still be difficult to recruit more schools.
 - ii) Brown offers to reach out to Angelo Waters to help clarify the status and try to get project on a realistic timeline.
 - iii) Mumford will start an email to Waters, CCing Brown, Lawrence, Voigtsberger, and Daprano. **(Mumford)**
 - e) Salary Survey Initiative Update
 - i) Cepietz indicates that a preview survey is prepared, but has not reviewed yet. Renfro requests comments after people do have a chance to review. **(Renfro)**
 - ii) Group feels they should be prepared for roll-out in a few weeks. Renfro recommends the Section send the survey first, YMF send second.
 - f) Mock Interview Program
 - i) Brown indicates that next year’s Board will feature a new position tasked with

oversight of Mock Interview, working on transitioning material now. **(Brown)**

- g) New Logo
 - i) Renfro sent email to Brown, has text prepared for inclusion in the next email blast thanking the participants and indicating that we're sticking with status quo.
 - h) YMF Constitution and Bylaws - Update
 - i) Brown indicates the Bylaws were submitted to National, awaiting feedback.
 - i) FY17 Budget - Update
 - i) Brown says Farley will send email with details. **(Farley)**
 - j) Awards – Update
 - i) No updates
 - k) Board transition
 - i) Brown reminds everyone to post important/relevant to the Google Drive and to be open to next year's Board on transition. Offers to help prepare Gormley with Constant Contact. **(All)**
- 8) Open Discussion
- a) Abel asks who organized polos last year and if that could be done again. Natale indicates that he is willing to organize this effort again, probably with a different color and/or logo. Will send a poll to gauge interest and input on color. Chateauvert recommends using CustomInk. Abel also has a contact that he will provide. **(Natalte)**
 - b) Natale indicates that all reimbursement requests moving forward should be sent to both him and Jen Reigle.
 - c) Abel requests clarification on who Constant Contact requests should go through. Brown indicates that all requests are to go to Secretary.
- 9) Officer Reports:
- a) Vice President (Nha Truong)
 - i) None
 - b) Treasurer (Eammon Farley)
 - i) None
 - c) Secretary (Meredith Lis)
 - i) None
 - d) Awards Chair (Lauren Davenport)
 - e) CivE Club Chair (Kevin Walsh & Tim Abel)
 - i) Walsh requested budget update from Farley, to be sent tomorrow.
 - ii) Looking to give volunteer award to some volunteers, including John Doyle. Requests plaque information from Brown. **(Brown)**
 - f) College Contact Chair (Paige Glassman & Belinda Lester)
 - i) Lester requests confirmation that Truong went to Swarthmore this year. Glassman says she thinks Truong went in the fall and, if so, all schools were visited this year.
 - g) Community Service Chair (Kristin Leese & Nick Kirn)
 - i) Kirn indicates there's a Devil's Pool cleanup event next Saturday. Not an official YMF event.
 - h) Information Technology (IT) Chair (Jesse Gormley)
 - i) None

- i) K-12 Contact Chair (Katrina Lawrence & Charles Mumford)
 - i) None
- j) Professional Development Chair (Mike Zettlemyer)
 - i) Thanks Brown for a good year, including allowing Chairs to take responsibility for their positions.
- k) Public Relations (PR) Chair (Niki Eno)
 - i) None
- l) Social Events Chair (Joe Natale & Dennis Wilson)
 - i) None
- m) Society Liaison Chair (Ajin Fatima)
 - i) None
- n) Social Media Chair (Jacob Nichols)
 - i) None
- o) Technical Events Chair (Scott Cepietz & Jeremy Pampuch)
 - i) None
- p) Past President (Chris Renfro)
 - i) Renfro seconds Zettlemyer's report.
- q) Mentors (Drew Sirianni, Chris Gray, Kazi Hassan)
 - i) None

10) Scheduling of next meeting (**Truong**)

11) Post Board meeting hang out – Las Vegas Lounge (704 Chestnut Street)

- a) Daprano recommends we redirect to Independence Beer Garden since “bad things happen to good people” at Las Vegas Lounge.