



American Society of Civil Engineers
Younger Member Forum
YMF Board Meeting
Minutes



Date: June 24, 2009
Time: 5:30 PM
Location: Pennoni Associates

Attendees: See Officer Report section below (those listed in light color were not present)
Don Gusic (Past President)

- 1) Meeting Minutes from the previous meeting were approved.
- 2) All officers gave a brief introduction including name, company, and how long they've served on the board.
- 3) Cathy gave a brief description of the YMF and its ties to ASCE Philadelphia.
- 4) Cathy reminded board members that they must be a member of ASCE Nationals in order to be a board member and to renew memberships
- 5) Position roles were reviewed for both elected and appointed positions.
- 6) All board members must submit or update their picture and bio to Drew Sirianni by July 22, 2009.
- 7) The E-Room was discussed as a valuable tool for information sharing, including posting meetings, agenda's and other relevant files to streamline communication and ease transition between board members. Cathy will send a link to the ERoom.
- 8) The Phillies game was discussed. Tickets were purchased for the 86 people who RSVP-ed.
- 9) The "Red goes Green" program was discussed regarding collecting recycled cans. This is a joint venture with South Jersey and EWB. Details of the event will be posted, but the cut-off is mid-August.
- 10) Brainstorming Session:
 - a) Construction Tours – noted that the board did not do many last year, but they typically get great response & attendance. The Fall/Spring would be ideal due to weather. Possible tours include:
 - i) Giants Stadium (Chris Renfro has possible contact information)
 - ii) SEPTA Control Center (Katie Berrillo has possible contact information)
 - iii)Cira Centre South (Chris Gray & Jeremy Chrzan have possible contact information)
 - iv)Traffic Control Center @ PennDot (Jeremy Chrzan has possible contact information)
 - v) Others were noted: Ben Franklin Bridge, 18th & Rittenhouse, Precast Plants
 - b) Adopt-A-Highway – noted that the Community Service Chair(s) should continue pursuing this opportunity.
 - c) More involvement with kids – Several organizations were mentioned to reach out to younger students (elementary & middle school level)
 - i) SWE at Widener supports a Girls Camp (Lindsey Glavin may have further details)

- ii) “Engineering Your Life” (Jen Reigle has further details)
 - iii) Technology Student Association (Chris Gray has further details)
 - d) Friends of Wissahickon event – teaming with Philly Mountain Biking Association was a successful event with good turnout from Drexel
 - e) The Winter Social was successful; although there were complaints about it being on a Monday night. It was suggested that everyone be on the look out for new locations.
 - f) Happy Hour events were more successful when advertised well in advance. Combined event Happy Hours were not very successful.
 - g) In general, it was noted that better communication and earlier coordination of events with other groups is needed. Perhaps a master calendar including similar type organizations events can be established.
 - h) It was noted that we need better events for Technical Groups and earlier planning with other sections. Setting a date early is crucial to planning and making the event happen.
 - i) DODGEBALL! The Pittsburgh chapter boasts great success and funds from an event of this caliber. Perhaps a gym from a local college/university is available and teaming with local college chapters is possible for numbers.
 - j) Temple or Villanova Football Game (perhaps Temple vs. Villanova on Thursday, September 3rd)
 - k) The Canstruction team noted it would hold a separate meeting to discuss possible improvements for next year.
 - l) Other ideas mentioned included: Mock Interviews, Resume` Assistance, Ronald McDonald House involvement, “Bring College Student to Work Day”, Tour of Philadelphia (in lieu of or in addition or conjunction with the Scavenger Hunt)
- 11) A general note about most events was mentioned to either eliminate RSVP’s or make events “RSVP Preferred.” It is the responsibility of the event organizer to determine if an event should include a mandatory RSVP, preferred RSVP, or none at all.
- 12) It was noted that scholarships for college students need to be advertised. Cathy stated she would take this up with the Section and attempt to get it placed under our direct control.
- 13) Internship posting on the website was discussed. It was agreed that it is the seeker’s responsibility to contact the firms and do the research themselves. It was agreed that our website would simply provide links to the company’s websites, and the Section ultimately has the power to advertise available jobs.
- 14) It was asked if we knew our budget yet. It was also asked if our bowling event was already accounted for from last year’s budget. Guy / Mike will verify this information.
- 15) Jeremy had requested the College Contacts Chairs provide him with all of the college advisors addresses; he will contact them and obtain the president’s email address for inclusion on the YMF mailing list.
- 16) Jon Miller has suggested we take the younger students to see the concrete canoe and/or steel bridge competition entries being constructed.
- 17) Cathy noted several revisions to board member roles. In addition to previously assigned duties, the following items were added:
- a) Vice President shall be responsible for the Winter Social
 - b) IT Chair shall be responsible for maintaining the YMF file storage system (currently the E-Room) and ensuring members have access to this resource.

- c) Technical Groups Chair shall be responsible for organizing a minimum of (1) construction tour and (1) technical seminar per year.
- d) College Contacts Chair shall be responsible for notifying all local colleges of scholarships, planning 'welcome back' events and initial outreach to each college/university at the beginning of each academic year.
- e) Outreach Coordinator shall be responsible for making contacts at, and visiting, a minimum of (3) elementary schools.
- f) YMF Newsletter Editor shall be responsible for submitting the Philadelphia YMF news to the National YMF Newsletter.

18) It was mentioned that 2009 Employer Recognition Forms/Nominations are available.

19) Officer Reports were given as follows:

- a) President (Cathy Farrell)
- b) Vice President (Mike Wagner)
- c) Secretary (Jeremy Chrzan)
- d) Treasurer (Guy DiMartino)
- e) Assistant Secretary (Christopher Gray) – Mentioned success of CANstruction and thanked everyone for their help with pulling everything together.
- f) Outreach Coordinator (Jen Reigle / Adrienne Nikolic)
- g) Community Service Chair (Angelo Waters / Stephen Maakestad)
- h) College Contacts Chair (Katie Berrillo / Jon Miller)
- i) Social Chair (Kazi Hassan / Aimee Bajorek) – Mentioned that the Election Happy Hour was very successful.
- j) Technical Groups Chair (Chris Renfro)
- k) South Jersey Liaison (Alex Sopin) – Reiterated that assistance is needed for "Red Goes Green"
- l) Professional Development Chair (Dave Petrucci)
- m) Newsletter Editor (Lindsey Glavin) – Mentioned the YMF Spotlight.
- n) IT Chair (Drew Sirianni) – Reiterated to submit photos & bios in order to update the website.

20) Schedule Next Meeting for early August. **Post Meeting Note:** Cathy sent an email on 7/20/09 confirming the next YMF board meeting will be held on Tuesday August 4, 2009 at Urban Engineers office (530 Walnut Street, 14th Floor, Philadelphia PA)