



American Society of Civil Engineers Younger Member Forum Board Meeting Minutes



Date: Tuesday, June 19, 2012
Time: 5:30 PM
Location: Pennoni Associates Inc.
3001 Market Street, 2nd Floor
Philadelphia, PA 19104

Attendance List

Kazi Hassan, Allie Sedor, Stephen Maakestad, Jen Reigle, Eammon Farley, Scott Cepietz, Zach Suralik, Kolleen Backlund, Nicole Eno, Amanda Kessler, Chris Renfro, Drew Sirianni, Chris Gray, Jon Miller, Kevin Brown, Colette Montague (via phone), Richard Munns (via phone), Jeremy Colello

Responsibility for action items is indicated by **bold type** after item.

- 1) Meeting Minutes from the previous meeting on March 8, 2012 were approved.
- 2) It was announced that the ASCE 100 year logo should be used on all correspondence this year. **(All)**
- 3) Each board member introduced him/herself.
- 4) All board members in attendance verified their contact info on a sheet provided by Hassan that was passed around the table. Hassan will update everyone's information and upload the document to eRoom. **(Hassan)**
- 5) New members are asked to provide Chris Renfro with a professional profile for inclusion on the Board Members page on our website. Members may visit the site to see current samples from the previous year (<http://www.ymfphilly.org/board.htm>). Returning board members are asked to review their existing profile and provide Chris Renfro with any updates, if needed. **(All, as needed)**
- 6) The board members are asked to contact Chris Renfro (cjrenfro84@gmail.com) if they don't have access to the eRoom (<https://eroom.asce.org/eRoom>). **(All, as needed)**
- 7) Committee on Younger Members (CYM)
 - a) At ERYMC we learned that the CYM has a lot of awards for which nobody applies. If any board member knows of someone deserving of an award recommendations should be made to the CYM. **(All)**
 - b) YMG annual reports are due 11/15/2012 **(Kessler)**
 - c) Employer Recognition Award nomination is due 8/1/2012.
- 8) Newsletter column for summer edition of The News is due 7/8/2012. **(Kessler to coordinate with individual past event organizers on the board)**
- 9) Philabundance donation: \$1577 (Winter Social) + \$1081 (Canstruction) = \$2658. Went out last week.
- 10) Critical Issues Seminar Recap
 - a) Overall a big success, very well attended.
 - b) Venue was very warm.
 - c) Consider other venues during the year, keep in mind budget **(All)**
 - d) Colello suggests that we may consider having two Critical Issues Seminars this year since they have been so well attended. He also suggests that we could go for joint sponsorship with ASHE for one of them. **(Farley/ Preim)**
- 11) Canstruction Recap
 - a) Most successful Canstruction event ever for the YMF.
 - b) Award winning.
 - c) Several instrumental members came together and made it possible.
 - d) Raised 14,000 pounds of food and \$2,250.

- e) Lessons learned → start planning early, don't overlap sponsorship with Winter Social, when soliciting donations, have rendering ready to show potential donors, conference calls with team over lunch was helpful.
 - f) Pictures to be posted to website. **(Renfro)**
- 12) Philly Section Spring Social
- a) Jeremy Chrzan received award for Young Civil Engineer of the Year.
- 13) STEM Night at the McCall School Recap and other outreach ideas
- a) Similar to a science fair.
 - b) The YMF did a demo with students building K-Nex structures.
 - c) Follow up with McCall for next event and get contact information from Adrienne.
(Backlund/Gormley)
 - d) Colello indicated that the Section relies on the YMF heavily for these sorts of events.
 - e) Gray suggested that we could explore volunteering at the Technology Student Associates (TSA) this year. **(Backlund/ Gormley to coordinate with Gray)**
 - f) ASCE Nationals is setting up a system to help facilitate younger member groups with outreach efforts, Nationals can also be a potential source of funding for outreach events. Nationals is finalizing documents to start ASCE Student Club at High School/Middle School, similar to a chess club, science club, etc.
 - g) School students can visit asceville.org to learn more about civil engineering.
- 14) Election Happy Hour Recap
- a) Ended up being a little bit pricey but we had extra money in the budget to fund it. Keep in mind for next year that if we don't have the extra money we may need to adjust the event accordingly.
(Cepietz/Eno)
- 15) Upcoming Events
- a) Lunchtime technical event presentation on IIS planned by Stephen Maakestad, Zach Suralik, and Chris Renfro (6/25/2012, Philadelphia, PA).
 - b) Pennsylvania ASCE Jamboree (7/20/2012 – 7/22/2012, Farmington, PA)
 - i) Contact Chrzan if interested in attending
 - ii) Gray indicated that he will be attending
 - c) Phillies game and tailgate (8/8/2012, Philadelphia, PA)
 - i) Tickets are sold out and waiting list will be started **(Reigle)**
 - ii) May still attend tailgate if you don't end up getting a ticket to the game.
 - iii) Payments are due by 7/1/2012
- 16) Construction Tour Ideas
- a) Boardwalk along Schuylkill River Trail
 - b) SEPTA transit control center was popular
 - c) Ben Franklin Bridge
 - d) Continuation of the Boeing series of tours
 - e) I-95 project, maybe the GR1 section (realignment of Richmond Street)
 - f) Various Drexel University construction projects
 - g) Happy hours after the tours have been very well attended
- 17) Other miscellaneous event ideas
- a) Business etiquette, check with Cathy Farrell as she indicated previously that she had a contact person **(Farley/ Preim)**
 - b) Golf etiquette or lessons **(Farley/ Preim to coordinate with Gray)**
 - c) Eastern Region Younger Member Council (ERYMC)
 - i) Event for all the east coast younger member groups (YMGs)
 - ii) Various workshops that discuss logistics of running a YMG, what works, what doesn't work

