



American Society of Civil Engineers  
Philly Section Younger Member  
Forum  
**Board Meeting Minutes**



**Date:** Tuesday, March 4, 2014  
**Time:** 5:30 PM  
**Location:** RK&K  
680 American Avenue, Suite 300  
King of Prussia, PA 19406

Attendance List:

Chris Gray, Amanda Kessler, Drew Sirianni, Chris Renfro, Michael Zettlemoyer, Jeremy Pampuch, Bill Wu (Swarthmore), Scott Cepietz, Niki Eno, Kevin Brown, Jesse Gormley, Allie Sedor, Jen Reigle, Meredith Lis, Kazi Hassan, Matt Parkhurst (Delaware Section)

Via telephone: Eammon Farley, Nha Truong, Brett Coleman, Bill Kingston (Central PA Section), Andrew Bechtel

Responsibility for action items is indicated by **bold type**

- 1) The January 14<sup>th</sup> meeting minutes were approved.
- 2) Section/National Update
  - a) The March Section dinner meeting is on the 13<sup>th</sup> at the Loew's Hotel in Philadelphia. The topic of discussion is ASCE's Raise the Bar initiative.
  - b) The April Section dinner meeting is on the 10<sup>th</sup> at the Villanova Conference Center. The presentation will be on engineering ethics; Michael Zettlemoyer is one the speakers.
  - c) The Mid-Atlantic Regional Conference (Annapolis, MD) is being jointly hosted by the US Naval Academy and Villanova University on April 11-13, 2014. **Bechtel** to reach out to Villanova to see if they need any assistance.
  - d) ASCE Philadelphia Section board elections are coming up soon. Contact Cathy Farrell (CFarrell@mbaker.com) if you are interested in a position. **(Any board member)**
- 3) Recap of Past Events
  - a) Future City Competition
    - i) Held at SAP America's office
    - ii) 30+ schools attended, snow storm reduced the number a little bit
    - iii) YMF donated \$200 this year from the Winter Social raffle proceeds
  - b) Winter Social donation money
    - i) The YMF collected \$2005 at the Winter Social charity raffle. \$200 was given to the Future City Competition. The board passed a resolution to donate the remaining money to Philabundance and the Penn State Chapter of Bridges to Prosperity, \$1000 and \$805 respectively.
  - c) ERYMC, Indianapolis, IN
    - i) The YMF won the Peers Group Award
    - ii) ERYMC Recap to immediately follow board meeting presented by attendees
  - d) Engineers Week
    - i) YES was a successful event. Forward any feedback you may have to Kevin Brown. **(Any board member)**
  - e) Drexel Visit on February 4<sup>th</sup>
    - i) Truong, Brown and Bechtel presented the SR 95 Sec. GR1 (realignment of Richmond Street) project.

4) Upcoming Events

a) Phillies (**Zettlemoyer / Troung**)

- i) Potential Dates / costs per ticket: Thurs 8/7 / \$26, Tues 8/19 / \$18, Wed 8/27 / \$13. There was noted interest in pursuing 8/7 date.
- ii) Matt from the DE Section confirmed that the DE Section YMG will cosponsor the event again
- iii) **Troung** will try to spearhead some PWD employee involvement in the event, this event will not however be jointly sponsored by PWD.

b) North Penn Boys and Girls Club Visit (**Coleman** is coordinating)

- i) Details forthcoming

c) CIVE Club Update

- i) The next 3 or 4 weeks are planned.
- ii) Much more organized this year.
- iii) Generally anywhere between 4 and 15 students per session.
- iv) Fundraising → talk to you companies, ideally more than only Pennoni would sponsor the Club. **Any board member** should contact Hassan to obtain a formal sponsorship letter template, if fundraising is required
- v) Need to determine if money from the Section actually came from the Humphrey Fund or if it came out of the YMF budget (**Gray, Renfro, Hassan**). If budget is increased to \$2,000, then additional fundraising will not be required.
- vi) Transportation costs for field trips are \$500 round trip.
- vii) Food for award dinner is another big cost, projected to be about \$500 this year.

d) College Visit (**Brown**)

- i) Temple on 3/12 @ 1 PM. Presenting SR 95 Sec. GR1 project.
- ii) Swarthmore in late March / early April. Presenting tech presentation on “What is YMF”.
- iii) Widener is in early planning stages. Looking for alumni with about 4-5 years of experience.
- iv) Villanova in early April, no definitive date set. Technical presentation, no specific topic set yet.
- v) The College of New Jersey (**Bechtel**) presentation on Wed 3/26 @ 2pm. Format is to be a panel discussion.

e) Carver High School Engineering Program

- i) Looking for someone to come out and talk about engineering. **Gray** is going and **Brown** and **Lis** will assist.
- ii) Date not set, but noon to 1 PM and 1 PM to 2 PM expected.
- iii) If interested email Chris Gray (**Any board member**)

f) PSPE Joint Happy Hour

- i) Get email blast out (**Maakestaad**)
- ii) Need an additional presenter (**Any board member**)

g) Drexel AEI Chapter to Host AEI National Student Conference

- i) YMF approved a resolution to sponsor the event for \$200. **Sirianni** to coordinate the check and attendee list from YMF.

h) Mastery Charter School Career Day (**Gray**)

- i) Need volunteers (**Any board member**)

i) Construction, May 9<sup>th</sup> build night (**Brown & Renfro**)

- i) Concept sketch is ready showing a dump truck design.
- ii) Preliminary proposed name is “Dumping on Hunger”. Name was rejected by the board, it was agreed that additional thought needed to be put into the name.
- iii) Ideally need three thousand cans.
- iv) Gray reminded the board that the official name of the YMF, as per the bylaws is the Younger Member Forum. Website to be updated (**Farley**).
- v) Still need donations, even consider non-engineering companies (**Any board member**).

