



American Society of Civil Engineers
Philly Section Younger Member
Forum
Board Meeting Minutes



Date: Monday, August 12, 2013
Time: 5:30 PM
Location: Tim Haahs
550 Township Line Road, Suite 100
Blue Bell, PA 19422

Attendance List:

Chris Gray, Drew Sirianni, Steve Maakestad, Amanda, Kessler, Brett Coleman, Meredith Lis, Zach Suralik, Scott Cepietz, Kevin Brown, Andrew Bechtel, Nha Truong, Marc Preim, Jeremy Pampuch, Jen Reigle, Allie Sedor, Kazi Hassan

Via telephone: Chris Renfro, Eammon Farley, Adrienne Nikolic, Colette Montague

Guests: Cheau-Erl Lam (Tim Haahs)

Responsibility for action items is indicated by **bold type**

- 1) Introductions – Board members introduced themselves.
 - a) Review 2013/2014 Board Member Contact List – The Board Member Contact list is available in the E-Room
 - b) Chris Gray provided an overview of the E-Room for new members. Eammon Farley will provide access for all new board members or previous board members that do not have access. (**Farley**)
 - c) Advertisement Procedures – Chris Gray reviewed the procedure for advertisement of events. Event flyers are sent to the Executive Board at least one month in advance for review and comment. The final flyer is sent to the IT Chair for the website, to the Secretary to be included in an email blast, and to the Social Media Chairs to be posted. The goal is to advertise about 4 weeks in advance. The event planner should use the E-Room as a resource. There are numerous examples and lessons learned from planning previous events. Post-event write-ups, photographs and recaps should be posted by the event planner on the E-Room.
- 2) The meeting minutes from the previous meeting on June 19th were approved. Steve Maakestad will post on the E-Room.
- 3) Section/National Update
 - a) The budget for 2013-2014 is due to the Section on September 3rd. The YMF added the \$150 registration fee for Canstruction and raised the technical meeting budget from \$100 to \$200 and the social event budget from \$700 to \$800. The bowling event will likely fall in next year's budget, so it will have to be refunded to the section from the FY13 budget and re-budgeted on the FY14 budget. A line item of \$1,000 for the CivE Club was also requested.
 - b) The YMF is responsible for finding a speaker/presentation topic for the November Section Dinner Meeting. **Mike Zettlemoyer** is working on finding a speaker to discuss ethics as it relates to engineering. If board members have any other ideas or interested candidates for speakers/presentations, please notify the board.
 - c) ASCE National has a mascot, "Phil the Philanthropist" hedgehog. The Philadelphia section will send Phil to Pennoni Associates and the ASCE section will house Phil for several months and bring him to several events for photo opportunities. Note: Phil is not a living, breathing hedgehog.
- 4) Recap of Past Events

- a) Community Service with FOW (7/29) – The YMF helped organize eleven volunteers to help FOW close an old trail and open a new trail. Overall it was a successful event. Zach Suralik noted that FOW will need help with building a bridge in the fall and will keep the board updated on possible dates.
 - b) Construction Tour/Joint Happy Hour with South Jersey at Paulsboro Marine Terminal (8/8) - The Philadelphia YMF teamed up with the South Jersey YMF for a construction tour and happy hour. 24 people attended the happy hour, most of which were from the Philadelphia Section. The YMF should continue to team with the South Jersey Branch on events. The group discussed doing a follow-up tour on the Marine Terminal site in the late Spring/early summer.
 - c) Drexel Engineering Camp – On 8/5, Jesse gave a talk to students (6th graders) about suspension bridges and, specifically, the Ben Franklin Bridge. Jesse to provide event recap and photos to E-Room (**Gormley**).
- 5) Upcoming Events
- a) AMTRAK Technical Lunch Presentation and Tour (8/14) – 56 people have signed up for this event. The tour will be 30 to 45 minutes. **Marc Preim** will take care of the pizzas, drinks, PDHs and sign in sheet for this event.
 - b) Six Flags with Central Jersey (8/18) – This event offers discounted tickets and boxed lunch. Board members should spread the word to their coworkers.
 - c) Phillies Game (8/21) – Scott Cepietz received the Phillies tickets. We should have a sign in sheet for volunteers to help the food and drinks at this event. The Delaware Section should take the lead in providing the food and drinks.
 - d) Welcome Back Bowling Event (10/15) – This event will be on 10/15 at Pep Bowl. **Nha Truong** will contact Pep Bowl to get pricing for non-profit. **Kevin Brown** will notify the college students to save the date for this event.
 - e) Winter Social (1/27) – the Winter Social will likely be at McGillan’s on Monday, 1/27. **Drew Sirianni** will start the planning and set the date with McGillan’s. The Board agreed to raise ticket prices to \$25 (\$30 at the door) as McGillan’s will be charging more this year, student tickets will remain at \$20 (\$25 at the door).
 - f) Canstruction (Spring 2014) – Steve Maakestad brought up Canstruction and that the Board will be looking for volunteers to help this year. **Steve** will look into dates for Canstruction and send to Chris Gray and Kazi Hassan. Nate Barry is interested in helping out this year.
- 6) Potential Events
- a) College Contacts – Kevin Brown and Andrew Bechtel will give the YMF overview presentations to the local colleges in the fall and will look into providing technical presentations to the colleges in the spring. (**Brown/Bechtel**). **Kevin Brown** to update the college contacts spreadsheet by student chapters.
 - b) Community Service Events – Zach Suralik and Scott Cepietz are looking into several potential community service activities that the YMF can get involved with including:
 - (1) Philabundance – volunteering at one of the warehouses. **Zach Suralik** is currently considering 10/22 or 10/29 and will avoid conflict with the Section dinner.
 - (2) Rebuilding together Philadelphia (**Suralik**)
 - (3) PCEH.org – no response received (**Suralik**)
 - (4) Villanova Day of Service is on 9/28. **Scott Cepietz** will look into registering ASCE as a group.
 - (5) Cynwyd Trail (**Cepietz**)
 - c) K-12 Outreach
 - (1) Boys and Girls Club of America – **Brett Coleman** will look into planning an event.