- iii) Notes from previous ERYMCs can be found in the eRoom
- iv) One thing that was brought up at last year's ERYMC was that it can be a good idea to give out short surveys after an event to obtain feedback from members about the event.
- v) The 2012-2013 ERYMC will be held in RI on February 8, 2013.
- d) Welcome Back Bowling Event
 - i) Last year it was held at Pep Bowl (Federal Street and Broad Street). It's a "bring your own beverage and food" establishment which most people seemed to like.
 - ii) Pep Bowl charged a very reasonable fee to rent out all 6 lanes.
 - iii) Keep in mind timing for college students, be sure to check college schedules before scheduling the event.
 - iv) Start planning now. Late advertisement was an issue last year. **(Cepietz/ Eno/ Brown/ Montague)**
- e) Suburban Happy Hours
 - i) Near train stations is preferable for people coming from the City.
 - ii) A quick raise of hands indicated that about half of the board members are working or living in the suburbs.
- f) Renfro suggested that we consider participating in Wheelchair Days. The event is centered upon the idea of living part of your day in a wheelchair to better understand the difficulties a handicapped person face every day utilizing the infrastructure civil engineers design.
- g) PSPE joint event that provides PDHs **(Farley/ Preim)**
- h) Wissahickon cleanups
 - i) Trail maintenance, clearing invasive plants, fixing small span bridges
 - ii) Need current contact info **(Miller/ Munns to coordinate with Gray)**
- i) Phillies Red goes Green Event
 - i) Volunteers collect recycling during innings 1 through 7 then get to relax and watch the game for innings 8 and 9.
- j) Adopt a Highway
 - i) Gray tried years ago with PennDOT but had no luck
 - ii) We will look into it again **(Miller/ Munns to coordinate with Gray)**
- k) Get local colleges involved in any community service event, make sure they are aware we are hosting the event **(Brown/ Montague)**
- l) Need a speaker for the Section meeting in November
 - i) Hassan indicated I-95 CPR project will be a good topic. It might draw people from the Lehigh Valley Area. That meeting may need to be held in the King of Prussia area to cater to the Lehigh Valley folks, similar to past Section dinner meetings. **(Hassan)**
 - ii) Tim Haahs to be considered as a potential speaker **(Gray)**
- 18) College Contacts need to be updated on the website **(Renfro to coordinate with Brown/ Montague)**
- 19) Jeremy Colello's Bit
 - a) This is the 100th anniversary year for the Section.
 - b) Gala at the Franklin Institute (May 4, 2013), fundraising to start this summer.
 - c) There is a push this year to get more members to become active. The Section has many paying members that don't participate in events. Cathy Farrell will be working with the Section on this initiative.
 - d) How can the Section improve communication with its membership? Provide feedback to the Section. **(All)**
 - e) YMF Budget is due to the Section by the end of September **(Reigle to have draft by end of August)**
 - f) If any one-time educational events pop up unexpectedly during the year and weren't budgeted, the YMF can apply to the Section for additional financial assistance.

- g) Potential joint board meeting with the YMF and Section at date TBD, likely early August.

20) Officer Reports

- a) Vice President (Chris Gray) – nothing additional
- b) Secretary (Drew Sirianni) – nothing additional
- c) Treasurer (Jen Reigle) – nothing additional
- d) Social Chair (Scott Cepietz & Nicole Eno) – nothing additional
- e) Professional Development Chair (Marc Preim & Eammon Farley) – nothing additional
- f) Outreach Coordinator (Jesse Gormley & Kolleen Backlund) – nothing additional
- g) College Contacts Chair (Colette Montague & Kevin Brown) – nothing additional
- h) Community Service Chair (Jon Miller & Richard Munns) – nothing additional
- i) Technical Groups Chair (Zach Suralik & Stephen Maakestad) – nothing additional
- j) Assistant Secretary/ Newsletter Editor (Amanda Kessler) – nothing additional
- k) Social Media (Adrienne Nikolic & Allie Sedor) – a QR code is setup that links to YMF Facebook page. Hassan added that we need to make a big push to increase our members on the Facebook page. Everyone should engage our attendees at any of the events and encourage them to join our page. Sedor to upload to QR code image on eRoom. (**Sedor**)
- l) IT Chair (Chris Renfro) – nothing additional
- m) Mentors (Jeremy Chrzan, Mike Wagner, Cathy Farrell) – not in attendance

21) Schedule next meeting – joint meeting TBD with Section