



# American Society of Civil Engineers Philadelphia Section Younger Member Forum



## 2016-2017 Board –Meeting Minutes #6

**Date:** Monday, January 23, 2017  
**Time:** 5:30 PM  
**Location:** *Langan*  
1818 Market Street, Suite 3300  
Philadelphia, PA 19103

Attendance list: Kevin Brown, Lauren Davenport, Ajin Fatima, Eammon Farley, Paige Glassman, Katrina Lawrence, Kristin Leese, Belinda Lester, Meredith Lis, Charlie Mumford, Joe Natale, Jacob Nichols, Chris Renfro, Drew Sirianni, Nha Truong, Mike Zettlemyer

Responsibility for action items indicated in **bold type**.

- 1) Approval of Minutes
  - a) The meeting minutes from the December 21, 2016 Meeting were approved and are to be posted to the website (**Gormley**)
- 2) Organization Updates:
  - a) National
    - i. eRoom/Collaborate - Update (**Gormley/Renfro**)
    - ii. Kevin hopes everyone is up to date paying National Dues. (**Board**)
    - iii. Eastern Region Younger Member Council (ERYMC) took place on January 20th and 21st. The YMF sent Kevin Brown, Lauren Davenport, Nick Kirn, Eammon Farley, Ajin Fatima, Belinda Lester, Meredith Lis, Joe Natale, and Charlie Young to the conference. Mike Zettlemyer attended to present at the conference and Jesse Gormley attended as part of the CYM. All of the area college chapters were in attendance at the conference. Kevin won the Practitioner Advisor award at ERYMC, Charlie won Younger Member in Community Activities, and the YMF won the Peers Group Award. Nashville was 2nd for Peers Group Award.
    - iv. Eastern Region Awards are due February 1st. Nha will be nominated for Young Government Civil Engineer of the Year, the YMF will be nominated for the Younger Member Group Award, and our website will be nominated for the Younger Member Group Website of the Year.
    - v. Jesse is planning to go to the Legislative Fly-In on March 14/15. Kevin asked who else is going. Joe applied for funding but hasn't heard yet; he may go regardless. We have budget available for this if anyone is interested. (**Board**)
    - vi. Kevin noticed that not everyone has heard of ASCE's initiatives. The Grand Challenge is to reduce life cycle cost of infrastructure by 50% by 2025. In the future, Kevin will try to keep everyone in the know about ASCE initiatives.
      - i. The Innovation Contest - If you have an idea that can help towards the Grand Challenge initiative, apply for this! It's due sometime in March. (**Board**)
      - ii. Belinda brought up the vote for the NJ resolution at ERYMC, which was withdrawn.
  - b) Section
    - i. The Joint Dinner Meeting w/ ASHE DVS was on January 18th. Charlie, Joe, and Belinda were there. TCNJ did a presentation, as well as speak briefly about their chapter. They had 3 minutes to talk and used 6 presenters effectively for the presentation.

- ii. The 2017 Section Scholarships are due February 3rd. Kevin asked if the students know about the awards. Belinda and Paige will send this to the students again because there have been no applications so far. TCNJ is not eligible for this since they are not officially under us. **(Glassman/Lester)**
  - iii. Philadelphia Section Dinner Meeting will take place on March 9th.
    - i. Drexel and Temple University will both be highlighted at this meeting. Paige and Belinda will remind the chapters. Kevin will clarify whether they get 3min each or 3min total. **(Glassman/Lester/Brown)**
  - iv. Kevin pointed out that now, for Section Board meetings, two students per school presenting are allowed \$10 tickets (Belinda and Paige's resolution passed at the Section board meeting). The Section also discussed allowing presenting students to attend for free because they are very interested in getting more students out to the meetings. The travel was discussed at the Section dinner meeting.
- 3) Past Events:
- a) The YMF helped out at a Ralph Brooks Park Cleanup on January 16th. Jesse recommended reaching out to this group originally. The cleanup was very successful. Kristin, Nha, and Dennis attended. There were 50 people or so there total so it was fine that only 3 YMF people came. Councilman Kenyatta Johnson was there too. Kristin will stay in contact with them and keep the board updated if they have events in the future. If anyone else has new ideas for outreach events, let Kristin know.
  - b) The Future City Competition took place on January 21st. Drew attended the competition. Some companies send awards but don't show up to present their awards, but all the awards ended up getting distributed. Drew encouraged Board members to consider going next year. It is a 4-hour commitment but there is a social hour before the judging. The YMF named an award this year "ASCE Philadelphia Dream Big" award.
  - c) Eloise Gibby represented the YMF at Garnet Valley High School's SWE Club on January 19th. Charlie will forward the write-up to Niki and Meredith when he has it from Eloise. **(Mumford)**
- 4) Upcoming Events:
- a) Winter Social – 1/30/17
    - i) Nha sent out a list of which potential sponsors haven't responded yet or which are unsure of what exactly they are going to donate. The Philabundance/Charity fund has about \$800. We have about 30 gift cards now. We can use some of the charity money for gift cards and leave some for CANstruction.
    - ii) Nha passed around the volunteer sign-up sheet as well. There are a lot of spots left. 162 attendees signed up so far. We capped it at 200 this year but are allowing walk-ins.
    - iii) Kevin asked how we are recognizing companies now. Kevin recommended we definitely say it out loud at the beginning or end. We will do it like last year and just list the CANstruction/charity fund donations afterwards.
  - b) Secretary Leslie Richards agreed to speak to Widener via their ASHE contact. This will take place on January 27th at 4PM and the group will go to Uno's after the presentation.
  - c) The GETT conference which will take place on March 25th, is changing up the format of their event this year. The event will take place from 12-5pm and the YMF will still run two classrooms and have a table at the Expo. Contact Paige if you are interested in helping. **(Glassman/Board)**
- 5) Potential Events:
- a) K-12 School visits **(Lawrence/Mumford)**
    - i) Masterman 6<sup>th</sup> grade: Nikunj Karumsi at Pennoni is working on getting this school visit set up.
    - ii) Bridesburg School (Port Richmond): this visit will take place between February 6th and 9th. Charlie plans to reach out to Tim to volunteer since he has clearance.
    - iii) East Norriton Middle School: the YMF will visit here on February 2nd from 8:30-10:15. Kelly who came with us last year is coming again hopefully.

