



American Society of Civil Engineers Philadelphia Section Younger Member Forum



2015-2016 Board – Meeting #7 Minutes

Date: Monday, April 11, 2016
Time: 5:30 PM
Location: *Baker*
1818 Market Street, Suite 3110
Philadelphia, PA 19103

Attendance List: Chris Renfro, Kevin Brown, Jeremy Pampuch, Drew Sirianni, Scott Cepietz, Allie Sedor, Charlie Mumford, Meredith Lis, Mike Zettlemoyer, Nha Truong, Kevin Walsh, Zach Suralik

Via Telephone: Jon Miller, Brett Coleman, Eammon Farley, Jesse Gormley

Responsibility for action items is indicated by **(bold type)**.

- 1) Introductions: The minutes from the 3/2/16 meeting will be presented for approval at the next meeting. Once approved, they will be posted to the website. **(Renfro/Sedor/Gormley)**
- 2) Organization Updates:
 - a) National
 - i. eRoom/Higher Logic Transition – At this point, only the previous year’s information has been uploaded. Renfro noted that Higher Logic is configured more for collaborative purposes. He will be proposing using a different platform for the YMF’s main storage needs. He suggested using Network Solutions FTP Server since the YMF already owns it and has plenty of space. Others suggested using Google Drive, which would like cost \$2/month for 100 GB storage. Renfro and Gormley will discuss and run tests. **(Gormley/Renfro/Committee)**
 - ii. Elections – 5/1-6/1/16: Renfro encouraged the Board to visit the page (www.asce.org/elections) for bios/links at the bottom. If interested, Board members can send along individual endorsements, and Renfro passed around a sample letter. He noted that if used, the date on the sample letter must be updated and the body of the letter must be tailored accordingly.
 - iii. Infrastructure Week – 5/16-23/16: Renfro encouraged the Board members to get involved and relayed the website (www.infrastructureweek.org). Board members can refer any questions to Renfro.
 - b) Section
 - i. Dinner Meeting – 3/10/16: The topic was the Manayunk Bridge Trail Connection. This dinner was held at Maggiano’s and was well-attended. Temple served as the local university represented at this meeting.

- ii. Technical Groups Dinner Meeting – 4/14/16: As usual, this event will be held at the Villanova Conference Center and cover various engineering-related topics. RSVP closed on 4/8/16.
 - iii. Student Representation: Temple was represented at the March dinner, and Villanova/Swarthmore is the assumed representation at the April meeting. Glassman reached out to Swarthmore and Villanova regarding student chapter representation, but has not received confirmation of any attendees. Cepietz will ask his contact at Villanova if any students plan to attend. **(Glassman/Cepietz)**
- 3) Past Events:
- a) West Philadelphia Soup Squad – 3/24/16: There were 11 volunteers (with some student representation). Miller will send out photos to be posted on website/social media. He noted for future WPSS events, there is parking available behind the church. **(Miller)**
 - b) AIChE/ASHE/ECP Joint Happy Hour – 3/24/16: Brown noted there was a decent turnout (about 15 people) and a good time was had by all at the Great American Pub in Conshohocken.
 - c) Delco PSPE Joint Happy Hour – 3/31/16: Topics included the Crum Creek SEPTA Bridge, Longwood Garden, Philadelphia Airport, and the Falls Bridge Emergency Repairs. The YMF will be contributing \$100 to the event as usual.
 - d) CivE Club STEM Program – ongoing: Trusses were tested a week ago. Over the next week, design and construction of the Balsa Wood Bridges will take place. The idea of making CivE club participation a requirement for Board Members was presented. This was discussed in addition to assigning certain sessions to Board members to either run or find moderators to run. A suggestion was also made to run the previously created promotional video on our website. Volunteers are still needed for sessions on 5/10 and 5/17.
 - i) Balsa Wood Bridge Testing Day is scheduled for 5/24/16.
 - e) K-12 Local School Outreach – ongoing: Mumford noted that to date, the YMF has reached out to over 800 students and hope to reach out to over 1,200 by the end of the school year. He added that virtually none of the budget has been spent. He asked whether a certificate/thank you award be provided to exceptional volunteers, which could certainly be done. A suggestion for names of volunteers to be shown at one of the Section meetings was presented as well, which could also be done.
 - i) GETT (Girls Exploring Tomorrow’s Technology) Expo – 3/12/16: Lis noted that the event had expanded from last year and added that the YMF did not have to pay a fee to participate. The volunteers worked with 9th graders on a suspension bridge activity. It was suggested that the budget include \$100 for this event next year.
 - ii) Mastery Charter (Shoemaker Campus) – 3/18/16: Natale participated in this event and reached out to 3 sets of students (50-100 in total) in 7th-11th grades. Questions mainly focused on schooling, salary, ethics, and advice.
 - iii) Arcola Intermediate School – 3/22/16: Chris Gray presented Civil Engineering at this event to 3 classes of 25 students each.
 - iv) Julia R. Masterman School (5th Graders) – TBD in April: This is a potential event with help from Nik Karumsi from Pennoni.

