



# American Society of Civil Engineers Philly Section Younger Member Forum Board Meeting Minutes



**Date:** Tuesday, May 5, 2015  
**Time:** 5:30 PM  
**Location:** Pennoni Associates  
3001 Market Street, Suite 200  
Philadelphia, PA 19104

Attendance List: Kevin Brown, Drew Sirianni, Jeremy Pampuch, Meredith Lis, Kristin Leese, Chris Renfro, Paige Glassman, Joe Natale

Via telephone: Adrienne Donaghue, Allie Sedor, Zach Suralik, Scott Cepietz, Amanda Kessler, Darren D'Achille, Michael Zettlemyer

Responsibility for action items is indicated by **bold type**

- 1) April 1<sup>st</sup> meeting minutes were approved and are to be posted to the eRoom and website.  
**(Brown/Farley)**
- 2) Section/National Update
  - a) Section
    - i. The PA Infrastructure Day is scheduled to take place in Harrisburg on May 11, 2015. Drew asked if anyone on the board was attending and also stated that RSVP's may have closed but if anyone was interested in attending to let him know. It was mentioned that Chris Menna will be attending and he can also be a point of contact for this event.
    - ii. The ASCE Philadelphia Section will be hosting a lunch time construction tour of Dilworth Plaza on May 14<sup>th</sup>.
    - iii. The Spring Social is set to take place on Thursday, May 14, 2015 at the Le Meridien on Arch Street. The event starts at 6:00 PM and RSVP's close on Friday, May 8, 2015.
    - iv. The Section announced that they will unveil the new ASCE Philadelphia Section website on Thursday, May 14, 2015
    - v. Nha mentioned that there will be a presentation titled *What is the Value of Water? The Pennsylvania Story* that will be taking place on Thursday, May 14, 2015 at 8:00 AM at the WHYY Studios located at 150 N. 6<sup>th</sup> Street.
  - b) National
    - i. The eRoom transitioning committee hit a few obstacles while attempting to back up the eRoom's files. The entire eRoom should be able to be exported as one file but currently it's not working. It was suggested that ASCE Headquarters should be notified of this issue. It was also suggested that they should try exporting the files a year at a time instead of the entire eRoom at one time. All eRoom files should be backed up by July 1, 2015 and stored in Xythos, Network Solutions, or Dropbox with access provided to the board.  
**(Renfro/Pampuch/Truong)**
- 3) Recap of Past Events
  - a) Mid-Atlantic Region Student Conference – The Mid-Atlantic Region student conference was held in State College, PA and YMF Board Members Drew Sirianni, Chris Renfro and Kolleen Backlund attended as judges for the concrete canoe, steel bridge and geo-wall competitions respectively. The steel bridge and concrete canoe competition was won by Maryland.
  - b) Canstruction – On April 17, 2015 the Canstruction team had about 10-15 team members present to help build one of the biggest structures the YMF has attempted. The rocket was complete in under four hours. The team raised about \$1900 and had about \$777 “rolled over” from last year. The team also donated approximately 3100 cans to Philabundance. This year no award was won

but the team did feel this was one of their better design and execution of a structure in this competition. Kevin mentioned that if Campbell's is used next year they agreed to have the cans delivered to the build location if adequate notice is given. Discussion ensued on what should be done with the remaining funds and the consensus of the board was to split it; donating half to Philabundance and leaving the other half for the following year's YMF Construction team. Kevin will ask the Section treasurer to bring it up at their board meeting. Kevin to provide a write-up on this event. **(Brown)**

- c) Upper Darby High School Outreach – This was a very cool event. A presentation was done on What is ASCE? There were approximately 30 students between the 2 classes. The students were able to participate in a straw dome competition and Jeremy and Kolleen stayed around afterward to talk to the students on a one-on-one basis.
  - d) Adopt-A-Highway – On April 27<sup>th</sup> the ASHE Delaware Valley Section and the ASCE YMF teamed up to clean up a 2 mile stretch of Bethlehem Pike in Ambler, PA. It went very well and it was good location for a cleanup. Drew mentioned that on warmer days the start time will be earlier to beat the heat and water will also be available during the cleanup session.
  - e) West Philadelphia Soup Squad – On April 27, 2015 the ASCE YMF worked with the West Philadelphia Soup Squad to cook ginger carrot soup for elderly, immobile, citizens in the area. A total of 5 volunteers attended with 2 being Temple University students.
- 4) Upcoming Events
- a) Adopt-A-Highway – On Saturday, June 27, 2015 ASHE and the YMF will be teaming up again to clean up the same two mile stretch of Bethlehem Pike in Ambler. This session will begin earlier in the day than the one on April 27<sup>th</sup>. **(Suralik/Gormley)**
  - b) Critical Issues Seminar – As of May 5, 2015 there were 50 RSVP's for the Critical Issues Seminar (CIS). Allie asked the board if they could continue to promote the CIS within their companies and other professional societies. The professional development chairs mentioned that they haven't ordered as much food as they initially thought they'd need but the Ladder 15 event planners confirmed that the right amount of food was ordered for the amount of guests currently attending. MASITE and ASHE both partially sponsored the event. The budgeted amount for the CIS is \$800 but the current projected spend is approximately \$630.00. There are three panelists who are scheduled to attend and there have been 10 questions prepared to ask the panelist. Allie mentioned that the panelists have the questions already. **(Sedor/D'Achille)**
  - c) High Line Tour - Manayunk – Jeremy stated that everything is good to go for the tour. He mentioned that the updated flyers that include the happy hour information has been uploaded to the website and sent in the email blast. There is \$150 budgeted for this event.
  - d) CivE Club Award Ceremony – Nha mentioned that the students are currently working on their balsa wood bridges. He informed the board that there will be an invite going out to the board for the Awards Ceremony on April 20, 2015. This invite is intended for the board and whomever the CivE Club Coordinator chooses. **(Truong)**
  - e) Election Happy Hour – The Election Happy Hour is scheduled for May 27, 2015 at 6pm at the Tavern on Broad. Ballots will go out shortly. Drew mentioned that there are 3 new people interested in being on the YMF board. **(Lis/Zettlemoyer/Sirianni)**
  - f) Phillies Tailgate – The flyer is finalized, posted to the website and will be included in the next email blast. Mike reached out to South Jersey and Delaware regarding the tailgate and he's awaiting their respective responses. The deposit needed for the tickets has been made. Joe mentioned inviting the Lehigh Valley Section's younger members to this event and the board members in attendance agreed that was OK. **(Zettlemoyer)**