- iv) Spring-Ford High School: This visit will take place during engineers week again hopefully. Katrina takes the lead on this one.
  - v) North Penn High School visit will happen this year during Engineers Week again. They are expecting 250 students again this year. Charlie asked which societies we should reach out to and Ajin suggested EWB.
  - vi) Mariana Bracetti Academy: still working on this.
  - vii) Dream Big Screening: In 2-3 weeks, Kazi will know more. The Section is aiming to screen Dream Big at the beginning of April. The Lehigh section is showing 9 screenings of Dream Big with 200 attendees per screening. Charlie is thankful that Kazi is organizing this. Kazi put in a grant application. The Franklin Institute may upgrade us to an imax presentation for normal rate.
- b) Zachary from Widener wants us to make it there on a Monday at noon. He said if we wanted seniors to come that's the best time. Paige told him it was unlikely. They want a presentation about sort of career path of current CEs. Paige thinks maybe they could do Presidents Day at night. Paige will reach out to Board members for interest. **(Glassman/Board)**
  - c) CANstruction 2017 **(Farley/Nichols)** - We are in. Eammon will follow up with Marc to see if Marc wrote the check. The competition is happening a month earlier than usual this year. Preliminary plan for the structure is due February 6th. A planning meeting will hopefully be next week. Eammon talked to some of the colleges. If anyone else is interested in getting on the list, email Eammon. Build Night will be at 8th and Spring Garden, the building with a large Tina Fey mural. The theme is Art. Chris Brandimarte is on board to do the SketchUp. Jake will forward a pdf of the rules to the Board and is also planning to condense the documents and send out something shorter to the CANstruction team. **(Farley/Nichols)**
  - d) Joe committed to doing the ASCE/PSPE joint event in Media again this year, but hasn't heard anything specific back. There are typically 4 presentations. Mike asked what our contribution will be. Typically we contribute \$100 so Joe will aim for that this year. **(Natale/Wilson)**
  - e) Mike is taking ideas for the Critical Issues Seminar to be held this spring. Nha suggested Evil Genius in Fishtown as a potential new location. **(Zettlemoyer)**
  - f) The YMF may host a game social night, similar to the Family Feud event, maybe in March. Mike mentioned there is Jeopardy powerpoint online if we wanted to try Jeopardy.
- 6) Miscellaneous Business:
- a) Everyone should get writeups to Meredith this month rather than Niki, since Niki reported to Mike that she was going into labor during this board meeting. **(Board)**
  - b) Joe just sent the University of Delaware ASCE contact to Belinda. They were interested in a joint event with the Delaware Section's YMF, us, and the college chapter. Delaware YMF is having their social this upcoming Thursday and Charlie is going so he is willing to be a contact if we need one in the future. Joe to keep Ajin in the loop about this. **(Natale/Mumford/Fatima)**
  - c) Roofmeadow will present at site visit of Cira Green this spring. **(Zettlemoyer/Cepietz)**
  - d) Jesse has nothing new to report with the website redevelopment except to reiterate that the Board please get him info in a timely manner and let him know when they post pictures after events.
  - e) Charlie and Katrina are happy to be involved with the Jefferson Station Mural with the section. They are still in talks figuring out how it will work out with Angelo and Bob Wright. They are trying to get as many students involved as possible. The Section is really appreciative of us taking this on. **(Mumford/Lawrence)**
  - f) The Salary Survey Initiative is ~50% done. They're updating the old one that was done. Once it is polished off, Chris Renfro will send it to Jeremy. We don't know if we will use an online survey company that charges a fee or a free one. Joe asked about using the IT Chair budget to pay for hosting the survey website for a few months and mentioned that we should go with a survey that is easy to fill out so that people actually do it. **(Pampuch/Renfro/Cepietz)**