- (2) CivE Club – the program is on board for this year. Jesse Gormley will need help organizing and running sessions. They are currently looking at obtaining a grant to purchase computers that can run AutoCAD software for the students to learn.
 - (3) Future City Competition – Meredith asked about the event. Chris Gray noted that the YMF has typically participates as Special Awards Evaluators. Additionally, several board members have served as Mentors for local schools. **Chris Gray** to forward contact information to Meredith for mentor opportunities.
 - d) Professional Development – Jen Reigle and Niki Eno will begin planning the Critical Issues Seminar. The board previously discussed focusing on the recent building collapses and the demolition process. However, this may not be a viable topic due to pending litigation. Other ideas for the Critical Issues Seminar should be sent to Jen and Niki.
 - e) Technical Groups – Seminar/Construction Tour – The YMF is holding the Amtrak presentation and tour on Wednesday. Potential construction tours include the Linc Restoration (Kevin Brown), 202 bypass (Brett Coleman/Cathy Farrell), and the Schuylkill River Boardwalk (Marc Preim). The board agreed that early November would be a good timeframe for a construction tour (**Preim/Pampuch**).
- 7) Officer Reports
- a) Gray – provided an update on a new committee that has been initiated in Philadelphia “Young Professionals in Transportation (YPT)”.
 - b) Sirianni – nothing additional.
 - c) Maakestad – requested feedback on Constant Contacts email blast. It seems as though a few people are not receiving the email blasts. Steve will do another test email blast in late August/early September.
 - d) Renfro – nothing additional.
 - e) Kessler – The Section will distribute the newsletter in September. Amanda is working on getting some exposure for the YMF through our community service activities and is building a contact list. We should have a short write-up for all events and for our big events; we should try to get a press release, especially for Canstruction and the CivE Club.
 - f) Gormley/Coleman/Lis – nothing additional.
 - g) Suralik/Cepietz – Scott reminded board that we will need to select Facebook winners for the Phillies game
 - h) Brown/Bechtel – nothing additional.
 - i) Truong/Zettlemoyer – nothing additional.
 - j) Preim/Pampuch – nothing additional.
 - k) Montague – nothing additional.
 - l) Reigle/Eno – nothing additional.
 - m) Nikolic/Sedor – Will update the Facebook page and twitter account with Phil’s experience in Philly. Adrienne looking into Instagram.
 - n) Farley – Eammon requested write-ups for the Paulsboro construction tour & happy hour (**Truong**) and FOW trail work (**Suralik**). Eammon will post the photos and summaries on the website and will provide E-Room access for all new board members (**Farley**).
 - o) Hassan – Kazi discussed the CivE club video that was released recently and noted that a more ASCE friendly version is being developed for the Section/YMF website. Kazi also noted that Chris Gray will need to get access to CYM E-Room.
 - p) Chrzan/Farrell – not in attendance.

The next board meeting will be scheduled sometime in September.

-The meeting adjourned at 7:30pm-