- v) Upper Perkiomen High School – TBD in April/May: The date of this event could be changed, as the contact at the High School has been busy with Spring testing.
 - vi) Mariana Bracetti Academy Charter School – TBD in April/May: This event (in the Northeast) would fulfill the K-12 goal of visiting a Spanish speaking school. The YMF’s contact is Luis Gaitan from HNTB.
 - vii) Germantown Academy – TBD in May: Lawrence will be the lead contact for this event.
 - viii) Hillcrest Elementary School – TBD in June: The date for this event is being determined.
 - ix) General George A. McCall School Women’s Career Day – 5/5/16: Kolleen Backlund is helping with this event.
 - x) General George A. McCall School STEAM-Fest – 5/12/16: Kolleen Backlund is helping with this event.
 - xi) Julia R. Masterman School (7th and 8th Graders) – TBD between 6/1-3/16: The date of this event is being determined.
- 4) Upcoming Events:
- a) Adopt-A-Highway Cleanup – 4/17/16: This rain or shine event will take place from 11AM-1PM. Registration is currently closed, as the 20 participant cap was reached. The YMF will be financially responsible for snacks and the tab at Fireside after the cleanup. **(Miller)**
 - b) Critical Issues Seminar – 4/21/16: The topic is “Grassroots Engineering – Government Relations for the Young Engineer”, and the current number of RSVPs is 48. The cap is 70, which will likely be reached after the next blast goes out on 4/13. **(Natale)**
 - c) Mid-Atlantic Region Student Conference – 4/22-24/16: Leese is organizing the social, which will be held at 2nd Story Brewing. A Doodle poll is being sent out to organize a coordination meeting for the competition judges. **(Leese/Renfro)**
 - d) CANstruction Competition – 5/13/16: Signage text is due 4/15. Organizers will be following up with sponsors and focusing on constructability. Shopping for cans will likely take place on 4/23. Truong noted Amazon will deliver canned food, but Sirianni cautioned that all deliveries must be made to a door. The potential for a YMF Snapchat account (and subsequent launch) was debated. **(Farley/Cepietz/Renfro/Brown)**
 - e) Election Happy Hour – 5/26/16: Leese and Zettlemoyer will be organizing this event. Typically it is held at Tavern on Broad, but other venues can be investigated. **(Leese/Zettlemoyer)**
 - f) Phillies Game & Tailgate – 7/21/16: The YMF will be charging \$20/ticket, although they were purchased for \$10/ticket (BOGO deal). 126 tickets were purchased in Section 302. PWD’s organized event will be held on the same day and their tailgate will be in Lot M. PayPal for this event should be set up ASAP. **(Zettlemoyer)**
- 5) Potential Events:
- a) Philadelphia Bicycling Infrastructure Tour & Quizzo Mashup: This event can potentially be held in June. Setup with APAPASE and/or ASME. **(Zettlemoyer/Renfro)**
 - b) I-676 Bridges Reconstruction Project: Hassan is helping set up a tour with Buckley. The event is targeted for June. **(Hassan/Renfro)**