5) Potential Events

- a) Graduation Picnic (**Brown**)
  - i) Membership drive for ASCE
  - ii) Pizza could be funded by ASCE National as long as the group consists mostly of seniors transitioning to associate members (A.M., ASCE)
- b) IEEE – Phil Gonski joint event (**Gray**)
- c) AIA/YAF wants to do a joint event, potentially merge this event with IEEE (see b. above). Considering June.
- d) Community Service (**Cepietz**)
  - i) Community groups aren't being very responsive; may target another event with FOW in late Spring.
  - ii) Gray noted that another possible fundraising event could be a billiard tournament; idea from ERYMC
- e) K-12 Outreach
  - i) Downingtown STEM Academy
    - (1) Transportation You (**Sedor**)
    - (2) Need female engineers to present to girls.
    - (3) No date set yet, looking to see if there is interest. **Kessler** and **Eno** expressed interest.
  - ii) Perkiomen Valley High School
    - (1) Potential location to pursue for an event (**Coleman**)
- f) Prof. Dev.
  - i) Critical Issues (**Eno**)
    - (1) Topic is a little broader than just highway funding
    - (2) Looking for people who are experts in areas other than highway and bridge. Considering DVRPC.
    - (3) Maintaining and Modernizing Infrastructure
    - (4) Working on letter to invite potential speakers
    - (5) Potential locations include: the Fieldhouse, American Sardine
    - (6) March 21<sup>st</sup> is the deadline for Newsletter Submission (**Kessler**)
  - ii) Lunch seminar
    - (1) Maybe in the summer @ the Municipal Services Building (MSB) in Philadelphia
    - (2) Legal topic, potentially personal liability
  - iii) Temple University / IIS Seminar
    - (1) Temple reached out to us to give presentation on IIS services. This event could potentially be held at Pennoni's office at 3001Market Street.
  - iv) Technical Groups
    - (1) Schuylkill River Trail (SRT) boardwalk. Push event until June, at least. Pampuch to coordinate details with Preim. (**Pampuch**)
    - (2) 202 / Pierson
      - (a) Have contact info, reached out, have not received response yet, shooting for early to mid-April (**Pampuch**)
- g) Region 2 Jamboree (PA, MD, DE, and D.C.)
  - i) Camping trip in Hershey, PA
  - ii) Payments by individuals, not ASCE
  - iii) Send out a poll and to gauge interest. Accept yes or no answers only, no "maybes" (**Gray**)

6) Miscellaneous/Open Discussion

- a) Thanks to everyone for their hard work in putting Peers Group award submission together. It paid off!
- b) Election Happy Hour
  - i) End of May

- ii) Email Gray in interested in a position for 2014-2015 (**Any board member**)
  - iii) Gray noted that Marc Preim will likely not continue on YMF board next year due to other commitments.
  - c) Press Releases (**Kessler**)
    - i) Announce what the YMF is doing; next press release will be for Critical Issues
    - ii) Share with other organizations
- 7) Officer Reports
- a) Vice President (Drew Sirianni) – Nothing additional.
  - b) Secretary (Stephen Maakestad) – Not present.
  - c) Treasurer (Chris Renfro) – A few misc. cleanup reimbursement issues with Gray – work in progress. Budget is on track. Verified reimbursement completed. Check Winter Social spreadsheet to see if the Facebook Free Tickets were included as a separate line somehow. If not, notify Renfro to remove from YMF Budget Tracking so as to not double-charge (**Sirianni**)
  - d) Newsletter Editor (Amanda Kessler) – We need a new “wow event” for next year. Gray suggested maybe the Jamboree could be it. Hassan suggested that we think up something brand new (**Any board member**)
  - e) K-12 Outreach Coordinator (Jesse Gormley / Brett Coleman / Meredith Lis) – Think up ways to get teachers to come out (**Any board member**)
  - f) Community Service Chair (Zach Suralik / Scott Cepietz) – Nothing additional.
  - g) College Contacts Chair (Kevin Brown / Andrew Bechtel) – Ask if you need help from students, Widener can help. (**Any board member**)
  - h) Social Chair (Nha Truong / Mike Zettlemoyer) – Nothing additional.
  - i) Technical Groups Chair (Marc Preim / Jeremy Pampuch) – Nothing Additional.
  - j) Affiliate Society Liaison (Colette Montague) – Engineering club leadership council meeting coming soon.
  - k) Professional Development Chair (Jen Reigle / Niki Eno) – Nothing Additional.
  - l) Social Media Chair (Adrienne Nikolic / Allie Sedor) – Nothing Additional. The YMF has over 160 likes on Facebook.
  - m) IT Chair (Eammon Farley) – ASHE and ASCE joint event pictures needed for website. **Any board member** should upload them to the eRoom and notify Farley. Need a Winter Social Write-up (**Sirianni**). Drexel presentation (pics and write up needed) (**Brown**) Pictures from City of Philadelphia resolution for ASCE. (**Any board member**) Update copyright at bottom of all website pages to 2014.
  - n) Past President (Kazi Hassan) – Nothing Additional.
  - o) Mentors (Jeremy Chrzan, Cathy Farrell) – Not present.
  - p) Bill Kingston will help coordinate Jamboree if it ends up in Hershey.
- 8) The next board meeting will be scheduled via email. The meeting adjourned at 7:55pm.