



American Society of Civil Engineers  
Philly Section Younger Member  
Forum  
**Board Meeting Minutes**



**Date:** Tuesday, October 28, 2014  
**Time:** 5:30 PM  
**Location:** Powell Trachtman  
475 Allendale Road, Suite 200  
King of Prussia, PA

Attendance List: Kevin Brown, Kristin Leese, Drew Sirianni, Adrienne Donaghue, Nha Truong, Jeremy Pampuch, Joe Natale, Jesse Gormley, Chris Renfro, Chris Gray, Kolleen Backlund, Mike Zettlemoyer

Via telephone: Allie Sedor, Darren D'Achille, Meredith Lis, Paige Glassman, Zach Suralik

Responsibility for action items is indicated by **bold type**

- 1) September 8<sup>th</sup> meeting minutes to be sent and approved via email. **(Sirianni)**
- 2) Section/National Update
  - a) Section
    - i. Thornton Tomasetti was contacted regarding the Comcast II presentation. Due to an article release the presentation will be pushed back until maybe March 2015
    - ii. Drew, Nha and Kevin will attend the Region 2 Assembly in Harrisburg. Widener will have representation at the assembly as well. Will reach out to students again to try to increase student attendance. **(Donaghue/Glassman)**
    - iii. Advised to start planning for region 2 assembly sooner since it's around the same time every year
  - b) National
    - i. ERYMC 2015 - About ½ dozen people have expressed interest in going to ERYMC 2015 in Miami, FL. Once there is a final head count Joe Platt will be contacted about budgeting. **(Sirianni)**
    - ii. Younger Member Symposium – Drew was sick and couldn't attend but info should be posted soon.
- 3) Recap of Past Events
  - a) Wissahickon Cleanup Day and Picnic – About a dozen people showed up to repair a dock platform. The group enjoyed a picnic in a nearby park afterward.
  - b) Upper Merion High School Outreach – Kolleen, Brett and Jeremy attended the event and presented on civil engineering to various classes. The students were engaged and it's felt that this is something that should be done every year.
  - c) College Contacts Leadership Meeting – The meeting was hosted at Pennoni at the end of September and all the schools were represented (Drexel, Widener, TCNJ, Villanova, Temple and Swarthmore). They hashed out most of the dates the YMF will visit their schools. Still waiting to schedule a visit with Widener and TCNJ. Swarthmore discussed doing office visits and Drexel expressed interest in having a panel discussion as well as a resume and networking workshop. Nha & Chris have agreed to present to two schools. Kevin presented to Drexel on October 21<sup>st</sup> on the GR1 project and the benefits of the ASCE YMF.
  - d) Welcome Back Bowling – Went well with over 15 students in attendance. In efforts to increase student attendance some suggested that the college contacts meeting could be pushed to the end of October while some thought pushing back the bowling event a couple of weeks was better. It was mentioned that the bowling event should last 3 hours instead of 2 because it seems to go quick. Discussed using EventSpot for check-in at our events. Will do a trial run at an upcoming event before the Winter Social.
- 4) Upcoming Events