- c) Wissahickon Cleanup: Coleman will obtain contact information from Suralik. The event should be targeted for the end of June/beginning of July. **(Coleman)**
- 6) Miscellaneous Business:
- a) Google Drive: Renfro passed around the lists of Awards, Items, and Joint Events that are currently posted on the Google Drive asking for comments or updates.
 - b) LinkedIn Account: Sedor will check in with Einstein for an update. **(Sedor/Einstein)**
 - c) Rebranding Logo Contest & Apparel Order: The poll for Board Member polo sizes is still open. One to two responses are still required. Natale will be placing the order shortly. Renfro started the website for logo voting and will likely be tallying the votes over a Doodle poll. **(Natale/Renfro)**
 - d) Website Redevelopment: Gormley sent out an email with a link to the beta site for the Board to review. He urged any Board members to send comments to him. There will likely be another website committee conference call before the end of April. **(Gormley/Committee)**
 - e) RSVP Photo Disclaimer/Liability Waiver: Tara Hoke, legal counsel at ASCE National, has confirmed it is not necessary. If any photos cause a problem, they can simply be removed from our website/social media accounts. A waiver will still be required for K-12 students (minors). Tara also noted that a blanket statement could be added on our photo page if desired, which will be done.
- 7) Open Discussion
- a) Brown introduced Jacob Nichols (in attendance) to the Board and noted he would like to be involved next year.
 - b) Pumpuch noted that 5 people are signed up to visit Swarthmore on 4/19 at 6PM.
 - c) Bob Wright has asked whether the YMF could institute a poll on salaries. The Board noted that ASCE National institutes and similar poll every year and it could be broken down by regions, making a local poll unnecessary. Renfro will follow up with Wright to request more information on the impetus and intent of this effort. **(Renfro)**
- 8) Officer Reports:
- a) Vice President (Kevin Brown) – The next round of Mock Interviews will be starting in the fall, and the committee (Suralik/Kessler/Zettlemoyer/Brown) has had a brief conference call to start planning it. If interested, contact Brown.
 - b) Treasurer (Nha Truong) – The Section has encountered a large problem with its expenses. Truong urged to Board to avoid going over budget for upcoming events. Winter Social monies will be divided as follows: \$250 to Future Cities, \$1,000 to Philabundance, \$905 to ACE Mentor Program.
 - c) Secretary (Allie Sedor) – Confirmed next blast will include CivE Club call for volunteers, CIS, Mid-Atlantic Region Conference Social, Phillies Game and Save the Dates for CANstruction/Election Happy Hour. The blast will be sent out 4/13.
 - d) Awards Chair (Scott Cepietz) – Let Cepietz/Farley know of any CANstruction donations.
 - e) CivE Club Chair (Zachary Suralik & Kevin Walsh) – Chairs will coordinate with Truong on the CivE Club budget. **(Suralik/Walsh/Truong)**
 - f) College Contact Chair (Eammon Farley & Paige Glassman) – Nothing Additional.

- g) Community Service Chair (Brett Coleman & Jon Miller) – Nothing Additional.
 - h) Information Technology (IT) Chair (Jesse Gormley) – Gormley received an email concerning Network Solutions account renewal. Gormley and Renfro will coordinate the renewal. **(Gormley/Renfro)**
 - i) K-12 Contact Chair (Katrina Lawrence & Charles Mumford) – Nothing Additional.
 - j) Professional Development Chair (Joe Natale) – Not Present.
 - k) Public Relations (PR) Chair (Meredith Lis) – Please send any information for the next Newsletter to Lis.
 - l) Social Events Chair (Kristin Leese & Michael Zettlemyer) – Nothing Additional.
 - m) Social Media Chair (Brian Einstein) – Not Present.
 - n) Technical Events Chair (Jeremy Pampuch) – Nothing Additional.
 - o) Past President (Drew Sirianni) – Sirianni asked about the potential of submitting a cost draw down curve to the Section for the YMF. Truong volunteered to generate this for review. **(Truong)**
 - p) Mentors (Chris Gray & Kazi Hassan) – Not Present.
- 9) Scheduling of next meeting – Renfro will send out a Doodle Poll for a May meeting.