- g) In past years we have done a Government Employee Presentation. A few years ago it was at the municipal services building in Philadelphia. Kevin will reach out to Amanda for details on what this was. Chris mentioned that the reason we didn't do it again was because we didn't want to reach out to the exact same people. Bob was hoping to get more PennDOT and turnpike people there. Katrina mentioned that it may be difficult to get PennDOT employees to travel to the City and we may have more success if an event like this was held at PennDOT for them. **(Brown)**
  - h) We will do a membership gift card raffle at the Winter Social this year using the extra gift card from last year's Winter Social. Board members will be excluded from this raffle. The purpose of the raffle will be to promote ASCE membership. The gift card will go out to an ASCE member and the raffle will take place at the Winter Social but the winner doesn't have to attend the Winter Social to win. **(Brown)**
  - i) Jesse solicited interest in an IT Chair "Shadow," which would be someone he could start teaching to take over IT Chair duties for next year. **(Gormley/Board)**
  - j) The Mock Interview Program should be mentioned in the next email blast. **(Lis)**
  - k) We will start working on the new logo after the constitution update.
  - l) The Ad Hoc committee for the YMF Constitution and Bylaws should have something by next board meeting. The committee is attempting to change 50% of the constitution and bylaws. **(Brown)**
  - m) Nha reached out to Jen to make sure they the same records for the 2016 budget and she said that she would get back to him. **(Truong)**
  - n) If anyone hasn't been reimbursed for anything, let Eammon know. Most ERYMC attendees mentioned they had not been reimbursed for ERYMC.
  - o) We got an extension on the Section Awards. Kevin will send out an email for board members to vote on who we will nominate for these awards. We should have a vote finished by Friday or earlier so Lauren and award nominees can work on the nominations. **(Brown/Davenport/Board)**
- 7) Open Discussion
- a) Joe mentioned that the Section is trying to maximize the number of technical groups they can support and may end up giving less money to each group as a result. Joe is wondering if we could support a scholarship application as a YMF, i.e. Most Active Student Member. We can decide on the details later of the scholarship. We could maybe also match that amount with Winter Social moneys. Nha was wondering if Joe misunderstood the reasons behind the section's plans. Kevin/Nha/Joe will bring up this issue at the next Section board meeting to see how they feel about this. **(Brown/Natale/Truong)**
  - b) At ERYMC, the group discussed how to get more volunteers and we were thinking recognition would be a good way to get more people to come out. YMF Awards may be a way to give people recognition. Kevin will look at what Zettlemyer sent him about this. **(Brown/Natale)**
  - c) Nha asked if there were talks of joint events with other YMFs. Kevin said yes but they may not be really feasible. But we might get on each other's email lists.
- 8) Officer Reports:
- a) Vice President (Nha Truong): nothing.
  - b) Treasurer (Eammon Farley): nothing.
  - c) Secretary (Meredith Lis): nothing.
  - d) Awards Chair (Lauren Davenport): nothing.
  - e) CivE Club Chair (Kevin Walsh & Tim Abel): encouraged the Board to sign up for CivE Club.
  - f) College Contact Chair (Paige Glassman & Belinda Lester): Lehigh University students seemed interested in our events. We will let them on our email list but we probably won't drive out to see them. Eammon asked if Paige or Belinda talked to Drexel about a time to go up there.
  - g) Community Service Chair (Kristin Leese & Nick Kirn): nothing.
  - h) Information Technology (IT) Chair (Jesse Gormley): nothing.

- i) K-12 Contact Chair (Katrina Lawrence & Charles Mumford): Mathcounts is happening this Saturday. Lauren has been in the past. It's at Temple from 8-2.
- j) Professional Development Chair (Mike Zettlemyer): nothing.
- k) Public Relations (PR) Chair (Niki Eno): nothing.
- l) Social Events Chair (Joe Natale & Dennis Wilson): Are we purchasing a grill this year? Mike Z can bring his to the Phillies game again this year. How big of a grill can we get and where can we keep it? Discussion for later.
- m) Society Liaison Chair (Ajin Fatima): ASHE Winterfest is on Thursday. It will be \$55 for open bar and dinner. You can go ice skating if you want. Ajin: "if it's open bar, you don't want to ice skate."
- n) Social Media Chair (Jacob Nichols): nothing.
- o) Technical Events Chair (Scott Cepietz & Jeremy Pampuch): nothing.
- p) Past President (Chris Renfro): congratulations on awards.
- q) Mentors (Drew Sirianni, Chris Gray, Kazi Hassan): nothing.