5) Potential Events

- a) Downingtown STEM Academy Shark Tank Day – Drew mentioned that this event is planned for some time in June and the school should be contacted for more information.  
**(Coleman/Backlund)**
  - b) Family Feud Happy Hour – Meredith stated that June 11, 2015 is a potential date for this event. She also mentioned that they've been looking into having it at Ladder 15. The board members at the meeting agreed that June 11, 2015 is a good day for the event. **(Lis/Zettlemoyer)**
  - c) Fox Chase ES Outreach – This event is currently a work-in-progress and more information will be provided at a later time. **(Coleman/Backlund)**
  - d) Joint Event with the Young Architects Forum (YAF) – Nothing additional on this item has occurred since the previous meeting. **(Brown)**
  - e) MontCo Infrastructure Advancement Presentation – It was suggested that this event take place in a law office somewhere in Norristown, PA. The budget should be analyzed to see if a happy hour could be added after the presentation. **(Sirianni)**
  - f) Northeast Extension Tour: A Joint Event w/ the Lehigh Valley Section – The Lehigh Valley Section is organizing the NE Extension tour and at this point there is no cost to the Philadelphia YMF. This event will likely take place in late June or early July. Joe will follow up with the Lehigh Valley Section. **(Natale)**
- 6) Miscellaneous Business
- a) PE Review Lending Library – Amanda shared an idea on the donation of unused PE reference material that could be used by those preparing to take the PE exam. Discussion ensued on where the materials would be stored, who would keep track of the books and possible legal issues. It was then suggested that the unused books can be donated to the Free Library and that would relieve the YMF of any responsibility with storing and maintain the materials. The YMF would then be notified of the donation. **(Kessler)**
  - b) College Student Scavenger Hunt – Paige informed the board that there were no schools that signed teams up for this event so the scavenger hunt has been canceled. Paige added that it may have been because it was scheduled right before finals.
  - c) YMF Structure – The chaired board positions will be organized into four committees and each executive board member will be responsible for overseeing one of the committees. The determination of committees will occur after the elections.
  - d) Election Nominations Received – Drew mentioned that the nominations and chaired position selections have been submitted. There will be a few members not coming back to the board, however, there is new interest for being on the board from the YMF membership. Drew noted that there are 7 people running for treasurer.
- 7) Open Discussion
- a) Board Member's Email Addresses – The idea of not having each board member's email address on the YMF webpage was brought up at today's meeting. The reason that was mentioned was to reduce the amount of spam people are getting. The resolving ideas discussed were possibly using an email forwarding system or creating an email for each of the 4 committees and having the committee leader forward the email to the appropriate chair(s).
- 8) Officer Reports
- a) Vice President (Chris Renfro) – The Philabundance check is ready. Kazi and Jesse will send the jumbo check template file to Chris for creating and printing.
  - b) Secretary (Kevin Brown) – There was an YMF items sign-out sheet created so that the board can keep track of where the items are. This list will be managed by the treasurer.
  - c) Treasurer (Amanda Kessler) – The budget is looking good. Currently \$950 left with \$700 being for the CivE Club. Since the scavenger hunt won't happen there will now be a surplus of \$254. Amanda will email Kolleen and Brett to see if any money was used for their outreach efforts.  
**(Kessler)**

- d) Newsletter/Public Relations (Kristin Leese) – The newsletter is done for the summer. Please keep all newsletter items for next year.
  - e) K-12 Outreach Coordinator (Brett Coleman/Kolleen Backlund) – Not Present.
  - f) CivE Club Coordinator (Nha Truong) – The end of the year ceremony is scheduled for May 20, 2015.
  - g) Community Service Chair (Zach Suralik/Jesse Gormley) – Not Present.
  - h) College Contacts Chair (Adrienne Donaghue/ Paige Glassman) – Nothing Additional.
  - i) Social Chair (Mike Zettlemyer/ Meredith Lis) – If you're not getting a response from Mike, please email him on his Gmail account.
  - j) Technical Groups Chair (Jeremy Pampuch/Joe Natale) – Nothing Additional.
  - k) Affiliate Society Liaison (Scott Cepietz) – No longer on the call.
  - l) Professional Development Chair (Allie Sedor, Darren D'Achille) – Nothing Additional.
  - m) Social Media Chair (Brian Einstein) – Not Present.
  - n) IT Chair (Eammon Farley) – Not Present.
  - o) Past President (Chris Gray) – Not Present.
  - p) Mentors (Kazi Hassan) – Not Present.
- 9) Scheduling of next meeting – Drew suggested that the next meeting take place in July