- a) Winter Social – The venue has been booked for Monday January 26<sup>th</sup>. Confirmed that McGillins will stick with the \$25/per person fee but this may go up next year. \$100 deposit has been made and Chris R. has been reimbursed. Sponsorship letter is being drafted and will go to the executive board upon completion. The entire board should receive it by the beginning of November. **(Renfro)**
  - b) Great Valley High School Outreach – Kolleen and Brett will go to Great Valley High School on November 13, 2014 and they will do the sandbox activity with the students. **(Backlund/Coleman)**
  - c) Upper Darby High School Outreach – Kolleen will go to Upper Darby High School on December 9, 2014 to talk to a few classes. Please let Kolleen know if you'd be interested in helping. Kolleen to email Nha details on this visit. **(Backlund)**
- 5) Potential Events
- a) ASHE YMC/ASCE YMF Joint Happy Hour – Alexa Harper reached out to see if the YMF was interested in the joint happy hour w/ ASHE at Rock Bottom Brewery this winter.
  - b) I-495 Emergency Bridge Repair Presentation – Assistant director from DelDOT to give a presentation on the I-495 bridge repair. Still working on locking down a date. Thoughts were to have a \$10 registration fee for professionals. Looking at the following potential dates: Dec 9<sup>th</sup>, 10<sup>th</sup> or 11<sup>th</sup>. ASHE had a similar presentation and they had a large turnout.
  - c) City employed engineers meet and greet – The idea behind this is to improve attendance from city employees at ASCE events. Drew to reach out to Ruben to see what the progress is on the planning of this event. **(Sirianni)**
- 6) Miscellaneous Business
- a) Contacted by ASHE college outreach representative to help them start student chapters of ASHE where student chapters of ASCE were present. Agreed that at this time, with the amount of events and activities the ASCE YMF currently has, that the YMF should continue with the status quo regarding the current level of coordination.
  - b) Susan Best from the Engineers Club of Philadelphia reached out to the YMF requesting sponsorship for the Future City Competition. Sponsorship typically comes from funds raised at the Winter Social event, and will be decided at that time. Let Drew know if you're interested in mentoring for the Future City Competition.
  - c) There were 67 responses to the professional development survey that was sent out. The two topics that were in demand were the "Making the most of Networking" and "Personalities in the Workplace." Decided to move forward with the networking topic. Planning to keep this event separate from the Critical Issues Seminar. This event would be geared toward students and recent graduates and will touch on how to handle networking events and how to get the most out of them. Talked about having a 10-15 minute presentation on handling networking followed by a Q&A session in a happy hour setting. Maybe have a speed networking session as well. Looking into mid-January **(Sedor/D'Achille)**
  - d) The ASCE YMF and ASHE have successfully adopted a 10 mile stretch of highway in Ambler, PA. Our responsibility starts in April. There will be 2 joint cleanups and 1 individual cleanup required per year (separate from ASHE). "Kudo's for getting this to finally happen!" –Chris G.
  - e) Section approved FY15 budget for full amount.
  - f) Have work descriptions and will compile all info. Reach out to anyone from the Pittsburgh section for ideas on Mock Interviews. **(Brown)**
  - g) Draft letter and give donation to Philabundance and Bridges to Prosperity. **(Sirianni/Gray)**
  - h) Open Discussion
    - i) ERYMC awards applications are available
    - ii) Board to vote to see if personal/company emails should come off the YMF website to help minimize the spam the board members are receiving.
    - iii) Find any information on the ASCE Section website maintenance position. **(Sirianni)**

- iv) Discussed possibly having some sort of legal seminar in the early spring. Possibly provide a list to choose from; maybe case studies. Idea of maybe doing a mock deposition.

**(Zettlemoyer)**

7) Officer Reports

- a) Vice President (Chris Renfro) – Nothing Additional.
  - b) Secretary (Kevin Brown) – Nothing Additional.
  - c) Treasurer (Amanda Kessler) – Not Present.
  - d) Newsletter/Public Relations (Kristin Leese) – December edition of the newsletter is due November 14<sup>th</sup> and the annual report is due November 21<sup>st</sup>. Annual report survey passed out and to be sent back to Kristin by November 5<sup>th</sup>. Drew will get a copy of the annual report by November 12<sup>th</sup> for review. Non-present board members will receive the survey via email
  - e) K-12 Outreach Coordinator (Brett Coleman/Kolleen Backlund) – Nothing Additional.
  - f) CivE Club Coordinator (Nha Truong) – Will email the board asking for volunteers
  - g) Community Service Chair (Zach Suralik/Jesse Gormley) – Nothing Additional
  - h) College Contacts Chair (Adrienne Donaghue/ Paige Glassman) – November 11<sup>th</sup> will be the visit to Swarthmore, November 24<sup>th</sup> Paige and Adrienne will visit Villanova and Chris R. to visit Temple on November 19<sup>th</sup>
  - i) Social Chair (Mike Zettlemoyer/ Meredith Lis) – Nothing Additional
  - j) Technical Groups Chair (Jeremy Pampuch/Joe Natale) – Nothing Additional
  - k) Affiliate Society Liaison (Scott Cepietz) – Not Present
  - l) Professional Development Chair (Allie Sedor, Darren D’Achille) – Nothing Additional
  - m) Social Media Chair (Brian Einstein) – Not Present
  - n) IT Chair (Eammon Farley) – Not Present
  - o) Past President (Chris Gray) – Stay on top of social media. Not many recent posts. Develop a YMF hashtag? Everyone is doing a great job and hit the Winter Social hard!
  - p) Mentors (Kazi Hassan) – Not Present
- 8) Drew will send out a doodle poll to schedule the next meeting. Initial thought is to have it the first week in December. **(Sirianni)**